



City of  
**Moonee Valley**

---

# **Statutory Meeting of Council**

**Tuesday, 29 November 2011**

**Minutes**

---

# Report Index

---

The following reports were considered:

1. Mayor and Councillor Allowances .....	4
2. Council's Meeting Schedule 2012 .....	5
3. Appointment of Councillors to External Bodies .....	6
4. Councillor Portfolios .....	8

---

# Minutes of the Statutory Meeting of Council

Tuesday, 29 November 2011 at 7.01pm  
held at the Moonee Valley Civic Centre

---

## PRESENT

**Members:** Cr Jan Chantry  
Cr Shirley Cornish  
Cr Jim Cusack  
Cr Miriam Gillis  
Cr Paul Giuliano  
Cr Ange Kenos  
Cr James Rankin  
Cr Narelle Sharpe  
Cr John Sipek

**Officers:** Mr Neville Smith Chief Executive  
Mr Bryan Lancaster Director City Works & Development  
Mr Anthony Smith Director Corporate Services  
Mr Stuart Gillespie Executive Manager Citizen Services & Information Management  
Mr Tony Ball Executive Manager Community Services  
Mr Scott Widdicombe Executive Manager Environment & Lifestyle  
Ms Yvonne Hansen Coordinator Governance

### 1. Opening

The Chief Executive opened the meeting and welcomed all present to the Statutory Meeting of Council.

### 2. Appointment of a Temporary Chairperson

The Chief Executive informed Councillors, that as this was the Statutory Meeting of Council and there was no appointed chairperson, they would need to appoint a temporary chairperson. The Chief Executive then called for nominations for the position of temporary chairperson.

Cr Giuliano nominated Cr Sipek.

There being no further nominations, the Chief Executive declared Cr Sipek elected as the temporary chairperson.

Cr Sipek assumed the Chair.

**3. Apologies**

Nil.

**4. Declarations of Conflict of Interest**

Nil.

**5. Reports**

**1. Mayor and Councillor Allowances**

**File No:** 20/005/009  
**Author:** Manager Governance & Local Laws  
**Directorate:** Corporate Services  
**Ward:** Municipal  
**Minute No:** 2011/145

**Council Resolution**

Moved by Cr Giuliano, seconded by Cr Rankin that Council note that following the 2.5% adjustment factor gazetted by the Minister for Local Government, the Mayoral and Councillor Allowances for this Council from 1 December 2011, will be \$83,650pa (Mayoral) and \$26,188pa (Councillors) plus 9% (equivalent of superannuation guarantee contribution).

**CARRIED**

Cr Sipek returned to his seat at the table.

**ELECTION OF MAYOR 2011/2012**

The Chief Executive then called for nominations for the position of Mayor for the 2011/2012 Council year.

Cr Kenos nominated Cr Cusack.

As only one nomination was received, the Chief Executive declared that Cr Cusack was duly elected as Mayor for the 2011/2012 Council year.

The declaration was greeted with warm applause. Cr Cusack then stepped forward and was presented by the Chief Executive with the Mayoral Collar and Gavel.

Cr Cusack assumed the Chair and thanked his colleagues for the honour of being elected as Mayor and then gave his acceptance speech.

## **ELECTION OF DEPUTY MAYOR 2011/2012**

The Chief Executive then called for nominations for the position of Deputy Mayor for the 2011/2012 Council year.

Cr Rankin nominated Cr Gillis.

As only one nomination was received, the Chief Executive declared that Cr Gillis was duly elected as Deputy Mayor for the 2011/2012 Council year.

The announcement was greeted with warm applause. Cr Gillis stepped forward and was presented by the Chief Executive with the Deputy Mayor's Collar.

Cr Gillis thanked her colleagues for the opportunity to serve as Deputy Mayor.

## **2. Council's Meeting Schedule 2012**

**File No:** FOL/09/1452  
**Author:** Coordinator Governance  
**Directorate:** Corporate Services  
**Ward:** Municipal  
**Minute No:** 2011/146

### **Council Resolution**

Moved by Cr Cornish, seconded by Cr Giuliano that Council:

1. Adopt the following meeting schedule for the 2012 calendar year, and that these meetings be held at the Moonee Valley Civic Centre:
  - a) Planning & Citizens Committee meetings comprising the Public Forum (from 6.00pm – 6.45pm) and the formal meeting commencing at 7.00pm on:
    - 7 February, 6 March, 3 April, 1 May, 5 June, 3 July, 7 August, 4 September, 2 October, 7 November, 4 December.
  - b) Ordinary Council meetings commencing at 7.00pm on:
    - 21 February, 20 March, 17 April, 15 May, 19 June, 17 July, 21 August, 18 September, 16 October, 20 November, 18 December.
  - c) Statutory Meeting of Council at 7.00pm on 1 November 2012.
2. Request the Chief Executive to ensure that the Schedule of Council Meetings is appropriately advertised in the local newspapers and Council's website.

**CARRIED**

**3. Appointment of Councillors to External Bodies**

**File No:** FOL/09/1453  
**Author:** Coordinator Governance  
**Directorate:** Corporate Services  
**Ward:** Municipal  
**Minute No:** 2011/147

**Council Resolution**

Moved by Cr Chantry, seconded by Cr Cornish that Council:

1. Appoint representatives to external bodies, advisory and special committees for the period December 2011 to October 2012, as follows:
  - a) National/State/Regional Bodies
    - i) Municipal Association of Victoria:  
Cr Sipek and Cr Chantry (sub)
    - ii) Australian Mayoral Aviation Council:  
Cr Cornish and Cr Sipek (sub)
    - iii) Leadwest: Cr Cusack
    - iv) MAV Metropolitan Housing Growth Reference Group:  
Cr Gillis and Cr Giuliano (sub)
    - v) Metropolitan Local Government Waste Forum:  
Cr Sipek and Cr Cornish (sub)
    - vi) Metropolitan Transport Forum:  
Cr Cusack and Cr Rankin
    - vii) Moonee Ponds Creek Co-ordinating Committee:  
Cr Chantry and Cr Cusack (sub)
    - viii) Royal Agricultural Society of Victoria Consultative Group:  
Cr Cusack and Cr Rankin
    - ix) Western Melbourne Tourism Board: Cr Kenos
  - b) Special Committees of Council (Section 86 LGA)
    - i) Chief Executive Performance Review Special Committee:  
All Councillors
    - ii) Tenders Committee:  
Cr Cornish, Cr Giuliano and Cr Sipek
  - c) Council Local Advisory Committees
    - i) Arts and Culture Community Advisory Committee:  
Cr Chantry and Cr Sipek (sub)
    - ii) Audit Committee  
Cr Chantry, Cr Cornish, Cr Cusack and Cr Rankin

- iii) Clifton Park Advisory Committee:  
Cr Chantry, Cr Giuliano and Cr Sharpe
- iv) Cycling & Walking Plan Implementation Committee:  
Cr Cusack and Cr Giuliano
- v) Disability Reference Group: Cr Cornish
- vi) Fairbairn Park Master Plan Advisory Committee: Cr Cusack
- vii) Friends of Liquica Working Group: Cr Cusack
- viii) Moonee Ponds Rate Levy Association: Cr Giuliano
- ix) Moonee Valley Early Years Reference Group: Cr Sharpe
- x) Moonee Valley Integrated Waterways Advisory Committee:  
Cr Chantry, Cr Cornish and Cr Cusack
- xi) Municipal Emergency Management Planning Committee:  
Cr Chantry
- xii) Place Naming Committee:  
Cr Cusack and Cr Gillis
- xiii) Youth Advisory Committee:  
Cr Cusack, Cr Rankin and Cr Gillis (sub)
- d) Other Committees -Council Facilities / Services
  - i) East Keilor Leisure Centre Project Control Group:  
Cr Cornish, Cr Kenos and Cr Sipek
  - ii) Flemington Neighbourhood Renewal:  
Cr Rankin and Cr Cusack (sub)
  - iii) Moonee Valley Athletics Centre Reference Group:  
Cr Chantry, Cr Cornish, Cr Giuliano and Cr Sharpe
  - iv) Montgomery Park Child Care Centre Committee:  
Cr Chantry, Cr Giuliano and Cr Sharpe
  - v) Wingate Avenue Community Centre - Committee of  
Management: Cr Cusack
- e) Other Local Bodies / Committees – Non-Council Facilities
  - i) Essendon Airport Community Consultative Committee:  
Cr Chantry
  - ii) Essendon Airport/Essendon Fields/Council Working Group:  
Cr Chantry, Cr Giuliano and Cr Sharpe
  - iii) Interfaith Network: Cr Kenos and Cr Sipek
  - iv) Moonee Valley Citizens Advice Bureau: Cr Cusack
  - v) Moonee Valley Foundation: Cr Cusack
  - vi) Moonee Valley U3A Committee:  
Cr Cornish and Cr Cusack

- vii) Public Transport Providers: Cr Sharpe
  - viii) Shareholder Rep for Regional Kitchen P/L: Cr Giuliano
  - ix) Shareholder Rep for RFK P/L: Cr Giuliano
  - f) Trader Associations & Chambers of Commerce
    - i) Flemington: Ward Councillors
    - ii) Union Road: Ward Councillors
    - iii) Moonee Ponds: Ward Councillors
    - iv) Rose Street: Ward Councillors
    - v) North Essendon: Ward Councillors
    - vi) Niddrie: Ward Councillors
    - vii) Centreway: Ward Councillors
    - viii) Dinah Parade: Ward Councillors
    - ix) Essendon Airport: Ward Councillors
    - x) Airport West Industrial Traders: Ward Councillors
    - xi) Canning Street: Ward Councillors
    - xii) Mt Alexander Road: Ward Councillors
    - xiii) Buckley Street: Ward Councillors
2. Inform the relevant organisations accordingly.

**CARRIED**

#### **4. Councillor Portfolios**

**File No:** FOL/09/1450  
**Author:** Coordinator Governance  
**Directorate:** Corporate Services  
**Ward:** Municipal  
**Minute No:** 2011/148

#### **Council Resolution**

Moved by Cr Giuliano, seconded by Cr Sipek that Council appoint the following portfolio holders for the period December 2011 to October 2012 inclusive:

- a) Portfolio Councillor for Community Services and Partnerships: Cr Gillis,  
Secondary Portfolio Holder: Cr Sharpe.
- b) Portfolio Councillor for Sports and Recreation: Cr Sipek,  
Secondary Portfolio Holder: Cr Giuliano.

- c) Portfolio Councillor for Economic Development: Cr Cusack,  
Secondary Portfolio Holder: Cr Kenos.
- d) Portfolio Councillor for Environment and Conservation: Cr Cornish,  
Secondary Portfolio Holder: Cr Chantry.
- e) Portfolio Councillor for Land Use Planning: Cr Giuliano,  
Secondary Portfolio Holder: Cr Gillis.
- f) Portfolio Councillor for Physical Services and Assets: Cr Kenos,  
Secondary Portfolio Holder: Cr Cusack.
- g) Portfolio Councillor for Traffic and Transportation Planning: Cr Sharpe,  
Secondary Portfolio Holder: Cr Rankin.
- h) Portfolio Councillor for Arts and Culture: Cr Chantry,  
Secondary Portfolio Holder: Cr Sipek.
- i) Portfolio Councillor for Corporate and Citizen Services: Cr Rankin,  
Secondary Portfolio Holder: Cr Cornish.

**CARRIED**

The meeting concluded at 7.30pm.

**CONFIRMED**

**CR JIM CUSACK  
MAYOR**