



City of
Moonee Valley

Ordinary Meeting of Council

Tuesday, 23 July 2013 at 7.00pm

Agenda

Ordinary Meeting of Council

Tuesday, 23 July 2013 at 7.00pm
to be held at the Moonee Valley Civic Centre

TO:

Members: Cr Narelle Sharpe Mayor
Cr Jim Cusack
Cr Jan Chantry
Cr Shirley Cornish
Cr Paul Giuliano
Cr Nicole Marshall
Cr Cam Nation
Cr John Sipek
Cr Andrea Surace

Officers: Mr Neville Smith Chief Executive
Mr Bryan Lancaster Director City Works & Development
Mr Anthony Smith Director Corporate Services
Mr Stuart Gillespie Executive Manager Citizen Services & Information Management
Mr Tony Ball Executive Manager Community Services
Mr Scott Widdicombe Executive Manager Environment & Lifestyle
Mr Ralph Anania Manager Governance & Local Laws

Business:

1. **Opening**
2. **Apologies**
3. **Confirmation of Minutes**
Ordinary Meeting of Council held on Tuesday, 25 June 2013.
4. **Declarations of Conflict of Interest**
5. **Presentations**
6. **Petitions and Joint Letters**
7. **Public Question Time**

8. Reports by Mayor and Councillors

File No. FOL/12/1435

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Recommendation

That reports by the Mayor and Councillors be received.

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NEVILLE SMITH
Chief Executive

8. Report By Mayor And Councillors

8.1 Report by Mayor, Councillor Sharpe

- 5 June 2013 Attended Public Transport Providers Meeting
Attended Photo Opportunity for World Environment
Planting Day
Attended Facebook Course at Kangan Institute
Attended Airport West Football Club Business Network
Event
- 6 June 2013 Attended Meeting with Executive Assistant to the Mayor
and Councillors to discuss pending issues and invitations
Attended Meeting with resident regarding Heritage Street,
Moonee Ponds
Attended Briefing with Executive Manager of Citizen
Services and Information Management and Manager
Community Development regarding proposed interview
with University Student on Youth Issues
Hosted Western Region Mayor's Luncheon
- 11 June 2013 Attended Meeting with Manager of Communications
Attended Briefing with Executive Manager Community
Services
Attended Meeting with Chief Executive and Media and
Communications Officer
Attended Meeting with Editor and Journalist from the
Moonee Valley Leader Newspaper
Attended Meeting with Chief Executive and Executive
Assistant to Mayor and Councillors
Chaired Councillor Briefing
- 12 June 2013 Opened the Moonee Valley Learning Community Forum
Opened the Community Environment Forum – "Making
New Business from Old Waste"
- 13 June 2013 Attended Able Hearts Playgroup
Attended Meeting with Executive Assistant to the Mayor
and Councillors regarding pending issues and invitations
Attended Briefing with Manager of Property and Legal
Services
Attended Interview with University Student on Youth
Issues

Chaired Moonee Valley Athletics Centre Reference Group

- Meeting
- 14 June 2013 Meeting with resident in North Essendon
Attended Bully Zero Australia Foundation Cheque Presentation
Attended Moonee Ponds Court House Museum Presentation Evening
- 15 June 2013 Attended Melton's Library and Learning Hub Official Opening
Attended Caroline Chisholm Society Trivia Night Fundraiser
- 16 -18 June 2013 Attended the National Government Association Conference in Canberra
- 17 June 2013 Attended Australian Local Government Women's Association Breakfast
Attended Meeting with Senator Scott Ryan at Parliament House
Attended meeting with Senator Arthur Sinodinos at Parliament House
- 20 June 2013 Attended Leake Street, Essendon – Media Walkshop
Attended Meeting with Niddrie Traders Association
Attended Crime Stoppers Victoria – Sponsorship and Supporters Function at Melbourne Town Hall
- 22 June 2013 Attended Leake Street Walkshop with Community
Attended Airport West Football Club – 2013 Bully Free Australia Foundation Luncheon
Opened Launch of Lighting Towers at Buckley Park Bowls Club
- 24 June 2013 Attended Meeting with resident in Essendon
Attended Photo Shoot with The Leader Newspaper, Bully Zero Partnership & Young Filmmakers at the Niddrie Youth Hub
Meeting with Keilor Road Trader
- 25 June 2013 Attended "Spirit in Action" Journey with Grade 6 students at St Christopher's Primary School, Airport West
Attended Meeting with Joseph Connellan, Chair and Mary Maddigan, Vice Chair from Doutta Galla Community Health Services
- Attended Meeting with Executive Assistant Corporate Services and Communications Officer regarding upcoming

- Spirit of Moonee Valley Event
- Attended Meeting with Executive Manager Community Services regarding Community Services issues
- Attended Meeting with Manager of Community Development and Coordinator of Community Planning and Engagement regarding agenda briefing
- Attended Meeting with Chief Executive and Media and Communications Officer
- Attended Meeting with Chief Executive and Executive Assistant to Mayor and Councillors
- Chaired Ordinary Meeting of Council
- 26 June 2013 Opened Draft City Sustainability Policy – “Complete Streets” Networking Forum
- Opened Council’s Sports Summit
- Attended Breast West Fashion Parade
- 27 June 2013 Attended Meeting with Executive Manager Environment and Lifestyle and Coordinator Economic Development for Gala Event briefing
- Hosted Community Conversations with the Mayor session at Niddrie Library
- Hosted Evening Community Conversations with the Mayor session at Sam Merrifield Library
- Attended Aberfeldie Park Master Plan Meeting
- 30 June 2013 Officiated Turning of the Sod at 100 Valley Lake Boulevard, East Keilor
- 1 July 2013 Attended Farewell Event for Ron Kennelly
- 2 July 2013 Attended Farewell morning tea for library staff member
- Attended Meeting with The Hon. Justin Madden, Member for Essendon, Ben Carroll, Member for Niddrie and Jane Garrett, Member for Brunswick, Chief Executive and Director City Works & Development
- Attended Meeting with Chief Executive and Media and Communications Officer
- Attended Meeting with Chief Executive and Executive Assistant to the Mayor and Councillors
- Chaired Collective Strategy Group Meeting

8.2 Report by Deputy Mayor, Councillor Cusack

- 8 June 2013 Attended Union Road update Meeting in Ascot Vale
- 11 June 2013 Attended Councillor Briefing
- 12 June 2013 Attended Meeting with Director of Corporate Services and
Manager of Communications on Meeting Cycle Feedback
Attended Moonee Valley Learning Community Forum
Attended Meeting with Manager of Technical Services on
Union Road and Events Area Parking Studies
Attended LeadWest Board Meeting for June 2013 at
Hobsons Bay City Council
Attended Community Environment Forum – “Making New
Business from Old Waste”
- 13 June 2013 Attended Council’s Staff Breakfast for Men’s Health Week
Attended Trains Not Toll Roads Public Launch at Fitzroy
Town Hall
- 14 June 2013 Attended Savvy Homewares Farewell in Union Road
- 15 June 2013 Attended Site Inspection at Moonee Valley Racecourse
- 16 June 2013 Opened Men’s Health Week Event - Flemington Men’s
Shed Open Day
- 16-18 June
2013 Attended the National Government Association
Conference in Canberra
- 25 June 2013 Attended Ordinary Meeting of Council
- 26 June 2013 Attended Council’s Sports Summit
- 29 June 2013 Attended Moonee Valley Football Club’s 80 Year
Celebration
- 30 June 2013 Attended Winter Music In the Valley “Regent String
Quarter”
- 1 July 2013 Attended Meeting with Union Road Traders
Attended Farewell Event for Ron Kennelly
- 2 July 2013 Attended Meeting regarding Pridham Plaza and Ormond
Park Issues
Attended Crown Street Community Information Session
Attended Collective Strategy Group Meeting

8.3 Report by Councillor Chantry

- 11 June 2013 Attended Councillor Briefing
- 12 June 2013 Attended Rotary Club of Strathmore Dinner
- 13 June 2013 Attended Moonee Valley Centre Reference Group Meeting
- 14 June 2013 Chaired the Essendon Airport Community Consultative Committee meeting at Essendon Airport
- 15 June 2013 Visited resident in Raleigh Street in relation to 72 Napier Street redevelopment
- 17 June 2013 Chaired Aberfeldie Park Master Plan Reference Group Meeting
- 18 June 2013 Attended Public Forum
Attended Workshop
- 20 June 2013 Attended resident Meeting in Loeman Street regarding proposed redevelopment of Loeman Street precinct
- 21 June 2013 Attended Meeting with Director of Corporate Services and Manager of Communications on Meeting Cycle Feedback
- 22 June 2013 Attended Airport West Football Club – 2013 Bully Free Australia Foundation Luncheon
Walk through with Napier Street Traders/Bendigo Bank/Strathmore Rotary
- 23 June 2013 Attended the second “Winter Music” Festival Fred ensemble concert at St John’s Church
- 24 June 2013 Chaired Arts and Culture Community Advisory Group Committee Meeting
- 25 June 2013 Attended Ordinary Meeting
- 26 June 2013 Attended Strathmore Rotary Club “Art Show” for local artist Ted Dansey at Incinerator Gallery
- 27 June 2013 Chaired Aberfeldie Park Master Plan Reference Group Meeting
- 1 July 2013 Attended farewell event for Ron Kennelly of Neighbourhood Watch
- 2 July 2013 Attended Collective Strategy Group Meeting

8.4 Report by Councillor Cornish

- 5 June – 2 July 2013 Verbal Report

8.5 Report by Councillor Giuliano

5 June – 2 July Verbal Report
2013

8.6 Report by Councillor Marshall

- 11 June 2013 Attended Meeting with Project Officer Transport regarding Moonee Ponds West Primary School traffic issues
Attended Meeting with the Chief Executive
Attended Meeting with Director Corporate Services and Manager Communications regarding communication with residents
Attended Meeting with Executive Manager Citizen Services and Information Management and Manager Citizens & Information Services
Attended Tenders Committee Meeting
Attended Councillor Briefing
- 12 June 2013 Attended Union Road and Events Area Parking Studies
- 15 June 2013 Attended Site Inspection at Moonee Valley Racecourse
- 17 June 2013 Attended Wingate Avenue Committee Meeting
- 19 June 2013 Attended Consultation Briefing and Meeting regarding 249-253 Union Road, Moonee Ponds application
- 25 June 2013 Attended Meeting regarding Union and Racecourse Roads Activities areas with Council Officers and fellow Ward Councillors
Meeting with President of Union Road Traders
Meeting with Managers of Quiet Man Hotel
Meeting with Executive Manager, Citizen Services and Information Management
Attended Disability Reference Group Meeting
Attended Ordinary Meeting of Council
- 26 June 2013 Attended Council's Sports Summit at Moonee Valley Racing Club
- 2 July 2013 Attended Meeting regarding Pridham Plaza and Ormond Park Issues
Meeting with Director Corporate Services in relation to alcohol prohibited signage
Attended Footys4All 1st birthday celebrations
Attended Crown Street Community Information Session
Attended Collective Strategy Group Meeting

8.7 Report by Councillor Nation

- 5 June 2013 Attended Youth Advisory Meeting Briefing
- 6 June 2013 Chaired the Youth Advisory Forum
- 11 June 2013 Attended Tenders Committee Meeting
 Attended Councillor Briefing
- 12 June 2013 Attended Events Area Parking Studies Meeting
 Attended Union Road Parking Studies Meeting
- 14 June 2013 Attended Farnham Street Neighbourhood Learning Centre
 Committee Meeting
- 15 June 2013 Attended Site Inspection at Moonee Valley Racecourse
- 18 June 2013 Attended Meeting with Chief Executive Officer
 Attended Meeting with Senior Statutory Planning Officer
 Chaired Public Forum
 Chaired Workshop
- 19 June 2013 Chaired Consultation Briefing and Meeting regarding 249-
 253 Union Road, Moonee Ponds application
- 20 June 2013 Opened RoadStart Launch with State Minister at
 Flemington Community Centre
- 24 June 2013 Attended Meeting with Principal of Mount Alexander
 College
- 25 June 2013 Attended Meeting regarding C118 Racecourse Road
 Activity area Structure Plan
 Attended Meeting regarding C119 Union Road Activity
 Area Structure Plan
 Attended Ordinary Meeting of Council
- 26 June 2013 Attended Breast West Fashion Parade

8.8 Report by Councillor Sipek

- 5 June – 2 July Verbal Report
2013

8.9 Report by Councillor Surace

- 11 June 2013 Attended Councillor Briefing
- 17 June 2013 Chaired Integrated Transport Committee Meeting
- 18 June 2013 Attended Public Forum
 Attended Workshop
- 19 June 2013 Attended Meeting with resident regarding Webb Road,
 Airport West application
 Attended Consultation Briefing and Meeting regarding 1
 Janet Street, East Keilor application
- 24 June 2013 Attended Meeting with Director of Corporate Services and
 Manager of Communications on Meeting Cycle Feedback
 Attended Arts and Culture Community Advisory Committee
 Meeting
- 25 June 2013 Met with Officer from IT in relation to iPhone issues
 Attended Ordinary Meeting of Council
- 26 June 2013 Attended Council's Sports Summit at Moonee Valley
 Racing Club
 Attended Breast West Fashion Parade
- 30 June 2013 Attended Winter Music in the Valley "Regent String
 Quartet" in Avondale Heights
- 2 July 2013 Attended Collective Strategy Group Meeting

REPORTS

9.1 Racecourse Road Planning Scheme Amendment C118

File No: FOL/12/1445
Author: Senior Strategic Planning Officer
Directorate: City Works & Development
Ward: Myrnong

Purpose

The purpose of this report is to respond to the Council resolution adopted at the Ordinary meeting on 26 March 2013 in relation to Amendment C118 for the Racecourse Road Activities Area.

Executive Summary

- Racecourse Road is a designated Major Activities Area under the State Government's Metropolitan Planning Strategy – *Melbourne 2030*.
- The draft Structure Plan, Urban Design Guidelines and Amendment C118 were on consultation for a period of 6 weeks between 31 January and 15 March 2013.
- A Panel Hearing was scheduled for the week beginning 27 May 2013 to consider submissions received in relation to the amendment.
- Council resolved at the Ordinary Council Meeting on 26 March 2013 to:
 - Request the Chief Executive to write to the Minister for Planning to request the deferral of the Directions and Panel Hearing in relation to Amendment C118; and
 - Seek a report advising on how the Racecourse Road Activities Area came to be designated as such and whether Council currently has the power to modify, abandon or otherwise deal with the amendment.
- In accordance with the Council resolution Council officers wrote to the Minister for Planning seeking to defer the Panel Hearing.
- The Department of Planning and Community Development responded on 8 May 2013 that they consent to defer the Panel Hearing, pending further information by Council by 27 August 2013 as to how the amendment will be progressed.

Recommendation

That Council:

1. Continue to progress the draft Structure Plan, Urban Design Guidelines and Amendment C118 as exhibited to Panel with the following:
 - a) Provision of notice and review rights for all permit required uses for residential areas within the ACZ boundary.
 - b) Provision of notice and review rights for buildings and works which do not comply with Rescode amenity standards for residential areas within the ACZ boundary.
 - c) Removing the need for a permit for one dwelling on a lot of over 300 square metres.
 - d) Correction of minor errors and technical revisions.
2. Not conduct further community consultation at this stage of the process and that all submissions be referred to a Panel for consideration.

Background

Racecourse Road is a designated Major Activities Area under the State Government's Metropolitan Planning Strategy – *Melbourne 2030*.

Major Activities Areas are expected to develop into higher-density, pedestrian-friendly urban areas that are well connected to public transport services, in an effort to help reduce urban sprawl and dependency on private motor transport.

A draft Structure Plan has been developed for the activities area to provide Council, landowners and the community with the vision and direction for its future development to the year 2030. It will be used in considering planning applications for new development and improvements to roads, footpaths, community facilities and services and open space in the activities area, as well as an advocacy tool.

Draft Urban Design Guidelines have also been prepared which more clearly articulate how development should be designed, particularly in terms of building setbacks and street edge interfaces.

The draft Structure Plans and Urban Design Guidelines are proposed to be implemented via the Activity Centre Zone (ACZ). The ACZ is a planning scheme tool that sets out specific requirements with regard to what can be built within the activities areas, as well as how land can be used. The zone sets out strategies and requirements that have been informed by the draft Structure Plans and Urban Design Guidelines which all new development within the activities areas would need to achieve.

The draft Racecourse Road Structure Plan, Urban Design Guidelines and Activity Centre Zone (ACZ) documentation (Amendment C118) were endorsed for the purpose of community consultation by Council at its meeting on 18 September 2012.

Council subsequently sought and received authorisation from the Minister for Planning to publicly exhibit Amendment C118.

The draft Structure Plan, Urban Design Guidelines and Amendment C118 were on consultation for a period of 6 weeks between 31 January and 15 March 2013.

A Panel Hearing was scheduled for the week beginning 27 May 2013 to consider submissions received in relation to the amendment.

Discussion

Council resolved at the Ordinary Council Meeting of 26 March 2013 to request the Chief Executive to:

1. Write to the Minister for Planning requesting that the Directions Hearing and Panel Hearing in relation to draft Amendments C118 and C119 (the Amendments), currently proposed for the weeks beginning 6 May 2013 and 27 May 2013 respectively, be deferred (the Deferral) pending further written notification to the Minister from the Chief Executive requesting new hearing dates, such Deferral to occur for the purpose of:
 - a) allowing for further:
 - i) community consultation and for the opportunity to respond to community queries regarding the Amendments;
 - ii) briefings for Councillors;
 - b) enabling certain ambiguities and uncertainties in the Amendments to be resolved;
 - c) providing Council with the opportunity to consider in detail the proposed reformed residential zones and their impact on and interrelationship with the Amendments.
2. Undertake such other actions within his powers as are necessary to give effect to the Deferral.
3. Prepare a report advising on:
 - a) how the Racecourse Road and Union Road Major Activity Centres (now known as Major Activity Areas) came to be designated as such, including details on what the State Government advised Council in relation to such designations; and;
 - b) whether Council currently has, or could have, the power to modify, abandon or otherwise deal with the Amendments and the process involved for doing so.

Response to Notice of Motion – Points 1 and 2

On 3 April 2013, Council submitted a request to the Minister for Planning for an exemption from the need to comply with the requirements of Ministerial Direction No. 15 - *the planning scheme amendment process*.

A response to this request was received from the Department of Planning and Community Development (as of 1 July 2013 this department is known as the Department of Transport, Planning and Local Infrastructure) on 8 May 2013. The response states that, under delegation from the Minister for Planning, the Department of Planning and Community Development (DPCD) have granted Council an exemption from the need to comply with the requirements of Ministerial Direction No. 15.

The exemption has been granted subject to the following condition:

- *Council must provide an update to Planning Statutory Services on steps undertaken to progress the Amendments (C118 & C119). This update must be received no later than the Ordinary Council meeting of 27 August 2013 outlining further actions to progress and bring resolution to Amendment C118 and C119.*

The response goes on to state: *This condition is necessary to ensure clarity and certainty for landowners and affected stakeholders regarding the future direction of these Amendments and Activities Areas.*

Council has also written to Planning Panels Victoria requesting that the preset Panel Directions and Hearing dates for Amendment C118 be deferred until further notice. Planning Panels Victoria has granted this request.

Further briefings have been held with Councillors. In these further discussions it appears that further community consultation may no longer be required at this stage, as further consultation would be unlikely to raise any new matters at this stage in the process. It is more important to review submissions and provide recommendations on how they should be addressed. It is therefore recommended that no further community consultation be undertaken at this stage in relation to Amendment C118.

As no ambiguities and uncertainties have been expressed to Council officers, this matter cannot be reported on.

A report was presented to Council on 28 May 2013 on the new residential zones. This report outlined the criteria on how the new zones should be applied, including in activities areas. The new zones will not have a significant impact on the amendment.

Response to Notice of Motion – Point 3

Racecourse Road is a designated Major Activities Area (formerly known as Major Activity Centres) under the State Government's Metropolitan Planning Strategy – *Melbourne 2030*.

The characteristics that the State Government has set to describe a Major Activity Centre are:

- Retail floor space greater than 10,000 square metres;
- Provision of a wide range of goods and services but to a lesser extent than a Principal Activity Centre;
- Location on the Principal Public Transport Network; and
- Additional scope to accommodate ongoing investment and change in retail, office, service and residential markets.

Racecourse Road was not originally designated as a Major Activity Centre when *Melbourne 2030* was introduced. In Council's submission to *Melbourne 2030*, it

recommended that Racecourse Road be nominated a Major Activity Centre, with the Department of Sustainability and Environment supporting Council's request by stating the following in their response to the submission:

- *"The centre meets the requirements outlined in Melbourne 2030 for a major activity centre."*

Table 1 provides a chronological history of how Racecourse Road came to be designated a Major Activity Centre.

Table 1

<p>October 2002</p>	<p><i>Melbourne 2030</i> released as a 30 year plan to manage urban growth and development across metropolitan Melbourne.</p> <p>Invite for submissions to <i>Melbourne 2030</i>.</p>
<p>17 December 2002</p>	<p>Council officers prepare a report to Council providing an overview of <i>Melbourne 2030</i>.</p>
<p>18 February 2003</p>	<p>Council officers present a report to Council outlining the nature of Council's submission to <i>Melbourne 2030</i>.</p> <p>Under Direction 1: Policy 1.1-1.3 (A more compact city and list of the activity centre hierarchy), Council's submission recommends that Racecourse Road, Flemington and Macaulay Road, Kensington should both be classified Major Activity Centres.</p> <p>Council endorsed the following recommendations of this report:</p> <ul style="list-style-type: none"> • That Council receive and note this now consolidated final draft submission, and refer it for final endorsement following a Council Special Meeting comprising all Councillors already scheduled for Tuesday, 25 February 2003. • That the CEO be authorised to lodge the submission following that meeting in final form incorporating any further comments as determined by that committee as Council's formal submission.

25 February 2003	At its Special Council meeting, Council endorsed the submission as circulated with the Council report of 18 February 2003.
26 February 2003	Council submitted its endorsed submission to <i>Melbourne 2030</i> to the Minister for Planning.
November 2003.	An addendum to the list of Activity Centres and the Principal Public Transport Network Plan of <i>Melbourne 2030</i> is made. This includes the classification of Racecourse Road, Flemington as a Major Activity Centre.
12 December 2003	Letter from the Minister for Planning to Council outlines the revisions to hierarchy of Activity Centres. This includes the classification of Racecourse Road, Flemington to a Major Activity Centre.
24 January 2004	Council are advised through a weekly bulletin of the outcomes of the Minister's response to the submissions to <i>Melbourne 2030</i> . This bulletin states "the Minister has agreed with Council's position that the Racecourse Road Shopping Centre should be defined as a Major Activity Centre, However the Minister did not agree that the Macaulay Road Shopping Centre met the criteria for being a Major Activity Centre.'

The State Government has illustrated additional support for Racecourse Road being a Major Activity Centre, as it provided funding for the development of the draft Structure Plan.

This support was reiterated in a letter to the Flemington Association dated 28 June 2010, which states the following:

- *"When Melbourne 2030 was developed in 2002, there were a number of criteria set for the designation of Neighbourhood, Major and Principal Activity Centres. The characteristics that describe a Major Activity Centre (MAC) are:*
- *Retail floor space greater than 10,000 square metres;*
- *Provision of a wide range of goods and services but to a lesser extent than a Principal Activity Centre;*
- *Location on the Principal Public Transport Network; and*

- *Additional scope to accommodate ongoing investment and change in retail, office, service and residential markets.*
- *Racecourse Road continues to meet the criteria listed above as it has existing retail floorspace over 20,000 square metres, with capacity for further investment by additional business and retail services and is well served by both train and tram services.”*

Modification or Abandonment of Amendment C118

The *Planning and Environment Act 1987* (the Act) provides Council with the power to modify or abandon the amendment.

Section 23 (Decisions about submissions) of the Act states the following:

1. *After considering a submission which requests a change to the amendment, the planning authority must-*
 - a) *change the amendment in the manner requested; or*
 - b) *refer the submission to a panel appointed under Part 8; or*
 - c) *abandon the amendment or part of the amendment.*

Section 28 (Abandonment of amendment) states the following:

- *The planning authority must tell the Minister in writing if it decides to abandon an amendment or part of an amendment.*

In considering whether to exercise these options, the following discussion is relevant.

Prior to seeking authorisation, and exhibiting Amendment C118, Council already made significant changes to modify the structure plan and amendment at the Council meeting on 18 September 2012, specifically related to building heights.

These changes are discussed in the authorisation letter from the DPCD, where they raise concerns that the amendment may not reflect the guidance and intent of the State Planning Policy Framework, and that exhibition of the amendment in its current form may create community expectations that are not able to be delivered.

Any further changes that compromise the strategic intent for this Major Activities Area are not likely to be supported by the State Government. Changes already made may also not be supported.

Council received funding from the DPCD to prepare the structure plan and subsequently the urban design guidelines for this centre. If Council abandons the amendment, there could be implications relating to the funding agreement and expectations.

A further consequence would be that Council will be without a clear vision for the area or proper planning scheme controls to dictate the preferred built form outcomes or proposed land use activities. This will result in planning permit applications being decided in an ad hoc manner and Council would furthermore lack the strategic justification to defend Council decisions at VCAT. Structure Plans also serve as an important tool to advocate for investment from other government bodies and to inform Council's Capital Works Program.

The community has been given an expectation that this amendment will proceed to a Panel, and that their submissions will be considered through this process. Should

the amendment be abandoned without clear strategic justification, this may create concern especially for those that support the amendment.

There is an opportunity for Council officers to make some recommended changes to the proposed structure plan and amendment to the Panel, as a result of submissions, for the Panel's consideration. Council will have the final decision on whether to adopt, modify or abandon the amendment following the panel hearing. The Panel recommendations will assist Council in making an informed decision on the amendment.

Options

A number of options are available to Council in relation to proceeding with this amendment. A response to each option is provided.

Option 1 – Proceed to Panel with the amendment as exhibited, with some changes to respond to submissions

This is considered to be the preferred option. It is a more transparent process to proceed with the amendment as exhibited, it would provide for a quicker resolution and the amendment is in a format that provides for the best implementation of the structure plan and urban design guidelines.

Option 2 – Change the planning scheme tools that apply to the activities area, however, keep the boundaries of the activities area the same

There is not considered to be any advantage in changing the tools proposed to be applied to implement the structure plan. This option simply implements the guidelines and objectives of the structure plan. Essentially the built form outcomes for the centre could still be achieved, however the ACZ control is more specific and is better able to implement objectives and guidelines at a precinct based level in relation to achieving the vision for the centre in terms of land use.

Option 3 – Change the boundaries of the activities area to predominately exclude residential areas, however, continue to apply the Activity Centre Zone to the remaining area

Practice Note 58 (Structure Planning for activity centres) provides guidance on what constitutes an activity centre. It is very clear in this practice note that an activity centre boundary is not just a commercial area, but also includes residential land.

Amending the boundaries for this centre to exclude the residential areas from the Amendment would be contrary to the draft structure plan, and would result in subsequent changes to the draft structure plan and built form guidelines, as well as the Amendment. Council needs to ensure that planning for the area facilitates the implementation of State policy, as well as local policies. It is unlikely that this change would be justifiable and consistent with State policy.

Option 4 – Change both the boundaries and controls proposed to be used to implement the structure plan

This change would significantly alter both the structure plan and the amendment that has been authorised by the Minister for Planning. It is likely that this might constitute revising the structure plan and urban design guidelines. Significant revisions of the structure plan may in turn require the background research and information to be updated, in order to justify any changes and inform the process.

Option 5 – Abandon the amendment

Council has the power under the *Planning and Environment Act 1987* to abandon the amendment. Abandoning the amendment at this stage means that submitters will not have the opportunity to have their submissions heard by the Panel. It will mean that Council will need to start not only the planning scheme amendment, but likely also the structure plan and urban design guidelines, from scratch again should the existing background information prove to be outdated and obsolete. If Council chooses to abandon the amendment it should be noted that Council does not have the resources set aside to recommence this project in the 2013/14 financial year.

Having no planning controls in place will mean that there are no clear guidelines for the type of development Council would like to see in the centre. It also means that many of the projects identified for the centre would not be transferred to Council's capital works program, and would not be subject to funding.

Formal advice from DPCD regarding the options above has been sought, particularly in relation to whether Council can proceed to Panel recommending significant changes. DPCD have advised that the *Planning and Environment Act 1987* does allow Council to present a revised amendment to a Panel as part of its submission to the Panel. However, the Act also states that the Panel may adjourn the hearing and make an interim report that recommends Council to give notice of any changes.

Consultation

Amendments C118 was on consultation for a period of 6 weeks between 31 January and 15 March 2013.

Key activities undertaken during the consultation period included:

- Summary brochure, letter and submission form delivered to all residents and property owners within and adjacent to the activities area.
- Drop in session at Pridham Plaza on Saturday 16 February 2013.
- Community Forum at Flemington Neighbourhood Centre on 18 February 2013.
- Advertisements
 - In the Moonee Valley Weekly 5 February 2013.
 - In the Moonee Valley Leader 4 February 2013.
- Advertorial in local papers
 - Appeared in the Moonee Valley Leader 11 February 2013 – also included information on the forum, drop in session and how to have your say.

- Valley View – Feb/ March 2013 edition
 - Delivered to all households end of January 2013.
 - Full page story with information about the forum, drop in session, how to have your say and a link QR code to City in Transition DVD.
- Moonee Valley Festival
 - Fact sheets and posters were handed out at the Moonee Valley Festival (attended by over 60,000 people)

Implications

1. Legislative

Section 23(1) of the Planning and Environment Act 1987 provides Council with the power to modify or abandon Amendments C118.

2. Council Plan / Policy

Within the Council Plan 2009-2013, the Racecourse Road Structure Plan and Amendment C118 are directly linked to Strategic Objective 5 'A well-planned and managed City', specifically Outcome 5.2 'Sustainable growth of the Municipality while preserving unique character and heritage'.

3. Financial

While there are no financial impacts resulting from this report, it should be noted that Council has already invested a considerable amount of resources into the preparation of this draft Structure Plan, Urban Design Guidelines and planning scheme amendment. There were also significant costs associated with the public exhibition of C118.

Should the process not proceed as recommended, there could be financial implications. The implications cannot be quantified at this stage as an outcome cannot be pre-empted and it is uncertain if the process is to continue in a different format.

4. Environmental

There are no direct environmental implications as a result of this report.

Conclusion

The *Planning and Environment Act 1987* provides Council with the power to modify or abandon Amendment C118. However there are consequences with either option in this case.

Option 1 is the preferred option as it allows for the process to continue and a Panel to consider all submissions and provide recommendations as to how the amendment should proceed.

Option 2 allows the process to proceed applying a different tool, subject to approval from DPCD. This is not the preferred option as a different tool may not achieve the optimum outcome in terms of implementing the vision for this centre.

Options 3 and 4 imply significant changes to the centre boundaries and this will have significant impacts on the draft Structure Plan and amendment.

Option 5 is to abandon the amendment which will mean not only starting the amendment process again at a later date, but will also likely require recommencing both the structure plan and urban design guidelines.

In considering the five options presented in this report, it is important to bear in mind the implications of not having controls in place and failing to meet the community's expectation that the amendment would advance to the next stage of the process by undergoing review by an independent panel.

9.2 Union Road Planning Scheme Amendment C119

File No: FOL/12/1445
Author: Senior Strategic Planning Officer
Directorate: City Works & Development
Ward: Myrnong

Purpose

The purpose of this report is to respond to the Council resolution adopted at the Ordinary meeting on 26 March 2013 in relation to Amendment C119 for the Union Road Activities Area.

Executive Summary

- Union Road is a designated Major Activities Area under the State Government's Metropolitan Planning Strategy – *Melbourne 2030*.
- The draft Structure Plan, Urban Design Guidelines and Amendment C119 was on consultation for a period of 6 weeks between 31 January and 15 March 2013.
- A Panel Hearing was scheduled for the week beginning 27 May 2013 to consider submissions received in relation to the amendment.
- Council resolved at the Ordinary Council Meeting on 26 March 2013 to:
 - Request the Chief Executive to write to the Minister for Planning to request the deferral of the Directions and Panel Hearing in relation to Amendments C119; and
 - Seek a report advising on how the Union Road Activities Area came to be designated as such and whether Council currently has the power to modify, abandon or otherwise deal with the amendment.
- In accordance with the Council resolution Council officers wrote to the Minister for Planning seeking to defer the Panel Hearing.
- The Department of Planning and Community Development responded on 8 May 2013 that they consent to defer the Panel Hearing, pending further information by Council by 27 August 2013 as to how the amendment will be progressed.

Recommendation

That Council:

1. Continue to progress the draft Structure Plan, Urban Design Guidelines and Amendment C119 as exhibited to Panel with the following:
 - a) Provision of notice and review rights for all permit required uses for residential areas within the ACZ boundary.
 - b) Provision of notice and review rights for buildings and works which do not comply with ResCode amenity standards for residential areas within the ACZ boundary.
 - c) Removing the need for a permit for one dwelling on a lot over 300 square metres (with the exception of sub-precincts 6C and 7D).
 - d) Provision of a permit trigger for all buildings and works within sub-precincts 6C and 7D (to protect the distinct neighbourhood character of these sub-precincts as outlined in the Moonee Valley Neighbourhood Character Study).
 - e) Updating table of uses to Schedule 2 of the ACZ to include 'dwelling' as a section 1 use in residential precincts and remove 'shop' as a section 1 use in Precinct 2.
 - f) Removal of all references to the re-routing of bus from Francis Street to Bloomfield Road.
 - g) Correction of minor errors and technical revisions.
2. Not conduct further community consultation at this stage of the process and that all submissions be referred to a Panel for consideration.

Background

Union Road is a designated Major Activities Area under the State Government's Metropolitan Planning Strategy – *Melbourne 2030*.

Major Activities Areas are expected to develop into higher-density, pedestrian-friendly urban areas that are well connected to public transport services, in an effort to help reduce urban sprawl and dependency on private motor transport.

A draft Structure Plan has been developed for the activities area to provide Council, landowners and the community with the vision and direction for its future development to the year 2030. It will be used in considering planning applications for new development and improvements to roads, footpaths, community facilities and services and open space in the activities area, as well as an advocacy tool.

Draft Urban Design Guidelines have also been prepared which more clearly articulate how development should be designed, particularly in terms of building setbacks and street edge interfaces.

The draft Structure Plan and Urban Design Guidelines are proposed to be implemented via the Activity Centre Zone (ACZ). The ACZ is a planning scheme tool that sets out specific requirements with regard to what can be built within the activities areas, as well as how land can be used. The zone sets out strategies and requirements that have been informed by the draft Structure Plan and Urban Design

Guidelines which all new development within the activities area would need to achieve.

The draft Union Road Structure Plan, Urban Design Guidelines and ACZ documentation (Amendment C119) were endorsed for the purpose of community consultation by Council at its meeting on 18 September 2012.

Council subsequently sought and received authorisation from the Minister for Planning to publicly exhibit Amendment C119.

The draft Structure Plan, Urban Design Guidelines and Amendments C119 were on consultation for a period of 6 weeks between 31 January and 15 March 2013.

A Panel Hearing was scheduled for the week beginning 27 May 2013 to consider submissions received in relation to the amendment.

Discussion

Council resolved at the Ordinary Council Meeting of 26 March 2013 to request the Chief Executive to:

1. Write to the Minister for Planning requesting that the Directions Hearing and Panel Hearing in relation to draft Amendments C118 and C119 (the Amendments), currently proposed for the weeks beginning 6 May 2013 and 27 May 2013 respectively, be deferred (the Deferral) pending further written notification to the Minister from the Chief Executive requesting new hearing dates, such Deferral to occur for the purpose of:
 - a) allowing for further:
 - i) community consultation and for the opportunity to respond to community queries regarding the Amendments;
 - ii) briefings for Councillors;
 - b) enabling certain ambiguities and uncertainties in the Amendments to be resolved;
 - c) providing Council with the opportunity to consider in detail the proposed reformed residential zones and their impact on and interrelationship with the Amendments.
2. Undertake such other actions within his powers as are necessary to give effect to the Deferral.
3. Prepare a report advising on:
 - a) how the Racecourse Road and Union Road Major Activity Centres (now known as Major Activity Areas) came to be designated as such, including details on what the State Government advised Council in relation to such designations; and;
 - b) whether Council currently has, or could have, the power to modify, abandon or otherwise deal with the Amendments and the process involved for doing so.

Response to Notice of Motion – Points 1 and 2

On 3 April 2013, Council submitted a request to the Minister for Planning for an exemption from the need to comply with the requirements of Ministerial Direction No. 15 - *the planning scheme amendment process*.

A response to this request was received from the Department of Planning and Community Development (as of 1 July 2013 this department is known as the Department of Transport, Planning and Local Infrastructure) on 8 May 2013. The response states that, under delegation from the Minister for Planning, Department of Planning and Community Development (DPCD) have granted Council an exemption from the need to comply with the requirements of Ministerial Direction No. 15.

The exemption has been granted subject to the following condition:

- *Council must provide an update to Planning Statutory Services on steps undertaken to progress the Amendments (C118 & C119). This update must be received no later than the Ordinary Council meeting of 27 August 2013 outlining further actions to progress and bring resolution to Amendment C118 and C119.*

The response goes on to state: *This condition is necessary to ensure clarity and certainty for landowners and affected stakeholders regarding the future direction of these Amendments and Activities Areas.*

Council has also written to Planning Panels Victoria requesting that the preset Panel Directions and Hearing dates for Amendment C119 be deferred until further notice. Planning Panels Victoria has granted this request.

Further briefings have been held with Councillors. In these further discussions it appears that further community consultation may no longer be required at this stage, as further consultation would be unlikely to raise any new matters at this stage in the process. It is more important to review submissions and provide recommendations on how they should be addressed. It is therefore recommended that no further community consultation be undertaken at this stage in relation to Amendment C119.

As no ambiguities and uncertainties have been expressed to Council officers, this matter cannot be reported on.

A report was presented to Council on 28 May 2013 on the new residential zones. This report outlined the criteria on how the new zones should be applied, including in activities areas. The new zones will not have a significant impact on the amendments.

Response to Notice of Motion – Point 3

Union Road is a designated Major Activities Areas (formerly known as Major Activity Centres) under the State Government's Metropolitan Planning Strategy – *Melbourne 2030*.

The characteristics that the State Government has set to describe a Major Activity Centre are:

- Retail floor space greater than 10,000 square metres;
- Provision of a wide range of goods and services but to a lesser extent than a Principal Activity Centre;
- Location on the Principal Public Transport Network; and

- Additional scope to accommodate ongoing investment and change in retail, office, service and residential markets.

Union Road has been designated a Major Activity Centre from the inception stage of *Melbourne 2030*.

Modification or Abandonment of Amendment C119

The *Planning and Environment Act 1987* (the Act) provides Council with the power to modify or abandon the amendment.

Section 23 (Decisions about submissions) of the Act states the following:

1. *After considering a submission which requests a change to the amendment, the planning authority must-*
 - a) *change the amendment in the manner requested; or*
 - b) *refer the submission to a panel appointed under Part 8; or*
 - c) *abandon the amendment or part of the amendment.*

Section 28 (Abandonment of amendment) states the following:

- *The planning authority must tell the Minister in writing if it decides to abandon an amendment or part of an amendment.*

In considering whether to exercise these options, the following discussion is relevant.

Prior to seeking authorisation, and exhibiting Amendment C119, Council already made significant changes to modify the structure plan and amendment at the Council meeting on 18 September 2012, specifically related to building heights.

These changes are discussed in the authorisation letter from the DPCD, where they raise concerns that the amendment may not reflect the guidance and intent of the State Planning Policy Framework, and that exhibition of the amendment in its current form may create community expectations that are not able to be delivered.

Any further changes that compromise the strategic intent for this Major Activities Area are not likely to be supported by the State Government. Changes already made may also not be supported.

Council received funding from the DPCD to prepare the structure plan and subsequently the urban design guidelines for this centre. If Council abandons the amendment, there could be implications relating to the funding agreement and expectations.

A further consequence would be that Council will be without a clear vision for the area or proper planning scheme controls to dictate the preferred built form outcomes or proposed land use activities. This will result in planning permit applications being decided in an ad hoc manner and Council would furthermore lack the strategic justification to defend Council decisions at VCAT. Structure Plans also serve as an important tool to advocate for investment from other government bodies and to inform Council's Capital Works Program.

The community has been given an expectation that this amendment will proceed to a Panel, and that their submissions will be considered through this process. Should the amendment be abandoned without clear strategic justification, this may create concern especially for those that support the amendment.

There is an opportunity for Council officers to make some recommended changes to the proposed structure plan and amendment to the Panel, as a result of submissions, for the Panel's consideration. Council will have the final decision on whether to adopt, modify or abandon the amendment following the panel hearings. The Panel recommendations will assist Council in making an informed decision on the amendment.

Options

A number of options are available to Council in relation to proceeding with this amendment. A response to each option is provided.

Option 1 – Proceed to Panel with the amendment as exhibited, with some changes to respond to submissions

This is considered to be the preferred option. It is a more transparent process to proceed with the amendment as exhibited, it would provide for a quicker resolution and the amendment is in a format that provides for the best implementation of the structure plan and urban design guidelines.

Option 2 – Change the planning scheme tools that apply to the activities area, however, keep the boundaries of the activities area the same

There is not considered to be any advantage in changing the tools proposed to be applied to implement the structure plan. This option simply implements the guidelines and objectives of the structure plan. Essentially the built form outcomes for the centre could still be achieved, however the ACZ control is more specific and is better able to implement objectives and guidelines at a precinct based level in relation to achieving the vision for the centre in terms of land use.

Option 3 – Change the boundaries of the activities area to predominately exclude residential areas, however, continue to apply the Activity Centre Zone to the remaining area

Practice Note 58 (Structure Planning for activity centres) provides guidance on what constitutes an activity centre. It is very clear in this practice note that an activity centre boundary is not just a commercial area, but also includes residential land. This is particularly the case to the east of Union Road where residential land is located between the commercial area and the train station.

Amending the boundaries for this centre to exclude the residential areas from Amendment C119 would be contrary to the draft structure plan, and would result in subsequent changes to the draft structure plan and built form guidelines, as well as the Amendment. Council needs to ensure that planning for the area facilitates the implementation of State policy, as well as local policies. It is unlikely that this change would be justifiable and consistent with State policy.

Option 4 – Change both the boundaries and controls proposed to be used to implement the structure plan

This change would significantly alter both the structure plan and the amendment that has been authorised by the Minister for Planning. It is likely that this might constitute revising the structure plan and urban design guidelines. Significant revisions of the structure plan may in turn require the background research and information to be updated, in order to justify any changes and inform the process.

Option 5 - Abandon the amendment

Council has the power under the Planning and Environment Act 1987 to abandon the amendment. Abandoning the amendment at this stage means that submitters will not have the opportunity to have their submissions heard by the Panel. It will mean that Council will need to start not only the planning scheme amendment, but likely also the structure plan and urban design guidelines, from scratch again should the existing background information prove to be outdated and obsolete. If Council chooses to abandon the amendment it should be noted that Council does not have the resources set aside to recommence this project in the 2013/14 financial year. Having no planning controls in place will mean that there are no clear guidelines for the type of development Council would like to see in the centre. It also means that many of the projects identified for the centre would not be transferred to Council's capital works program, and would not be subject to funding.

Formal advice from DPCD regarding the options above has been sought, particularly in relation to whether Council can proceed to Panel recommending significant changes. DPCD have advised that the *Planning and Environment Act 1987* does allow Council to present a revised amendment to a Panel as part of its submission to the Panel. However, the Act also states that the Panel may adjourn the hearing and make an interim report that recommends Council to give notice of any changes.

Consultation

Amendment C119 was on consultation for a period of 6 weeks between 31 January and 15 March 2013.

Key activities undertaken during the consultation period included:

- Summary brochure, letter and submission form delivered to all residents and property owners within and adjacent to the activities area.
- Drop in session at Ascot Vale Library on Saturday 16 February 2013.
- Community Forum at Ascot Vale Neighbourhood Centre on 20 February 2013.
- Advertisements
 - In the Moonee Valley Weekly 5 February 2013.
 - In the Moonee Valley Leader 4 February 2013.
- Advertorial in local papers
 - Appeared in the Moonee Valley Leader 11 February 2013 – also included information on the forum, drop in session and how to have your say.

- Valley View – Feb/ March 2013 edition
 - Delivered to all households end of January 2013.
 - Full page story with information about the forum, drop in session, how to have your say and a link QR code to City in Transition DVD.
- Moonee Valley Festival
 - Fact sheets and posters were handed out at the Moonee Valley Festival (attended by over 60,000 people)

Implications

1. Legislative

Section 23(1) of the *Planning and Environment Act 1987* provides Council with the power to modify or abandon Amendment C119.

2. Council Plan / Policy

Within the Council Plan 2009-2013, the Union Road Structure Plan and Amendment C119 are directly linked to Strategic Objective 5 'A well-planned and managed City', specifically Outcome 5.2 'Sustainable growth of the Municipality while preserving unique character and heritage'.

3. Financial

While there are no financial impacts resulting from this report, it should be noted that Council has already invested a considerable amount of resources into the preparation of this draft Structure Plan, Urban Design Guidelines and planning scheme amendment. There were also significant costs associated with the public exhibition of C119.

Should the process not proceed as recommended, there could be financial implications. The implications cannot be quantified at this stage as an outcome cannot be pre-empted and it is uncertain if the process is to continue in a different format.

4. Environmental

There are no direct environmental implications as a result of this report.

Conclusion

The *Planning and Environment Act 1987* provides Council with the power to modify or abandon Amendment C119. However there are consequences with either option in this case.

Option 1 is the preferred option as it allows for the process to continue and a Panel to consider all submissions and provide recommendations as to how the amendment should proceed.

Option 2 allows the process to proceed applying a different tool, subject to approval from DPCD. This is not the preferred option as a different tool may not achieve the optimum outcome in terms of implementing the vision for this centre.

Options 3 and 4 imply significant changes to the centre boundaries and this will have significant impacts on the draft Structure Plan and amendment.

Option 5 is to abandon the amendment which will mean not only starting the amendment process again at a later date, but will also likely require recommencing both the structure plan and urban design guidelines.

In considering the five options presented in this report, it is important to bear in mind the implications of not having controls in place and failing to meet the community's expectation that the amendment would advance to the next stage of the process by undergoing review by an independent panel.

9.3 Moonee Valley Planning Scheme Amendment C121 - Essendon Airport Overlays

File No: FOL/12/962
Author: Strategic Planner
Directorate: City Works & Development
Ward: Buckley and Myrnong

Purpose

To advise the Council on the recommendations of the Independent Panel (the Panel) appointed by the Minister for Planning to hear submissions with regard to Moonee Valley Planning Scheme Amendment C121 – Essendon Airport Overlays and to seek adoption of Amendment C121 as recommended by the Panel.

Executive Summary

- At its meeting held on 17 July 2012, Council resolved to seek Ministerial Authorisation to prepare and publicly exhibit Moonee Valley Planning Scheme Amendment C121.
- The amendment proposes to apply Schedule 8 and Schedule 9 to the Design and Development Overlay (DDO8 and DDO9) to ensure building height does not adversely affect Essendon Airport's operations.
- On 30 July 2012, Council received authorisation from the Department of Planning and Community Development (as of 1 July 2013 referred to as Department of Transport, Planning and Local Infrastructure) to prepare and exhibit Planning Scheme Amendment C121 (Authorisation Number A02339).
- The amendment was publicly exhibited from 15 October 2012 to 23 November 2012. A total of nine (9) submissions were received, six (6) objecting and three (3) were neutral or in support of the proposed amendment.
- As the submissions could not be resolved, Council requested at its meeting on 18 December 2012 to refer submissions to an independent Panel.
- On 21 January 2013 Planning Panels Victoria advised that the Minister for Planning had appointed a one person panel to consider submissions to this amendment.
- The Panel Hearing for Amendment C121 was held on 8 April 2013.
- The Panel Report was received on 31 May 2013.

- After consideration of all submissions, the Panel recommended that the amendment should be adopted, subject to minor wording and mapping changes (all of which had been proposed to the Panel by Council following exhibition). The Panel also recommended that Essendon Airport should not have referral authority status. However to ensure an effective planning process it is considered that the most appropriate referral authority should be Essendon Airport.
- A copy of the amendment documentation incorporating proposed Panel recommendations 1(a) and 1(b) is included in **Appendix A** – (separately circulated). A copy of the full Panel Report is included in **Appendix B** – (separately circulated).

Recommendation

That Council:

1. Having complied with Part 3, Division 1 and 2 of the *Planning and Environment Act 1987* and in accordance with Section 29(1), adopt Moonee Valley Planning Scheme Amendment C121. The revised amendment will incorporate Panel recommendations 1(a) and 1(b) as outlined in page 19 of the Panel Report included in **Appendix B** – (separately circulated) and in accordance with the amendment documents included in **Appendix A** – (separately circulated).
2. Pursuant to Section 31(1) of the *Planning and Environment Act 1987*, submit Moonee Valley Planning Scheme Amendment C121 to the Minister for Planning for approval.
3. Confirm that Essendon Airport should be the determining referral authority in accordance with Section 55 of the *Planning and Environment Act 1987*.

Background

A Notice of Motion was presented at the Council Meeting on 17 May 2011 and Council subsequently resolved:

‘that Council commence investigating appropriate planning scheme controls to provide guidance on development in relation to Essendon Airport’s prescribed airspace.’

Essendon Airport

Essendon Airport is a 305 hectare site on Commonwealth land, located 11km from Melbourne CBD and 7km east of Melbourne Airport. Essendon Airport Pty Ltd was granted a 50 year lease with a 49 year renewal option in 1998.

Essendon Airport currently operates as a general aviation airport with a mixture of commercial and light industrial activities and also provides for emergency search and rescue operations.

In the past 17 years, aviation activity has decreased from 63,600 movements (31,800 landings) in 1990/91 to 56,784 (28,392 landings) in 2006/07. Based upon the forecast of aircraft activity projections for 2027, it is expected that there will be a progressive decline in light aircraft movements countered by a rise in corporate jet activity to approximately 53,871 movements by 2027 (Essendon Airport Master Plan, 2008).

Historically, Moonee Valley City Council has maintained a position that aviation activities at Essendon Airport should be phased out. This position was reinforced by resolution at its meeting in March 2008.

In November 2008, the Essendon Airport Master Plan was adopted which sets out a 20 year vision for the future development and operation of the airport. A review of the Master Plan is currently being undertaken by Essendon Airport, which is expected to be on public exhibition in the coming months.

National Airport Safeguarding Framework

The Government's 2009 Aviation White Paper proposed the development of a national land use planning framework that among other things would:

- Improve safety outcomes by ensuring aviation safety requirements are recognised in land use planning decisions through guidelines being adopted by jurisdictions on various safety related issues.

The National Airport Safeguarding Advisory Group (NASAG), comprising of Commonwealth, State and Territory Government planning and transport officials have been working to develop the National Airport Safeguarding Framework (NASF) for all airports in Australia. The purpose of the NASF is to support and enable:

- The implementation of best practice in relation to land use assessment and decision making in the vicinity of airports;
- Assurance of community safety and amenity near airport;
- Better understanding and recognition of aviation safety requirements and aircraft noise impacts in land use and planning related decisions;
- The provision of greater certainty and clarity for developers and landowners;
- Improvements to regulatory certainty and efficiency; and
- The publication and dissemination of information on best practice in land use and related planning that supports the safe and efficient operation of airports.

Commonwealth, State and Territory Ministers considered the Framework at the Standing Council on Transport and Infrastructure (SCOTI) meeting on 18 May 2012. The Ministers agreed to the Framework and its implementation plan.

It is the responsibility of each jurisdiction to implement the Framework into planning systems.

Height

All leased Commonwealth Airports have its airspace protected by Commonwealth Law under the *Airports Act 1996*. It is the responsibility of a developer or landowner to ensure that any proposed development does not penetrate the prescribed airspace. The Moonee Valley Planning Scheme does not make reference to the *Airports Act 1996* or the National Airport Safeguarding Framework and the Planning Scheme maps provide no indication of the extent of the prescribed airspace.

The gap has resulted in the construction of a second storey on a dwelling in close proximity to Essendon Airport which penetrated the prescribed airspace. The owners of the dwelling were required to remove the second storey with no financial compensation from Essendon Airport.

The NASF provides clear guidelines on the implementation of Commonwealth Law into local planning systems. The NASF sets out that 'local councils should have an overlay map indicating building heights in the relevant planning document' and that this overlay map 'could either be the OLS chart or a simplified version of the OLS chart'.

The Obstacle Limitation Surface (OLS) plan comprises of a series of surfaces that defines the allowable height limits of objects around an airport. Objects that exceed the allowable height and project through the OLS become obstacles.

Following research and work undertaken by the other councils and discussions with the Department of Planning and Community Development, it is considered that the most effective tool for protecting the residential development expectations in the vicinity of Essendon Airport is the introduction of Design and Development Overlays. This will provide clear direction on the responsibilities and obligations for assessing and constructing buildings and works within the vicinity of Essendon Airport and inform decision making.

DDO8 and DDO9

The land affected by the proposed amendment comprises of land directly impacted by the approach and takeoff paths of Essendon Airport runways.

The Design and Development Overlay maps are based on the OLS plan for Essendon Airport. Applying the Design and Development Overlay will provide a trigger to ensure building height does not conflict with the OLS plan and does not adversely affect the operations of the airport. Schedule 8 (DDO8) and Schedule 9 (DDO9) to the Design and Development Overlay requires a permit trigger to construct or carry out works, for a height which exceeds 73 metres AHD (Australian Height Datum) and 80 metres AHD respectively.

Australian Height Datum refers to height above sea level. For example, the building height might be 7 metres, but the ground level 45 metres above sea level. Therefore the height of the development would be 52 metres AHD.

Memorandum of Understanding

A Memorandum of Understanding between Council and Essendon Airport Pty Ltd has been prepared for the rest of the municipality that is not covered by the Design and Development Overlay. This document provides a process for Council officers and Essendon Airport to follow when applications are received which are not within DDO8 and DDO9, but are significant in nature and therefore potentially need to be forwarded onto Essendon Airport for comment. This document is yet to be finalised and signed by Essendon Airport.

Discussion

The Panel Process

On 4 January 2013 Council requested the appointment of a Planning Panel. On 21 January 2013 Planning Panels Victoria advised that the Minister for Planning had appointed a one person panel to hear and consider submissions in respect of Moonee Valley Planning Scheme Amendment C121 (Essendon Airport Overlays). The Panel member for this panel hearing was Nick Wimbush.

A Directions Hearing was held at Council offices on 4 March 2013.

A Panel Hearing for Moonee Valley Planning Scheme Amendment C121 was held at Council's Civic Centre on 8 April 2013.

The Panel Report

A full copy of the Panel Report was received on 31 May 2013 and is included in **Appendix B** – (separately circulated).

The Panel Report outlines the details of the amendment, planning context and key issues, including the strategic basis for the amendment. It also discusses details of the Design and Development Overlay and analyses the appropriateness of having a referral authority.

Recommended changes to Schedule 8 and Schedule 9 to the Design and Development Overlay

Minor changes were made to Schedule 8 and Schedule 9 to the Design and Development Overlay by Council following exhibition. These wording changes were made to make the intent clear and easier to interpret for permit requirements. The Panel supported these changes.

Recommended changes to the planning scheme maps

Minor mapping changes were made by Council following exhibition. These mapping changes were made in response to submissions received, which included extending DDO8 west to include Cresswell Avenue and extending the DDO's to include the Tullamarine Freeway. Landowners were notified of these changes and provided with the opportunity to make a submission. No submissions were received as a result of these changes. The Panel supported these changes.

Recommended change to remove referral authority status

The Panel did not agree with Council's position of Essendon Airport being a referral authority for DDO8 and DDO9. The Panel recommends that Essendon Airport should be provided notice of a permit application under Section 52(1)(c) of the *Planning and Environment Act 1987*. The Panel considers that compulsory notice under Section 52(1)(c) is adequate to ensure that the airport is provided the opportunity to comment on a planning permit application. The Department of Planning and Community Development (DPCD) also provided their view that notice under Section 52(1)(c) is appropriate. The letter provided by DPCD is included in **Appendix C** – (separately circulated).

The table below provides a summary comparison of Section 52(1)(c) and Section 55 of the *Planning and Environment Act 1987*.

	Section 52(1)(c) (Notice)	Section 55 (Referral)
Notification	Compulsory notification	Application must be referred
Timeframe	14 days to provide a response	28 days to provide a response
Request further information	No	Yes
Request more time	No	Yes

Decision on a planning permit	Essendon Airport is a submitter. If no response is received within 14 days, Council will decide on a permit.	Essendon Airport must provide comment on the planning permit application received.
What happens if a response is provided?	Council will consider submission with all other submissions received as a result of advertising.	Essendon Airport must provide in writing that it either: <ul style="list-style-type: none"> • Does not object to a permit being granted. • Does not object to a permit being granted, but provide conditions. • Objects to a permit being granted on specified grounds.

It is agreed with the Panel that Essendon Airport should be afforded the opportunity to require further information and that Council should refuse an application based on an objection from Essendon Airport. However, Essendon Airport would not be in this position if they were advised of an application under Section 52 and Council cannot afford them these privileges of a Section 55 referral authority. In addition to this the Panel provides no discussion on timeframes and the implications of Essendon Airport not providing a response within the prescribed timeframe. If Essendon Airport were notified under Section 52(1)(c) they are provided with 14 days to make a submission. If no submission is provided within those 14 days then Council is required to proceed to make a determination on the planning permit application. This has the potential to make the purpose of the DDO ineffective, with the risk of Council approving a permit without Essendon Airport input that may still intrude into prescribed airspace. In order to minimise risk to all parties concerned, Council would need to include a standard permit note to ensure that applicants are make their own contact with Essendon Airport.

It is considered in Council's best interest that Essendon Airport remain a referral authority as exhibited. The primary purpose of the overlays is for airport safety. Essendon Airport as a referral authority will be obliged to provide a response for a planning application that potentially intrudes prescribed airspace. Ensuring that a response is provided before Council makes a decision on a planning permit will save costs, potential legal implications and time in the future. This will also provide Council officers, residents, developers and Essendon Airport with the certainty required, that when a planning permit is approved it can be acted on without any intrusion into the prescribed airspace.

Full detail of the Schedules and planning maps is provided in **Appendix A** – (separately circulated) to this report.

Consultation

At Council's request, preliminary public consultation of the proposed Design and Development Overlays was undertaken from 26 April 2012 to 1 June 2012. Consultation involved a mail out to residents and landowners within the proposed overlays and two information sessions on 17 May 2012.

Discussions with Essendon Airport, the Department of Infrastructure and Transport, Department of Transport and the Department of Planning and Community Development have been undertaken in preparation of the amendment.

Notice of the amendment was given in accordance with Section 19 of the Planning and Environment Act 1987.

Notice was given to each Prescribed Minister and owners and occupiers of properties who were deemed to be materially affected by the amendment.

The amendment was made available for inspection at the Moonee Valley City Council offices, Niddrie Library, the Moonee Valley City Council website and on the Department of Planning and Community Development website. Public notices appeared in the Moonee Valley Leader on 22 October 2012, Moonee Valley Weekly on 23 October 2012 and the Government Gazette on 25 October 2012.

The closing date for public submissions was Friday 23 November 2012.

Implications

1. Legislative

The amendment is consistent with the Ministerial Direction on the form and content of planning schemes under Section 7(5) of the *Planning and Environment Act 1987*. The preparation of the amendment is also in accordance with Section 4 of the *Planning and Environment Act 1987*.

2. Council Plan / Policy

Within the Council Plan 2009-2013, Amendment C121 is directly linked to Strategic Objective 5 'A well planned and managed City'.

3. Financial

There are no relevant financial considerations to this report. The cost of preparation of the amendment including costs associated with the Panel Hearing will be borne by Council through the Strategic Planning operational budget.

4. Environmental

There are no relevant environmental considerations to this report.

Conclusion

Amendment C121 will apply Design and Development Overlays (DDO8 and DDO9) to land surrounding Essendon Airport. The Design and Development Overlays will provide clear direction on the responsibilities and obligations for constructing building and works within the vicinity of Essendon Airport. The overlays will ensure building and works within the vicinity of Essendon Airport does not adversely affect Essendon Airport's operations.

The amendment was widely exhibited and submitters have had an opportunity to raise concern through a Panel Hearing.

The Panel recommends that Council adopt the amendment subject to some minor wording and mapping changes proposed by Council following exhibition. These recommendations should be supported as these make the Schedules clearer and easier to interpret. However, contrary to the Panel's recommendation, it is considered that it is still in Council's best interest that Essendon Airport remains the referral authority.

9.4 Submission on the Preliminary Draft Melbourne Airport Master Plan 2013

File No: FOL/13/189
Author: Strategic Planner
Directorate: City Works & Development
Ward: Municipal

Purpose

To provide an overview of the preliminary draft Melbourne Airport Master Plan 2013 and to seek endorsement of a submission prepared on behalf of Moonee Valley City Council.

Executive Summary

- Melbourne Airport is required to prepare a Master Plan with a 20 year strategic vision which is reviewed every five years. The current Master Plan must be reviewed this year.
- The preliminary draft Melbourne Airport Master Plan 2013 was released for public comment on 20 May 2013. The executive summary has been included in **Appendix A** – (separately circulated). A full copy of the Master Plan is available on Melbourne Airport's website (www.melbourneairport.com.au).
- The key developments outlined in the preliminary draft Master Plan 2013 include a proposed new runway, long-term road solution, environment strategy, and ground transport plan.
- The submission on behalf of Moonee Valley City Council has now been prepared for Council's consideration and is included in **Appendix B** – (separately circulated).
- The closing date for submissions to the draft Master Plan 2013 is 21 August 2013.

Recommendation

That Council:

1. Endorse the submission to Melbourne Airport's preliminary draft Master Plan as included in **Appendix B** – (separately circulated).
2. Lodge the submission with Australia Pacific Airports Corporation (APAC) by 21 August 2013.
3. Advise Maribyrnong City Council, Hume City Council and Brimbank City Council of Moonee Valley City Council's action on this matter.

Background

Melbourne Airport is a 2,379 hectare site located 22 km north west of the Melbourne CBD and adjacent to the Tullamarine Freeway. Melbourne Airport was opened with the transfer of international operations from Essendon Airport in 1970 with the domestic operations following in 1971. Melbourne Airport is now the second busiest airport in Australia for passengers and provides the main aviation hub for the southern part of the continent.

Australia Pacific Airports Corporation (APAC) became the airport lessee for Melbourne Airport in 1997, with the responsibility to manage Melbourne Airport until 2047 with an option to extend this lease for a further 49 year period.

As the gateway to Victoria, Melbourne Airport is a significant contributor to the local and state economies. Last year more than 29.1 million passengers and 250,000 tonnes of freight passed through the airport. The number of passengers is forecast to grow to 38 million by 2018 and 64.37 million by 2033.

Under the *Airports Act 1996* (the Act) every general aviation airport in Australia is required to develop a master plan. These master plans provide a 20 year strategic vision for the airport, including future land uses, types of permitted development and noise and environmental impacts. Section 71 of the Act requires each master plan to include the following information:

- Development objectives;
- Forecasts or future usage;
- Land usage and development plans;
- Noise forecast;
- Flight plans; and
- Environmental impacts.

The master plan is also required to provide particular detail in relation to the first five years of the plan covering ground transport, proposed commercial developments and an environment strategy.

At the conclusion of the consultation period Australia Pacific Airports Corporation (APAC) is required to prepare a summary of all submissions received and details of how the master plan has given due regard to the comments received. This information together with the draft Master Plan is then required to be forwarded to the Federal Minister for Infrastructure and Transport for approval.

Discussion

Despite the location of Melbourne Airport outside the municipality, there are many off-site impacts that affect the City, particularly in terms of aircraft noise and traffic generation.

The preliminary draft Master Plan builds upon the existing Master Plan released in 2008 and previous Master Plans for the airport. The draft Master Plan is structured around a number of key headings:

- Airport land use plan
- Airside development plan
- Terminals and aviation support facilities development plan
- Non-aviation development plan
- Ground transport plan
- Infrastructure development plan
- Environment strategy
- Airport safeguarding strategy

Key proposals of the preliminary draft Master Plan can be summarised as:

- A proposed third runway to meet capacity demands has been proposed by Melbourne Airport. The new runway will be located 2km south of the existing east-west runway.
- A long term road solution is proposed with an elevated loop road built above the existing road network to cater for more vehicles and reduce travel time. The loop road will be constructed in stages over several years with the first stage expected to begin in 2015.
- The Environment Strategy addresses the key environmental issues associated with the airport's operations and proposed actions by the airport to address them and protect and improve the environment.
- The Ground Transport Plan details initiatives to facilitate the movement of people to and from the airport, including a proposed airport rail link and upgrades to roads and transport connections.
- Airport Safeguarding sets out the importance of state and local planning policies and controls to land use and development around the airport, to protect communities that surround the airport and to protect airport operations.

A full copy of the preliminary draft Melbourne Airport Master Plan is included in **Appendix A** – (separately circulated).

Council's Submission

A draft submission has been developed in response to the release of the draft Master Plan and is included in **Appendix B** – (separately circulated). The submission focuses on the specific parts of the Master Plan that are most directly relevant to Moonee Valley, as a municipality close to Melbourne Airport. The areas covered in the submission are discussed below.

- **Australian Noise Exposure Forecast and Planning Controls**

As part of the Master Plan review, the airport must review the current Australian Noise Exposure Forecast (ANEF). It geographically highlights areas that are likely to be exposed to aircraft noise and where sensitive land uses should be avoided or designed to mitigate aircraft noise exposure. As a result of the proposed third runway there are significant changes to the ANEF. In Victoria the ANEF is reflected in the Melbourne Airport Environs Overlay (MAEO). The extent of the ANEF within the City of Moonee Valley has been reduced as a result of the third runway. Therefore the significant change in the ANEF will require changes to the MAEO which would affect residents within the municipality.

The Master Plan needs to indicate if there are any helicopter movements forecast for Melbourne Airport and if so what their frequency will be. This will provide Council and residents with a better understanding of the potential noise effects.

- **The Third Runway**

Melbourne Airport has determined that the existing two-runway system will reach capacity between 2018 and 2022. It has always been Melbourne Airport's vision for a four-runway system. It is the Airport's preference to develop the third runway in the east-west orientation rather than the north-south orientation. Information within the draft Master Plan provides sufficient justification for the third runway's location and why it is required, but has provided no detail on how it would affect Essendon Airports operations and therefore the effects on residents surrounding Essendon Airport. For example a change in the flight paths to and from Melbourne Airport could cause a change to the flight paths to and from Essendon Airport. Any change in flight paths for Essendon Airport could have significant noise effects to residents within the municipality.

- **Ground Transport Plan**

Increases in passenger movements, employee numbers, commercial developments and freight and logistics activities are expected to generate 225,000 daily vehicle trips to and from the airport by 2033, based on existing mode shares.

Melbourne Airport recognises that congestion in and around the airport needs to be addressed so that traffic can flow efficiently now and in the future. The draft Master Plan proposes major projects which include an elevated loop road to be built above the existing road network, a new road approach to the airport from the M80 Ring Road, and to build ground transport hubs that separate different transport modes.

In addition to these the draft Master Plan also intends to improve bus, taxi and freight systems and enhance walking and cycling.

The draft Master Plan proposes to retain the rail corridor which is consistent with the Albion-East alignment which is identified as the best route by the State Government. It is considered that funding and capacity issues in the wider rail network will mean that the rail link will be outside the five-year focus of the Master Plan.

Council is supportive of many of the proposed initiatives in the draft Master Plan. Council's submission has provided options for improvements to bus routes, light rail extensions and has also provided comment on the proposed rail link. Council's preferred option for rail to the Airport is via the Flemington corridor with stations at East Keilor and Airport West instead of the preferred Albion East Alignment. Other options for Public Transport improvements to the Airport include light rail extension of Tram 59 via Melrose Drive and installation of a bus lane on the Tullamarine Freeway.

Consultation

Melbourne Airport is required under the *Airports Act 1996* to advertise the draft Master Plan for a period of 60 business days. The closing date for submissions to the draft Master Plan is 21 August 2013.

As part of the consultation program Melbourne Airport sent letters and have undertaken meetings with State and Local Government agencies in early 2013 to notify them of the upcoming release of the draft Master Plan. In May 2013, Melbourne Airport sent letters to the same stakeholders formally notifying them of the release of the draft Master Plan for public consultation.

Over the consultation period, Melbourne Airport held one public meeting on 23 May 2013 and will hold another public meeting on 21 August 2013. Melbourne Airport has also undertaken a touring exhibition which provided information on the draft Master Plan in Moonee Valley City Council offices on 4 July 2013 and Niddrie Library on 23 May 2013.

The preliminary draft Master Plan has been made available on the Melbourne Airport website and a link has also been provided on the Moonee Valley City Council website.

Regular updates have been provided in the Valley View on the release of the draft Melbourne Airport Master Plan for public comment.

Implications

1. Legislative

There are no statutory requirements as a result of this report. The submission is in accordance with Section 79 of the *Airports Act 1996*.

2. Council Plan / Policy

Council's submission to the draft Master Plan aligns with many of the Council Plan strategic objectives, including:

- A healthy environment and sustainable City.
- A City providing smart and accessible transport that connects people.
- A well-planned and managed City.

3. Financial

There are no relevant financial considerations to this report.

4. Environmental

An Environmental Strategy has been prepared as part of the Master Plan.

Conclusion

Australia Pacific Airports Corporation (APAC) has released its preliminary draft Master Plan for comment. Council has the opportunity to make a submission to Australia Pacific Airports Corporation (APAC) on the draft Master Plan.

The most significant impact on the City of Moonee Valley is the revised ANEF contours, the proposed third runway and the proposed rail link.

The draft submission outlines Council's key concerns with the draft Master Plan as prepared by APAC. The submission should be endorsed and submitted to Australia Pacific Airports Corporation prior to 21 August 2013.

9.5 Local Area Traffic Management Precinct Priority and Implementation Program

File No: FOL/10/1066
Author: Acting Coordinator Transport
Directorate: City Works and Development
Ward: Municipal

Purpose

This report is presented to Council in relation to a review of the program and recommends changes to the Local Area Traffic Management (LATM) precinct priority and implementation program.

Executive Summary

- Council adopted the LATM precinct priority and implementation program in May 2012, including completion of two (2) LATM precinct investigations each financial year, commencing with Fletcher and Newmarket LATM areas in 2013/14.
- A number of projects within the Newmarket LATM area have commenced and are ongoing since the adoption of the implementation program and therefore it is considered premature to complete a local area traffic management study and plan for the Newmarket LATM precinct in 2013/14.
- A revised implementation program is therefore proposed, that includes a deferral of the Newmarket LATM study, and is shown in **Appendix A**.

Recommendation

That Council:

1. Defer completion of the Newmarket LATM precinct until 2015/16 and bring forward St. Therese's LATM to 2013/14 and Holmes LATM to 2014/15.
2. Complete two Local Area Traffic Management Studies each year from 2013/14 in line with the implementation plan contained within **Appendix A**.

Background

The LATM precinct priority and implementation program was adopted by Council on 15 May 2012. It was based on an evaluation and ranking of individual roads in Moonee Valley in terms of reactive and proactive criteria.

It took into consideration an evaluation and weighting system for traffic volumes, speeds, accidents, resident and community concerns, Councillor resolutions, number of petitions received and accessibility to major attractors, for example, schools, railway stations and community centres for each local area.

The evaluated criteria are outlined in **Table 1**.

Table 1

Reactive Criteria ^[1]	Proactive Criteria
Accidents	Major pedestrian & vehicle traffic generators, for example, location to public transport modes, schools and community centres and facilities
Resident and community concerns	Number of activity centres per LATM area
Notices of Motion, including petitions	-
Traffic Speed	-
Current traffic volumes	-
Recently completed traffic & parking studies (negative marking)	-
[1] Collection of reactive criteria data commenced from 1 January 2008.	

The priority and implementation program gives a general indication of the LATM precincts of the municipality that most need attention in terms of the safety of road users, the expectation of residents and prevalence of excessive traffic speed and volumes.

Therefore, commencing from the 2013-14 financial year, it was resolved that two (2) LATM precinct investigations would be undertaken each financial year. The year of implementation for each LATM precinct is summarised in the **Table 2**.

Table 2

Local Area Traffic Management Precinct	Year of Implementation (financial)
Fletcher Newmarket	2013-14
Buckley Park St. Therese's	2014-15
Valley Lake (Area 2A) Holmes	2015-16
North Essendon Dean	2016-17
Airport West Travancore	2017-18
Union	2018-19

Doncaster	
Valley Lake (Area 2B) Boulevard	2019-20
Napier Park Milleara West	2020-21
West Essendon Mascoma	2021-22
Pavilions Avondale East	2022-23
Rosehill Park Avondale Heights	2023-24

Discussion

Changes to conditions in the Newmarket LATM area

Since the adoption of the LATM precinct priority and implementation program, a number of projects have commenced and are ongoing within the Newmarket LATM area, including.

- Development of Crown Stables, Coronet Reserve: A community information session was held on Sunday, 7 July 2013, to discuss the community's views on how the space should be activated. Nominations have also recently been sought for a reference group. It is anticipated that development of this site will generate considerable interest including traffic and parking implications.
- Craigieburn Rail Corridor study: Council resolved on 28 May 2013 to undertake further consultation with residents and owners on a number of streets, including Queens Avenue, within the Newmarket LATM area. Designs will be developed and feedback will be sought in 2013/14.
- Events Area: Part of the Events Area falls within the Newmarket LATM area. This area will now require further consultation on the proposals outlined in the report to Council on 25 June 2013.
- Flemington Hill Study: The Flemington Hill study area falls within the Newmarket LATM area. Temporary trial closures, further localised consultation on parking, permanent parking changes and permanent traffic changes will be introduced in 2013/14, in accordance with the Council resolution of 28 May 2013.
- Municipal Parking Strategy: The Newmarket LATM precinct, when compared to some other LATM precincts, holds a considerable number of parking permits. Some parking permit holders will experience changes to their entitlements from 1 November 2013. Introduction of parking permit areas will also mean a change to parking patterns and behaviours within this area. Analysis would be best carried out when the traffic and parking situation has settled.
- Middle and North Streets: Consultation will take place shortly with residents of Middle and North streets regarding potential changes to parking restrictions.

Parking restrictions on these streets were installed in line with recommendations of the Mount Alexander Road Village Precinct Parking Study. The review is being carried out in response to upcoming changes in parking permit entitlements and also with regard to the efficiency of kerbside use due to the termination of operation of a nearby land-use in recent years.

- No. 1 Ascot Vale Road: No. 1 Ascot Vale Road received a planning permit through VCAT in 2013. Construction is anticipated to commence within the 2013/14 financial year.
- Racecourse Road Activity Centre: The Racecourse Road Activity Centre borders the Newmarket LATM area. Structure planning intrinsically includes planning for future traffic and parking changes and it would be appropriate to finalise this process before commencing a new LATM consultation.
- East-West Tunnel Link – Traffic issues are unknown at this time and may impact upon this area.

The magnitude of upcoming changes and the level of consultation that will take place in the coming financial year essentially means that completion of a LATM study in this area is not recommended. Transport conditions in the Newmarket LATM area are currently changeable, and are unlikely to be representative of conditions in upcoming years. A plan based on uncertain conditions would not be ideal. Over-consultation with residents in this area is also a concern.

Given the extent of anticipated changes within the Newmarket LATM area over the next year, it is considered best to defer completion of the Newmarket LATM study until conditions settle. This is anticipated to take at least two years, so completion of this LATM study would take place in 2015/16.

Next Steps

The LATM precincts scheduled for completion in 2014/15 are St. Therese's and Buckley Park. St. Therese's is located immediately to the west of the Fletcher LATM area, and therefore would operationally be the better precinct to complete in tandem with the Fletcher LATM. Refer **Appendix B**. It is also timely to undertake a study in this area as it incorporates and is adjacent to the area currently being studied for the Essendon Junction Structure Plan.

Scheduled for completion in 2015/16 are Holmes LATM, and Valley Lake (Area 2B) LATM.

Given the Sydenham Street issue, which is located within the Holmes LATM area, it is recommended that the Holmes LATM study be brought forward to 2014/15, and for the Newmarket LATM study to take its place for completion within 2015/16.

The proposed revised implementation list is in **Appendix A**.

Consultation

The planning and development of a Local Area Traffic Management precinct plan involves extensive community consultation. Detailed data collection, study group committee meetings, circulars and questionnaires are typically used to identify traffic and parking issues and to recommend traffic management solutions for a local area.

Implications

1. Legislative

There are no legislative impacts associated with this report.

2. Council Plan / Policy

This report is in line with the Council Plan's, Theme 3, Sustainable Living and its Strategic Objective 2 – Facilitate the provision of a broad range of safe, accessible and sustainable transport modes across the municipality.

This report also considers the objectives of the Local Area Traffic Management Precincts as outlined in Council's Municipal Parking Strategy.

3. Financial

There are no financial implications associated with this report.

4. Environmental

There are no environmental implications associated with this report.

Conclusion

Given the emergence of changing conditions within the Newmarket LATM area, completion of the Newmarket LATM study in 2013/14 is not recommended.

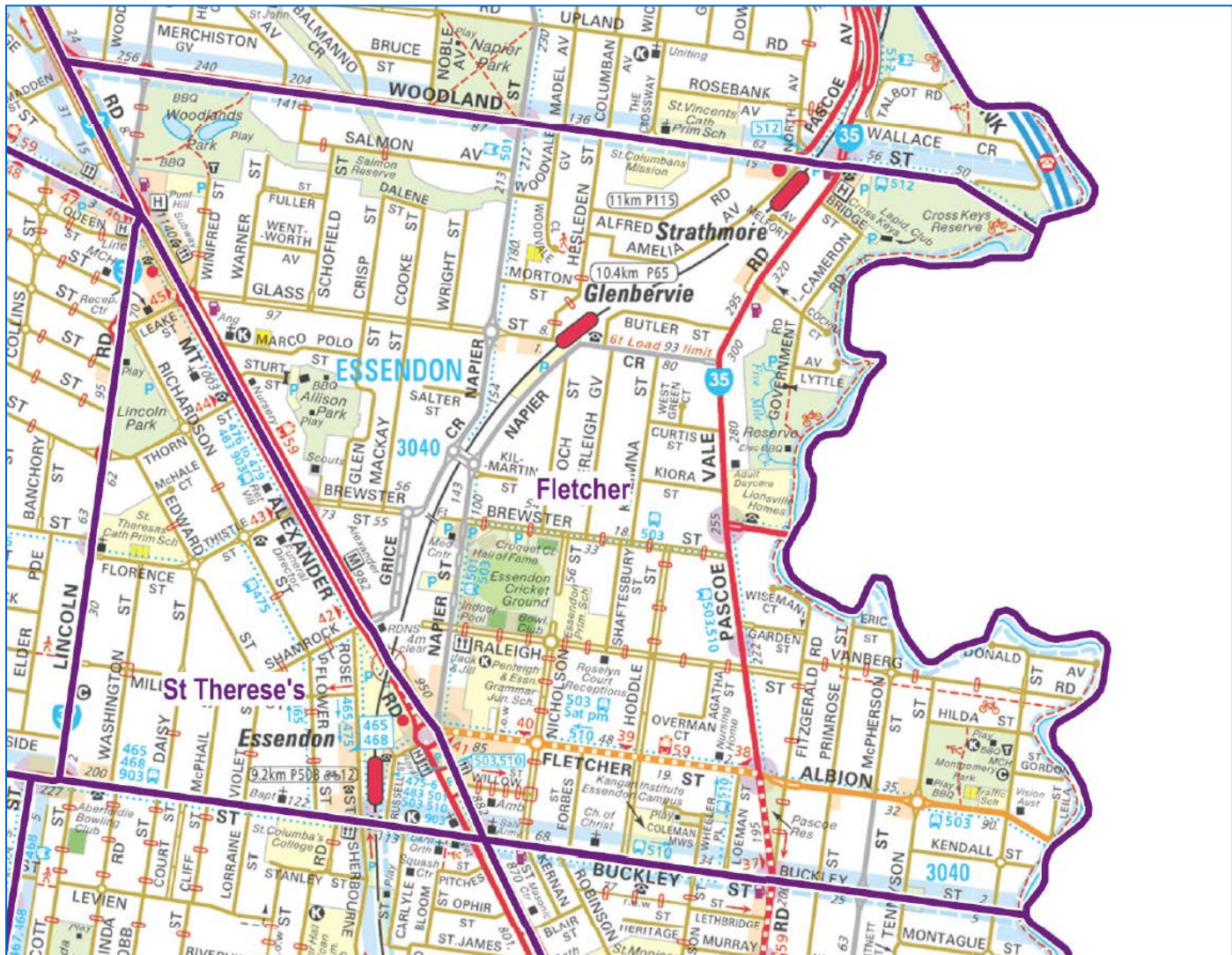
Instead, it is considered advisable to defer completion of this LATM study until 2015/16, and to instead complete the LATM studies in the order outlined in **Appendix A**.

APPENDIX A

Revised LATM Implementation Plan

Local Area Traffic Management Precinct	*Revised* Year of Implementation (financial)
Fletcher St. Therese's	2013-14
Buckley Park Holmes	2014-15
Valley Lake (Area 2A) Newmarket	2015-16
North Essendon Dean	2016-17
Airport West Travancore	2017-18
Union Doncaster	2018-19
Valley Lake (Area 2B) Boulevard	2019-20
Napier Park Milleara West	2020-21
West Essendon Mascoma	2021-22
Pavilions Avondale East	2022-23
Rosehill Park Avondale Heights	2023-24

APPENDIX B



9.6 Draft Aberfeldie Park Master Plan 2013

File No: FOL/12/1340
Author: Manager Leisure and Open Space Planning
Directorate: Environment & Lifestyle
Ward: Buckley

Purpose

To endorse the Draft Aberfeldie Park Master Plan 2013 for community consultation purposes.

Executive Summary

- Aberfeldie Park has an adopted Master Plan, endorsed by Council on 19 February 2008. (Copy of the Plan provided as **Appendix A** – separately circulated.)
- The adopted Aberfeldie Park Master Plan shows a single joint-use sports pavilion for use by the Essendon Maribyrnong Park Ladies Cricket Club, Essendon Auskick, Essendon United Soccer Club and Aberfeldie Park Cricket Club.
- Council adopted the Moonee Valley Community Facilities Plan 2010 which recommended to ‘review the Aberfeldie Park Master Plan to ascertain the optimum placement and required upgrades to the men’s and ladies cricket pavilions’ and to implement ‘Stage 1 upgrade of facilities at Aberfeldie Park in accordance with outcome of master plan review’.
- Council has undertaken a review of the existing Master Plan in consultation with the community and Melbourne Water taking into account the sports pavilion changes and other additional information now available, including recommendations from the Maribyrnong River Master Plan and water sensitive urban design drainage works required for the park.
- Council has prepared the Draft Aberfeldie Park Master Plan 2013 (Copy of Plan provided as **Appendix B** – separately circulated.)

Recommendation

That Council:

1. Endorse the Draft Aberfeldie Park Master Plan 2013 for the purpose of community consultation.
2. Receive a further report following the completion of the community consultation.

Background

Moonee Valley City Council's *Open Space Strategy* determined that Aberfeldie Park is a major open space in Aberfeldie and is the most frequently visited park along the Maribyrnong River. Aberfeldie Park is designated 'Regional', its character classification is sporting (primary character) and water way, nature, conservation (secondary character).

Aberfeldie Park has different features within it catering to both informal recreation use and organised sporting use and is also home to the Northern Obedience Dog Club and the Moonee Valley Athletics Centre. The parks location adjoining the Maribyrnong River and its significant sporting capacity has resulted in the Regional Open Space classification. Other facilities include playgrounds, picnic facilities and circuit path with exercise stations.

The adopted Aberfeldie Park Master Plan shows a single joint-use sports pavilion for use by the Essendon Maribyrnong Park Ladies Cricket Club, Essendon Auskick, Essendon United Soccer Club and Aberfeldie Park Cricket Club.

Council adopted the Moonee Valley Community Facilities Plan 2010 at its meeting on 3 May 2011. In this plan was an action to 'review the Aberfeldie Park Master Plan to ascertain the optimum placement and required upgrades to the men's and ladies cricket pavilions' for 2011-12. Also included was the action 'Stage 1 upgrade of facilities at Aberfeldie Park in accordance with outcome of master plan review' for 2012-13.

In July 2012 Council officers applied for a planning permit to construct a new sports pavilion to replace the existing ageing pavilion which is home to the Essendon Maribyrnong Park Ladies Cricket Club and Essendon Auskick. The existing pavilion is no longer fit for purpose and has come to the end of its useful life expectancy. As part of the planning permit process, the community were advised of the proposal.

The feedback received from the community has indicated to Council that they would like to be more involved in the sports pavilion site selection processes and changes, which in this case, resulted in the move away from the single sports pavilion indicated in the adopted Master Plan to remain with the two existing sports pavilions. The community also brought to Council's attention that there was some misinformation in the public sphere regarding aspects of the sports pavilion proposal that could be addressed through the master plan consultation process.

Discussion

Preliminary Consultation

A Public Meeting was held on the 11 February 2013 to discuss Aberfeldie Park Master Plan Review, 137 people attended the meeting to listen to the presentation and provide feedback to create the initial Draft Master Plan. Feedback was received until 25 February 2013. Key elements of the feedback included; upgrading sports pavilions, noise, car parking, nature of park usage, community input into the ongoing design process, stormwater management and drainage, dog access to park and safety.

An outcome of the Public Meeting was a recommendation to establish a Reference Group for those that expressed interest to attend further consultation.

Reference Group Consultation

The Reference Group was established with 12 interested community members and stakeholders and the first meeting took place on Monday 18 March 2013.

This meeting discussed the feedback received from the public meeting, in particular the proposed pavilion and the possibility of an alternative location for the Essendon Maribyrnong Park Ladies Cricket and Essendon Auskick Pavilion and for Council to investigate whether it was feasible in terms of drainage.

Feedback regarding the initial pavilion and location (Location 1) were discussed in relation to size, height and proximity to the residential homes. An alternative (Location 2) was also proposed and it was agreed with the Reference Group that Council would relook at the proposed pavilion details and location 1 and then undertake a scoping investigation relating to the alternative, location 2.

The results of this further work, was presented to the Reference Group on Thursday 9 May. The proposal presented included, reducing the pavilion size by 25sqm and to alter the roof angle to achieve a height reduction of 500mm. It was also possible to increase the distance from the pavilion to 35m away from residents to the west. The current pavilion is 12m away from the western boundary.

The location 1 pavilion is located to avoid flood levels and is set back and excavated into the existing landform to minimise both visual and noise impact and provides adequate access to the existing car park.

The location 2 pavilion site was investigated and discussions held with Statutory Planning and Melbourne Water to understand the practicalities, planning constraints and impacts within the flood plain. Melbourne Water advice was received and it was concluded that the pavilion in this location would have a greater impact on the parkland.

Visual representation was presented to the Reference Group at the 9 May meeting however the group requested that further graphical information of the two locations would be necessary to visualise the impacts.

A further meeting was held on the 27 June and graphical representation of the two location options presented to the group as the first stage of public consultation with the broader community.

Summary of options

	LOCATION 1	LOCATION 2
Planning overlays	DDO	DDO, LSIO, SBO
Building footprint	432 sqm (able to sit within topography to appear one storey on the northside and two storey on the south side)	688 sqm
Flood plain	Not in flood plain	Within flood plain. Building would need to sit 2.43m off the ground to clear flood waters

Access	Pathway and internal lift	Ramp access and internal lift
Proximity to closest houses	<ul style="list-style-type: none"> • 35m 	<ul style="list-style-type: none"> • 35m
Visual impact	<ul style="list-style-type: none"> • Some street frontage impact • Some impact on general park amenity and neighbouring residents • Able to be screened by additional trees and vegetation providing filtered views passive surveillance 	<ul style="list-style-type: none"> • Significant visual impact from street frontages • Significant impact on park amenity existing as a multi storey building dividing the park by its location within the middle of the park • Blocking of views • Void space underneath building
Summary of considerations	<ul style="list-style-type: none"> • Avoids flood levels • More compact as it is spread across 2 levels • Closer to car park • Sits within the existing topography as it is nestled into the side of the hill • Direct access onto cricket oval • 35m away from residents to the west of Aberfeldie Park (the current pavilion is 12m) • Is less visually intrusive from both the Maribyrnong River frontage and Tilba Street / Park Crescent • Overall reduced loss of usable open space due to excavation into slope • Selective screening possible with vegetation 	<ul style="list-style-type: none"> • Close proximity and direct overlooking of sportsgrounds • High catchment of overland flow in this area from Antares Court, hence the proximity to SBO overlay, which is an overland flow overlay. • Within flood plain (The floor level of pavilion will need to be elevated 2.43m from the existing ground level) • Large void underneath building to allow for passage and storage of flood waters • Possible increase in aberrant behaviour utilising void space under building • Larger footprint of building resulting from need for multi level facility raised to accommodate planning requirements DDO and LSIO • Large bulk within of the overall park • Greater visual impact for both residential and park users • Greater loss of public open space • Limited vegetation screening possible and more complex due to need to maintain visual and flood pathways free to void space beneath building

Consultation

It is proposed that consultation will be undertaken between 24 July to 30 August. Council officers will hold a workshop with the community and stakeholders on Saturday 10 August. Stakeholders and residents within 500 metres of the park will be advised of the workshop. In addition the meeting will be advertised on Council's website and publications. Feedback from the community will assist Council in the development of the final master plan.

Implications

1. Legislative

The Draft Aberfeldie Park Master Plan 2013 will ensure compliance with all relevant legislation including the Planning and Environment Act 1987 through the Moonee Valley Planning Scheme requirements.

2. Council Plan / Policy

Planning for improvements to Aberfeldie Park through the development of a master plan will contribute to Council Plan 2013-17 strategic objectives to create strategic objectives to:

- Theme 1: Friendly and safe:
Strategic objective 1: 'Support the community in becoming healthier and more physically active'
- Theme 2: Green, clean and beautiful:
Strategic objective 5: 'Protect and enhance the quality and scale of open space for conservation and community enjoyment'
- Theme 5: Excellence in governance:
Strategic objective 3: 'Provide the community with meaningful and genuine opportunities to contribute to Council planning'

3. Financial

The master plan will provide a long term framework for prioritising improvement works at Aberfeldie Park. All of the master plan proposals will be subject to Council's annual budgetary process.

4. Environmental

The Draft Aberfeldie Park Master Plan 2013 will help Council achieve the targets established within the Environmental Sustainability Plan, particularly with regard to energy, water, waste and biodiversity targets.

Conclusion

Moonee Valley City Council's *Open Space Strategy* determined that Aberfeldie Park is a major open space in Aberfeldie and is the most frequently visited park along the Maribyrnong River. A Master Plan was adopted for Aberfeldie Park in 2008.

Community consultation has been undertaken to review the Aberfeldie Park Master Plan incorporating discussion on sports pavilions, recommendations from the Maribyrnong River Master Plan and water sensitive urban design drainage works required for the park.

The location of the proposed sports pavilion is a key topic for discussion and work undertaken by Council around alternate locations will provide the community with two options to provide feedback on.

The Draft Master Plan is required for consultation to establish a long term vision for Aberfeldie Park and to guide future development of the park.

9.7 Draft Loeman Street Precinct Plan

File No: FOL/13/115
Author: Coordinator Open Space & Urban Design
Directorate: Environment & Lifestyle
Ward: Buckley

Purpose

To endorse the Draft Loeman Street Precinct Plan for community consultation purposes.

Executive Summary

- At the Ordinary meeting of Council on 18 September 2012, Council passed a resolution to:
“Establish a Stakeholder Reference Group involving Ward Councillors, all User Groups and Community Members to develop a precinct plan catering for current and future demands.”
- Three options were developed (copy provided in **Appendix B** – separately circulated) incorporating recent developments within the Loeman Street precinct including: the relocation of the Maternal and Child Health (M&CH) services, the Strathmore Tennis Club’s requirement for additional tennis courts and the Strathmore Bowls Club requirement to change the layout of their greens.
- Council has undertaken an internal review with Council Officers of the options and in consultation with a Stakeholder Reference Group. The review unanimously recommended Option two to be considered as the preferred option (copy of Draft Loeman Street Precinct Plan provided in **Appendix A** – separately circulated)

Recommendation

That Council:

1. Endorse the Draft Loeman Street Precinct Plan for the purpose of community consultation.
2. Receive a further report following the completion of the community consultation.

Background

The Strathmore community precinct located in Loeman Street represents a significant community destination for the north of the municipality. The precinct currently provides both formal and informal leisure activities and community support services. This includes tennis, lawn bowling, theatre group, preschool, Maternal and Child Health (M&CH) services, childcare and a community park and playground.

- The long standing Strathmore Tennis Club with 270 members is located on the western side of the precinct, is seeking additional courts for a considerable time.
- Strathmore Theatrical Arts Group (STAG) has been operating from its existing building for 40 years. STAG is a well respected and acknowledged community theatre group across Melbourne.
- The Strathmore Bowls Club is located approximately in the centre of the precinct and includes two, seven rinkers and one four rinker bowling greens and is seeking a revised layout of their greens.
- The precinct also houses Council's Strathmore Children's Centre providing childcare and M&CH services.

Discussion

Recent developments at the Loeman Street precinct including the relocation of M&CH services to the enhanced Strathmore Children's Centre, have provided Council with an opportunity to strategically plan for this site.

The opportunity to consolidate existing buildings and their functions and to plan for user group's current and future needs have been considered and three initial precinct options had been developed for the Stakeholder Reference Group to consider.

The Stakeholder Reference Group met on the 28 March, in which all stakeholders agreed on Option two to be the preferred Precinct Plan. This proposal includes the provision of two eight rink bowling greens, two additional tennis courts, additional open space adjacent to the STAG building, new preschool building and the removal of the redundant Maternal and Child Health Centre.

Consultation

It is proposed that broader community consultation will be undertaken between 1 August to 28 August. The Draft Loeman Street Precinct Plan will be advertised on Council's website and publications. Members of the Reference Group will be informed as well as residents in surrounding streets. Feedback from the community will assist Council in the development of the final precinct plan.

Implications

1. Legislative

The Draft Loeman Street Precinct Plan will ensure compliance with all relevant legislation including the Planning and Environment Act 1987 through the Moonee Valley Planning Scheme requirements.

2. Council Plan / Policy

Planning for improvements to the Loeman Street precinct through the development of the plan will contribute to Council Plan 2013-17 strategic themes and objectives:

- Theme 1: Friendly and Safe
Strategic objective 1: 'Support the community in becoming healthier and more physically active'
- Theme 3: Sustainable Living
Strategic objective 1: 'Ensure there is clear direction for growth and proactive management of development of the city'
- Theme 5: Excellence in governance:
Strategic objective 3: 'Provide the community with meaningful and genuine opportunities to contribute to Council Planning'

3. Financial

The plan will provide a long term framework for prioritising improvement works in the Loeman Street precinct. All of the plan's proposals will be subject to Council's annual budgetary process.

4. Environmental

The Draft Loeman Street Precinct Plan 2013 will help Council achieve the targets established within the Environmental Sustainability Plan, particularly with regard to energy, water, waste and biodiversity targets.

Conclusion

The community precinct located in Loeman Street, Strathmore represents a significant community destination for the north of the municipality. The precinct currently provides both formal and informal leisure and recreational activities and community support services. The Strathmore Bowls Club and the Strathmore Tennis Club have requested changes to their facilities. The recent development of the Strathmore Children's Centre, has provided an opportunity to consolidate buildings and recreational facilities on the site.

A Stakeholder Reference Group was established to review proposed changes in the precinct including the removal of the redundant M&CH centre, additional recreational and community facilities and provision of additional open space.

The Draft Loeman Street Precinct Plan is required for consultation to establish a long term vision and guide future development of the precinct.

9.8 Draft Tree Management Strategy 2013-17

File No: FOL/13/326
Author: Senior Arborist
Directorate: Environment & Lifestyle
Ward: Municipal

Purpose

To endorse the Draft Tree Management Strategy 2013-17 for community consultation purposes.

Executive Summary

- Council's insurers City Mutual Plus (CMP) carried out a public liability audit which identified two items that were required to be included in any future review of Council's Street Tree Planting Strategy.
- Accordingly Council's Street Tree Planting Strategy has been revised and has been renamed the Draft Tree Management Strategy 2013-17 (the Strategy) (copy provided as **Appendix A** – separately circulated) and was presented to Council via its Strategy Groups on Tuesday 4 June 2013.
- The Strategy now not only outlines how trees are managed in street landscapes, but also accommodates for the concerns raised in our public liability audit and Strategy Group feedback and therefore articulates a more holistic approach as to how Council deals with tree related issues.

Recommendation

That Council:

1. Endorse the Draft Tree Management Strategy 2013-17 for the purpose of community consultation.
2. Receive a further report following the completion of the community consultation.

Background

Council's Street Tree Planting Strategy was approved in 2007. This Strategy set the direction for street tree planting throughout the entire municipality and at the same time reinforced Council's commitment to the preservation and development of these important community assets.

It also provided a platform for the staged upgrade of the city's streetscapes and helped residents, local businesses, developers and those working with Council, to understand the vision, policies, actions and procedures relating to Moonee Valley's street trees.

Council's insurer, City Mutual Plus, who undertook a public liability audit identified the following items that were required to be included in any future review of the Strategy:

- Tree root management with regard to property damage claims and how these are treated.
- The management of trees in high risk areas.

The Strategy also requires inclusion of how Council deals with Significant Trees, and reference to Council's commitment to its statutory obligations relevant to the clearance of trees under powerlines in accordance with Energy Safe Victoria's 2010 Regulations.

Discussion

Street trees provide the community with many social, economic and environmental benefits. Council places great importance on protecting the City's trees and tree plantings, and seeks to provide a shared vision for the future of our street plantings.

The aim of the Strategy is to develop the most efficient working practices that will provide a continuous safe, healthy and attractive tree population for our community.

The Strategy is also intended to be used at an operational level to assist officers with the day to day decisions involving the removal, replacement and maintenance of street trees.

There has been a broad cross section of Council departments and officers consulted in the review of the Strategy which have collectively identified the following areas that required to be updated or to be further included in any review, such as:

- Council's preferred and non-preferred street tree species list
- Reference to related Council policies and strategies that are aligned to this Strategy
- Tree root management process
- The management of trees in high risk areas
- Updated tree maintenance program
- Reinforcement of Council's position as to how requests for trees to be removed are dealt with.
- A level of flexibility as to the species of street tree that has been selected to be planted.

Consultation

It is proposed that broader community consultation will be undertaken for a four week period commencing 26 July 2013. The Draft Tree Management Strategy 2013-17 will be advertised on Council's website and publications. Feedback from the community will assist Council in the development of the final Tree Management Strategy.

Implications

1. Legislative

The Strategy includes Council's commitment to statutory obligations relevant to the Electric Line Clearance Regulation 2010, and Council's approved (by Energy Safe Victoria) Vegetation Management Plans.

2. Council Plan / Policy

This Strategy is aligned with Council Plan 2013-17

- **Theme 2:** Green, clean and beautiful - a sustainable environment for future generations

Strategic Objective 2: Making the city more attractive through maximising opportunities for greening the public realm.

Strategies

- i) Further develop Moonee Valley as an urban forest through continued planting of appropriate species in streets, boulevards, plazas and other public meeting points.
- ii) Enhance the cities appearance and identity through appropriate plantings at city gateways and along major corridors.

Indicators

Increase community satisfaction with the performance of Council in delivering attractive parks, gardens, open space, streetscapes (source: Local Government Community Satisfaction Survey).

A number of other Council policies and strategies also recognise the importance of street landscapes such as the Moonee Valley Open Space Strategy 2009-12, Draft City Sustainability Policy, Greenhouse Strategy 2010 and Significant Tree Register 2012.

These policies further reinforce the importance of a clear strategic framework for the design, development and maintenance of Moonee Valley's street landscapes.

3. Financial

There are allocations currently provided for in Council's recurrent and capital budgets. Accordingly, there are no financial implications associated with this report.

4. Environmental

The Strategy supports ongoing planting and management of street trees.

Street trees are a central part of Council's developing 'urban forest' and provide the following environmental benefits:

- Reduced greenhouse emissions (as trees capture greenhouse gases, can shade nearby buildings and lower street temperatures to reduce air-conditioning).

- Support waterway health by slowing down stormwater flows. Trees will require water use for establishment; however this is managed and considered a wise use for water.
- Supports urban ecology by increasing local habitat.
- Supports cleaner air by trapping air pollutants.

Conclusion

Council's Street Tree Planting Strategy has been reviewed and as a result now represents a more holistic approach as to how Council manages these valuable community assets and so to reflect this review, the former strategy has been renamed the "Tree Management Strategy", which is now presented in draft form.

The strategy provides a platform for the staged upgrade of the city's streetscapes and helped residents, local businesses, developers and those working with Council, to understand the vision, policies, actions and procedures relating to Moonee Valley's street trees.

9.9 Avondale Heights Community Precinct

File No: FOL/11/755-3
Author: Executive Manager Community Services
Directorate: Community Services
Ward: Rose Hill

Purpose

To present Council with an update on the Avondale Heights Community Precinct – Vision and Master Plan (AHCP) and provide recommendations for its ongoing implementation.

Executive Summary

- The initial stage of the AHCP has been achieved with the completion of the Library Atrium extension.
- Stage 2A has commenced with the construction of the new Early Years Facility in progress.
- Planning and design for the traffic management works have commenced and will continue over the next 12 months.
- Proposed ongoing community consultation for the continued implementation of the AHCP.

Recommendation

That Council:

1. Receive and note the progress achieved to date on the Avondale Heights Community Precinct – Vision and Master Plan.
2. Commence the statutory procedures under sections 189 and 223 of the Local Government Act 1989 ('the Act') to sell the parcel of land located at 7 Clarendon Street, Avondale Heights (also known as Avondale Heights Pre School facility), as shown on Certificate of Title Volume 8323 Folio 764 (as shown in **Appendix A**).
3. Consider any submissions at a Special Committee of Council, comprising Crs Cornish, Sipek and Surace to be held on Tuesday 10 December 2013 commencing at 5.30pm (if required).
4. Receive a further report following the consultation period, at the Ordinary Meeting of Council to be held on Tuesday 17 December 2013.

Background

Council adopted the Avondale Heights Community Precinct – Vision and Master Plan at its Planning & Citizens meeting held on 5 June 2012. The precinct plan contains four stages as shown below.

Stage	Works summary	Year
Stage 1	Library Atrium extension.	2012/2013
Stage 2A	Early Years Centre; Clarendon Street school crossing; 1x road hump in Clarendon Street; 1x road hump in Raglan Street; on-street parking in Clarendon Street in front of Early Years Centre.	2012/13 to 2013/14
Stage 2B	Signalisation of Military Rd and Clarendon Street intersection ¹	To be confirmed.
Stage 3	Library Community Foyer extension; additional 2 training rooms; Multi-purpose Community facility; Piazza; alterations/extension of precinct on-site car park; 2 x road humps in Sydney Street.	To be confirmed.
Stage 4:	Youth Outdoor Space; Multi-purpose Community facility mezzanine extension; Community Space connected with Early Years Centre; piazza 'veranda' linking Early Years Centre to Library.	To be confirmed.

The Library Atrium extension has been completed and was formally opened by the Mayor and the Hon. Jeanette Powell MP, Minister for Local Government on 14 March 2013.

Stage 2A of the project involved the establishment of a Community Reference Group predominately made up of families from both the Avondale Heights and Rhonda Davis Preschools and staff from these centres. Council appointed FPPV Architecture to undertake the initial Master Plan and to participate in the community consultation group to incorporate ideas and receive feedback on the plans for the Early Years facility.

These plans were finalised and tenders were sought in March 2013. Council's Tenders Committee award Contract No. FOL/12/908 – Avondale Heights Early Years Centre – Construction of New Facility to Contract Control Services Pty Ltd (ABN 33 007 453 965) for the lump sum tendered amount of \$1,904,115 excluding GST. Subject to completion date being prior to February 2014, it is expected that both Avondale Heights and Rhonda Davis Preschools will commence the 2014 year from this site.

¹ Subject to Vic Roads approval.

Discussion

The AHCP Vision and Master Plan as adopted by Council provides a clear direction for the enhancement of community engagement and wellbeing through the delivery of a community precinct for the Avondale Heights community.

The ongoing success of the Library and Learning Centre, recently complimented with the Atrium extension, continues to reinforce the importance of this destination in the Avondale Heights area. The detailed community consultation process and service specific reference groups have clearly articulated the importance of the ongoing implementation of the AHCP Vision and Master Plan.

An update report on the Master Plan's staged implementation program is outlined below:

Stage 1

The Library Atrium extension has been completed and was formally opened by the Mayor and the Hon. Jeanette Powell MP, Minister for Local Government on 14 March 2013.

Stage 2A

Stage 2A of the project involved a number of initiatives including:

- Establishment of an **Avondale Heights Early Years Community Reference Group** (as a sub-group of the Moonee Valley Early Years Reference Group). The Avondale Heights Early Years Community Reference Group is predominately made up of families from the Avondale Heights and Rhonda Davis Preschools, as well as staff from these centres. The Group has also reviewed designs for the new AHEYC and assisted Council identify future opportunities for the Rhonda Davis facility. At this stage it is anticipated that the Rhonda Davis building will continue to operate as a community facility with an early years focus and be available or hire for this target group;
- Development of a **new Avondale Heights Early Years Centre (AHEYC)**. Council appointed FPPV Architecture to prepare detailed design plans for the new AHEYC comprising a dual unit preschool and Maternal and Child Health Services. These plans were finalised and tenders were sought in March 2013. Works commenced in May 2013. It is anticipated that both Avondale Heights and Rhonda Davis Preschools will commence the 2014 year from this site (subject to construction completion which is estimated by early 2014); and
- The following **traffic management measures** have been funded as part of Council's Capital Works program:
 - Raised school crossing in front of entrance in Clarendon Street;
 - Road hump on Clarendon Street to the west of Raglan Street;
 - Raised intersection treatment on Raglan Street at the intersection with Clarendon Street;
 - Relocation of existing bus zone to the west of the bus stop on Clarendon Street.

Some traffic treatments identified in Stage 2A have been deferred to later stages including: road humps in Sydney Street and additional angle parking spaces in Clarendon. Council officers have consulted regularly with the Avondale Primary School regarding traffic management measures within the precinct.

Stage 2B

Stage 2B includes signalisation of the Clarendon Street and Military Road intersection. Whilst this may take some years to achieve, preliminary work has commenced to progress this initiative including preparation of a functional layout plan for discussion with VicRoads (as the responsible authority for Military Road). Council's Transport Unit has contracted Traffix Pty Ltd to undertake this work. Vicroads approval is required for the signalisation and will be required prior to further community consultation and a detailed intersection design.

Stage 3

- Stage 3 is a significant element of the master plan involving the creation of the piazza and multi-purpose facility. Council officers are currently developing a program for Stage 3 implementation. An internal steering committee of officers from the areas of Library and Learning, Leisure, Family and Children, Technical Service, Community Development, Aged and Disability and Infrastructure has been established to provide cross Council input into the AHCP and its operational model for Stage 3. It is proposed that Council are briefed regarding implementation options for Stage 3 in late 2013/early 2014. Representatives from this group will also work with key stakeholders and the broader community to continue the strong consultative approach.
- Over the past 12 months, Council has developed a Playspace Plan (adopted in June 2013), which identified Avondale Heights as having a gap in terms of suitable public places and spaces for children. Stage 3 of the AHCP reflected this need and included a children's 'Play Area' as part of the Piazza space. The Playspace Plan noted (page 5):

"Implement the following playspaces which are included in existing Masterplans, to fill identified gaps in playspace provision:

1. *Avondale Heights Library and Learning Centre playspace (major)..."*

Consultation

Ongoing involvement by community and organisations from the Avondale Heights community will form a key component of the continuing development of the Avondale Heights Precinct. In particular, this will include specific engagement regarding traffic and parking, transition of preschool programs from the existing preschools (Avondale Heights and Rhonda Davis), use of the Rhonda Davis preschool as children focused community facility and general community engagement in relation to the next stages of the precinct.

Over the past 12 months the two main consultation processes for the AHCP have been the:

- Meetings with the Avondale Primary School regarding traffic management issues within the precinct; and

- Avondale Heights Early Years Community Reference Group (as outlined under 'Stage 2A' above). The work of this group is evolving now that the AHEYC is under construction. Post construction of this facility, there may be opportunities to expand the focus of this group into a wider Avondale Heights Community Precinct Community Reference Group, particularly as Council enters into Stage 3 of the master plan.

The membership may include toy library, local state and catholic primary schools, playgroups, parents from maternal and child health likely to use services in the future, young people, Keilor Heights and Rosehill Secondary Colleges, grandparents groups, seniors, resident association, church groups and centre management Milleara Shopping Centre.

Ongoing involvement by community and local Avondale Heights organisations will form a key component of the continuing development of the AHCP. In particular this will include specific engagement regarding:

- Wider community engagement in relation to the next significant Stage 3 of the precinct;
- Traffic and parking;
- Transition of preschool programs from the existing preschools (Avondale Heights and Rhonda Davis).

Implications

1. Legislative

The Vision and Master Plan is in accordance with Clause 21.08-3 of the Moonee Valley Planning Scheme which includes:

- *“Enhance community life through effective service delivery and the creation of community centres.*
- *Develop community life and local identity in the planning for all activity centres.*
- *Develop flexible multi-purpose and adaptable facilities which could incorporate a range of commercial and community uses instead of stand alone or specialist facilities.”*

National Partnership Agreement on Early Childhood Education

- A National Partnership Agreement on Early Childhood Education with the Commonwealth Government (with COAG²), signed in December 2009, will be implemented by 2013. Victoria has committed to moving to 15 hours of early childhood education for children in the year before school.

Children’s Services Regulations

The Federal Government have scheduled changes to Children’s Services regulations (from 1 staff to every 15 children to one staff to every 11 children) and are due to take effect in 2016.

² Council of Australian Governments

2. Council Plan / Policy

The AHCP plan assists Council in meeting its objectives of a “Friendly and Safe” and “Vibrant and Diverse” city.

3. Financial

Following the completion of the new AHEYC, Council would be in a position to proceed with the sale of the current Avondale Heights preschool and identify the proceeds of the sale towards 2014/15 capital works plan for the ongoing implementation of the AHCP Master Plan. This report seeks delegated authorisation for the Chief Executive to commence a process to sell the Avondale Heights Pre School facility located at 7 Clarendon St Avondale Heights. Sale of this asset would be subject to a formal statutory process.

4. Environmental

The Avondale Heights Community Precinct Vision and Master Plan adopted a ‘Design Considerations Brief’ which included some environmental principles for the precinct including:

- “...Use recyclable materials and/or those with a recycled content where possible.
- Use materials which contain minimal embodied energy qualities.
- Achieve maximum compliance with passive energy savings (e.g. through the inclusion of “E” glass in new windows in new facilities etc).
- Have an efficient climate control ventilation system that provides 100% fresh air throughout new facilities.
- Include energy efficient light fittings and appliances.
- Apply Water Sensitive Urban Design (WSUD) principles including rainwater tanks in water closets and urinals and irrigation of precinct plantings.” (AHCP Vision and Master Plan-Appendix 8).

It is proposed that the design of the piazza in Stage 3 will apply WSUD principles.

Conclusion

Since adoption of the AHCP Vision and Master Plan in June 2012, Council has made significant progress on:

- Stage 1 (completed);
- Stage 2A (construction of AHEYC commenced);
- Stage 2B (functional layout plan for VicRoads review); and
- Stage 3 (commenced planning).

During these processes Council has endeavoured to engage with our community and key stakeholders and it is proposed that a further update report be provided to Council on Stages 2B and 3 in 2014.

APPENDIX A



9.10 Healthy Ageing Strategy

File No: FOL/12/646
Author: Aged and Disability Policy Officer
Directorate: Community Services
Ward: Municipal

Purpose

This report provides Council with an update and the key achievements of the Healthy Ageing Strategy 2012-2017, Year One Action Plan.

Executive Summary

In June 2012 the Moonee Valley Healthy Ageing Strategy 2012-2017 (the 'Strategy') was adopted by Council. The Strategy created a whole of community vision for a city where older people are valued and have opportunities for care, support, connection and enhanced wellbeing as they age.

This report identifies the key achievements of the Healthy Ageing Strategy Year One Action Plan:

- Establishment of a community consultation framework and engagement strategy.
- Consolidated partnership alignment with allied and community health.
- A communication strategy profiling Council and community support services, and promoting the key concepts and benefits of healthy ageing.
- Achievement of 100% compliance in the Community Care Common Standards Audit.
- A comprehensive range of Planned Activity Groups (PAG) which form the broad range of Council's healthy ageing programs and activities for older residents.
- The contribution of approximately 400 volunteers of a variety of ages to a range of Council support services and initiatives for older people throughout the year.
- A new transport initiative.
- The successful advocacy for additional Home and Community Care (HACC) funding.

Recommendation

That Council receive and note the report on the update and the key achievements of the Healthy Ageing Strategy 2012-2017.

Background

In June 2012 the Moonee Valley Healthy Ageing Strategy was adopted by Council. The Strategy was developed after significant consultation with over 1000 residents, as well as Councillors and Council staff. The aim of the Strategy is to provide the community and Council with a vision where, as people age, they have a valued place in the community with opportunities for friendship, enjoyment, wellbeing, care and support. The principles underpinning the Strategy are inclusion, respect, diversity and human rights. The Strategy articulates Council's role of facilitation, co-ordination, resourcing, advocacy, collaboration and partnerships to develop an age-friendly city. The Strategy builds on, informs and links with key Council plans, strategies, goals, and frameworks.

The eight Strategic Goals of the Healthy Ageing Strategy are:

1. Moonee Valley is an age-friendly city
2. Older people are engaged and their voices are valued
3. People are kept well informed as they age
4. Services for older residents are of high quality
5. Older people benefit from a range of activities
6. Ageing is supported through a caring community
7. Accessible transport options are increased
8. The ageing population's needs are understood and represented.

The Year One Action Plan was developed in accordance with the strategic goals and identified key actions.

Discussion

The key achievements of the Healthy Ageing Strategy Year One Action Plan are identified below by each strategic goal.

1. **Moonee Valley is an age-friendly city**

Ageing well in Moonee Valley is strengthened by a whole-of-Council and whole-of-community response to developing Moonee Valley as an age-friendly city through the development of the following initiatives;

Partnerships

Aged and Disability Services organised and hosted a Medicare Local Planning Forum in February 2013. The event was attended by over 70 participants including local general practitioners, representatives from local Community Service providers, private health providers (e.g. occupational therapists, physiotherapists) as well as staff across Council. The session provided substantial information about a wide range of services available to older residents to support their health and wellbeing and strengthen referral pathways for accessing services.

Community Safety

There are five significant achievements in the area of community safety. They include:

- Recharge Scheme: Through Council's MetroAccess program five dedicated locations including Libraries and Neighbourhood Centres were established as recharge points for members of the community who rely on motorised mobility devices to recharge batteries allowing for extended travel. In addition a brochure was developed promoting and explaining the program including general safety guidelines. This initiative also aligns with Council's Road Safety Plan 2010-2014.
- Supporting Vulnerable Residents during adverse weather: Council's Home and Community Care (HACC) Service has developed a responsive initiative that supports older vulnerable people in the community by providing a health and wellbeing check during periods of adverse weather, as well as the development of a number of resources to support this safety initiative.
- "Change the Clock, Change Your Smoke Alarm Battery" campaign 2013: In partnership with the Metropolitan Fire Brigade, this campaign highlighted the safety message around smoke alarms, and included the provision of 200 free smoke alarm batteries and the installation of 50 free photoelectric smoke alarms for residents.
- Essendon Citizens Advice Bureau (ECAB): Aged and Disability Services supports and works together with ECAB who in the past 12 months provided 11,560 interventions to vulnerable residents in the form of information provision, referral and emergency relief.
- Community Safety Register has supported 125 residents at risk through telephone contact on a regular agreed cycle and/or during adverse weather to ensure their safety and wellbeing.

Inclusive Communication

Inclusive communication strategies included the introduction of a range of hearing assistance systems within Council facilities to improve the experience of residents with a hearing or speech impairment. These facilities include: counter loops in Citizens Services, Libraries and Community Meals, hearing assistance system in the Council Chamber, a mobile hearing assistance kit for public spaces which can be used for festivals, events and public meetings. A comprehensive training program and publicity campaign has been established in the use and application of the above systems.

Celebrations

A number of celebrations and events were planned and hosted acknowledging the contributions and value of older residents. These celebrations include:

- 100 Year Old Club/Milestone Luncheon held in December 2012 which recognised the significant contributions and achievements that our centenarians have had on the community.

- The Rotary Christmas Luncheon held in December 2012 and attended by 50 older residents creating opportunities for friendship, enjoyment, wellbeing, care and support.
- The Moonee Valley Volunteer Recognition Lunch held in May 2013 which recognised the significant contributions that volunteers make to the community and particularly to supporting and maintaining a number of healthy ageing programs and activities. The event was attended by 130 volunteers providing support across various Council services.
- Men's Health Week comprised of a series of Council and community events highlighting men's health issues. Events were attended by in excess of 200 participants a raised awareness of importance their health and wellbeing.

2. Older people are engaged and their voices are valued

Initiatives which increased and improved engagement which genuinely values older people's views and informed Council's leadership role in supporting an age-friendly city include the following;

Consultation and Engagement

Aged and Disability Services has developed a consultation framework and engagement strategy that aims to provide a consistent approach for clients rating service provision, quality and expectation. This will be used as a baseline for all future consultation opportunities and initiatives and will aid service development and review in the future. These include the following:

- Community consultation and engagement - included planning meetings with Neighbourhood Centre User Groups which has increased participation within Council's Neighbourhood Centres to 75,000 visits per annum. The community user groups provided an invaluable service of social inclusion, support and participation.
- HACC Outreach program - HACC Team Leaders facilitated regular client feedback and consultation sessions regarding the delivery of Council services as well as a conduit to provide healthy ageing information. A total number of six sessions were conducted and attended by 60 residents.
- Quality Review of Council's Community Meals Service was attended by approximately 100 residents and provided valuable feedback to Community Chef.
- Moonee Valley Festival 2013 engaged 114 community members in defining what make a quality aged care service.
- Carers' Consultation Luncheon held in June 2013 acknowledged the contribution of 70 primary carers and profiled the experiences and challenges of ageing carers.

3. People are kept well informed as they age

A range of information platforms were provided to the community to enable older people to be informed about healthy ageing and support their participation in programs, activities and access to services. These include:

- Healthy Ageing Expo held on 27 September 2012 comprised 39 stall holders providing a range of information to 300 older residents.
- Healthy Ageing Newsletter circulated quarterly to 2,400 older and frail aged residents profiling information on service delivery, events and prevalent information relating to changes to the Aged Care Health Act.
- The development of a Guide to Healthy Ageing has provided residents with a comprehensive guide to a broad range of the services including allied and community health, healthy ageing, disability access and Aged Care Packages.
- The newly developed Aged and Disability service brochure markets the key concepts and benefits of healthy ageing, profiles a broad range of Council and community support services and includes a referral and information form for use by individuals or health care professionals.

4. Services for older residents are of high quality

The Healthy Ageing Strategy has provided guidance in the continuous provision of Council's high quality, responsive services. This was achieved through the following:

Community Care Common Standards Audit

The Community Care Common Standards audit conducted in March 2013. Aged and Disability Service was successfully audited as 100% compliant across both HACC services and Community Aged Care Packages, which is testament to the high quality, responsive services provided.

Service Enhancement

A localised working group was established to create, maintain and monitor continuous improvement, accountability, customer service, workforce efficiencies and ensure flexible, responsive and quality service provision and information for the community. A number of important initiatives undertaken or developed by the Committee are:

- The preparation for the Community Care Common Standards (CCCS) audit.
- The review and update of Aged and Disability Services' Policy and Procedure Manual, which aligns to Federal and State Government requirements including the Active Service Model initiative
- The development of a departmental Consultation Framework creating a stronger relationship between the community and Council in the review and development of a broad range of support services.
- Establishment of a Professional Development and Leadership Plan for Direct Care Workers providing care to the community.

Service Levels 2012/13

The following service levels were achieved as shown in the table below:

Service	Clients	Hours
Assessment	2,249	3728
Home Care	2,139	42,010
Personal Care	1,154	22,619
Respite Care	288	9,593
Home Maintenance	986	4,189
PAG	892	5,654
Meals	664	81,720 meals
Transport	358	18,087 trips

5. Older people benefit from a range of activities

Aged and Disability Services encourages older people to participate in a range of activities to promote and enhance their health, well-being and social connectedness through the establishment of the following key community based programs;

Healthy Ageing Programs – Planned Activity Groups

Aged and Disability Services facilitated a comprehensive range of Planned Activity Groups and activities which form Council's Healthy Ageing Programs. The programs aim to build maintain strength and physical capacity to assist participants to remain connected to the community. There are over 45 programs offered per week with the average attendance of eight participants per session. Sessions include (but not limited to) Tai Chi, Yoga and Zumba Gold.

Healthy Ageing Program – Men's Shed

The Men's Shed program has been extremely successful including the Aberfeldie Men's Shed (with the up-cycling tip-shop venture soon to follow) and the establishment of Men's Shed Flemington. These programs focused on providing a supported environment when men can share skills and knowledge and develop a range of technical skills whilst maintaining community social connections. This is most evident by the 45 men who attend the Aberfeldie program on a regular basis and who are also willing to extend the time, support, and expertise in the establishment of the Flemington program.

6. Ageing is supported through a caring community

Community capacity building which allows for inclusion and participation for people as they age was achieved through the following initiatives:

Volunteering

A range of volunteering opportunities were supported which provides meaningful ways for residents to contribute to the community. The program works with and places volunteers of all ages though older people are particularly encouraged to participate. Throughout the year volunteers assisted with and supported programs and activities including Vic's Flicks, Petlinks, Broadband for Seniors, Community Safety Register, the Moonee Valley Men's Shed, Community Meals and Transport. Volunteers are provided with information and skills development through comprehensive induction and ongoing training. Council hosts and conducts an annual Volunteer Recognition Lunch to formally acknowledge their commitment to the community.

Over the past year approximately 400 volunteers have provided support and assistance to a range of Council services. Aged and Disability Services is exploring linkages and partnerships with other areas of Council e.g. Family and Children's Services, to enable older volunteers to contribute to a wider range of volunteering opportunities and foster healthy ageing options.

Vic's Flicks

The Vic's Flicks program was a newly established, and extremely successful and well participated Healthy Ageing Program/Planned Activity Group, conducted by a community volunteer and supported by Council. The volunteer is passionate about sharing classic movies from the golden age of Hollywood with older residents, hosting a monthly screening at the Burley Griffin Neighbourhood Centre. Since its establishment in December 2012, two volunteers have conducted the movie program, contributing 32 hours to date.

Community Safety Register

The Community Safety Register supports vulnerable, isolated older residents exemplifies ageing supported by a caring community. The Register is administered by five volunteers have contributed 170 hours to the Register contacting vulnerable residents on days of adverse weather or on a regular agreed cycle to monitor their health and wellbeing.

7. Accessible transport options are increased

The Community Transport Program has developed and increased transport options for older people accessing the service throughout 2012/13.

The Community Transport Program has:

- Developed links with Council's Sustainable Transport Unit to continue to inform transport access opportunities for older residents unable to use the Public Transport system.

- Introduced transport to resident in isolated pockets of the community where public transport was not available. This can be demonstrated by the establishment of the Airport West/Essendon Fields transport run. The need was identified through an extensive consultation process with HACC service recipients. Information from community consultation sessions has been provided through the planning forums for Council's Integrated Transport Plan.
- Recruited volunteers to assist with expanding transport opportunities for older, isolated people to enable access to shopping centres and activities throughout the community.

8. The ageing population's needs are understood and represented

Aged and Disability Services has undertaken a strong advocacy approach to ensure adequate resources are invested within the city for the provision of healthy ageing. These include:

Service planning and analysis

- Advocated for increased funding for additional HACC service provision across a number of key service areas despite the municipality considered a no growth municipality by government funding formula. Personal Care received an additional \$100,000, Assessment \$70,000, and Respite Care additional \$32,000. A submission for 27 additional Community Aged Care/Home Care Packages is pending.
- Preliminary service and aged demographic analysis undertaken reviewing the previous past seven year period to aid and direct responsive service planning, delivery and innovation for the coming years. This has included the development of a detailed 10 year service plan which has analysed demographic projections, current government policy directions, infrastructure, and workforce capacity for Council to consider.

Consultation

The preparation of this report has involved considerable consultation with HACC service recipients including community meals, carer support and home and community care. In addition consultation on Council's Healthy Ageing Action Plan was undertaken at the Moonee Valley Festival with over 220 responses comprising of families, people with a disability, primary carers and community members with a genuine interest for the welfare of older citizens. Additional community consultation occurred through Medicare local whereby 75 allied health professionals attended a consultation forum. Council's Healthy Ageing Expo was a further avenue where feedback and consultation was sought in the review and development of new community based initiatives.

Implications

1. Legislative

There are no legislative implications.

2. Council Plan / Policy

The Healthy Ageing Strategy 2012-17 assists Council in meeting its objectives of a “Friendly and Safe” and “Vibrant and Diverse” city.

3. Financial

Council budget includes funds for the implementation of the Healthy Ageing Strategy 2012-17.

4. Environmental

There are no direct environmental implications in the implementation of the Healthy Ageing Strategy 2012-17.

Conclusion

The achievements of Council's Healthy Ageing Strategy Year One Action Plan have supported a whole of community approach in further transforming the City of Moonee Valley into a healthy ageing city. Newly developed initiatives have supported residents nearing retirement age and older and frail aged adults to engage in a range of social and leisure activities. This has enabled increased access to transport options and meaningful connections with family, friends and the community.

9.11 Draft Moonee Valley Public Health & Wellbeing Plan 2013-2017

File No: 12/106
Author: Health & Community Planning Officer
Directorate: Citizen Services & Information Management
Ward: Municipal

Purpose

To seek endorsement for public release of the draft Moonee Valley Public Health and Wellbeing Plan 2013-17.

Executive Summary

- In keeping with legislative requirements of the *Public Health and Wellbeing Act 2008* the *Moonee Valley Public Health and Wellbeing Plan 2013-2017* (“ Health Plan”) will be finalised in September 2013.
- The draft Health Plan aims to shape a healthy City that works together to sustain our good health, respond to new and emerging health issues and promote equitable health outcomes.
- The draft Health Plan structure is informed by the Health Profile, Consultations Report and the review of the previous health plan, the Community Wellbeing Strategy 2008-13. It identifies goals and strategies to maximise health and wellbeing using four themes: healthy places, safe and connected communities, healthy people, strong governance and partnerships.
- The draft Health Plan meets the legislative requirements of the Victorian *Public Health and Wellbeing Act 2008* by confirming an examination of data, involvement of the community and outlining strategies for working in partnership.
- The draft Health Plan will be released for public consultation in August.
- The final Health Plan, including an annual action plan and evaluation framework, will be presented to Council at its Ordinary meeting of 24 September 2013.

Recommendation

That Council:

1. Endorse the draft Moonee Valley Public Health & Wellbeing Plan 2013-2017 for public consultation.
2. Receive a further report following the consultation undertaken in Point 1, at the Ordinary Meeting of Council held 24 September 2013.

Background

As a requirement of the *Public Health and Wellbeing Act 2008* ("the Act") the *Moonee Valley Public Health and Wellbeing Plan 2013-2017* will be finalised before October 2013. The Health Plan is being developed as part of 'the big 3' strategic plans, in parallel with the Council Plan and the review of the Municipal Planning Scheme.

The following key documents developed by the Community Planning and Engagement team have informed the draft Health Plan:

- The Review of Community Wellbeing Strategy 2008-2013 (the previous Health Plan).
- The Health Profile: an analysis of the most recent health and wellbeing data for the municipality.
- The Consultations Report: a summary of the findings of community consultations by Council relevant to the development of the Health Plan.

In keeping with the report endorsed by Council at its Ordinary Meeting of 18 December 2012, the examination of health status data was completed in February 2013 and was used to guide community engagement activities during February & March.

The Health Profile and Consultations Report were presented to Council at its Ordinary Meeting of 23 April 2013.

Discussion

The draft Health Plan (**Appendix A** separately circulated) is divided into two sections. Part 1 details the Plan itself and Part 2 explains the background, strategic context and the steps taken to identify themes, goals and strategies. The draft Health Plan structure is informed by the Health Profile, Consultations Report and the review.

The review highlighted the need for a monitoring system and annual review process for the duration of the plan. The themes that emerged from the Health Profile related to Healthy Places and Healthy People. The Consultations Report identified five themes including: promoting mental health and healthy, safe places; fostering an active city and lifestyles; promoting access and inclusion; addressing problem gambling; and key considerations of health needs of older people, children, young people, women and men.

Giving regard to the Health Profile and Consultations Report, three themes have been identified for the draft Health Plan: Healthy Places; Safe and Connected Communities, and Healthy People. An additional theme, strong governance and partnerships, incorporates lessons learnt from the review.

The Act requires Councils to identify goals and strategies to maximise health and wellbeing. Goals for each of the themes have been identified; the draft plan confirms strategies to achieve these goals. Annual action plans will detail implementation of the strategies.

Diagram 1 details the vision, themes, goals, strategies and approach of the draft Health Plan 2013-17.



Moonee Valley Public Health and Wellbeing Community Committee members have guided the development of the key themes and goals.

The first year action plan will be developed with input from the Public Health and Wellbeing Community Committee and will consider community feedback received during consultation on the draft Health Plan. The first annual action plan and an evaluation framework will be included in the final Health Plan presented to Council for adoption in September 2013.

Consultation

A summary of the Consultations Report findings are included in Part 2 of the draft Health Plan.

Upon Council endorsement the draft Health Plan will be made available for public inspection in August 2013. Submissions from individuals and the community will be welcomed in accordance with the *Public Health and Wellbeing Act 2008*. Public

notices to be placed in the *Moonee Valley Leader* and the *Moonee Valley Weekly* prior to any public consultation.

The Moonee Valley Public Health and Wellbeing Community Committee included specialist input from a range of community and health service representatives and other levels of Government to inform the development of the draft Health Plan. An ongoing structure will give consideration to the priorities endorsed in the Health Plan.

Implications

1. Legislative

Part 2 of the draft Health Plan demonstrates Councils commitment to meet the legislative requirements of the *Public Health and Wellbeing Act 2008*. A summary of the Health Profile and Consultations Report confirms the examination of data and involvement of people in the local community.

Goals and strategies in the draft Health Plan have been informed by these two supporting documents. In keeping with the legislative requirements the draft Health Plan identifies a number of strategies for how Council will work in partnership with various agencies and gives regard to the Victorian *Public Health and Wellbeing Plan 2011-15*.

The draft Health Plan will be made available for inspection by members of the public at the places at which the current Council Plan must be available under the *Local Government Act 1989*. Key milestones to ensure the Health Plan is provided to the Secretary of the Department of Health by October 2013 have been met thus far.

All consultation is being conducted in accordance with the *Charter of Human Rights and Responsibilities Act 2006* as it creates opportunities for the community to participate in public life. Copies of the draft Health Plan will be made publically available to provide further opportunity for community input.

The draft Health Plan gives regard to a number of other Victorian Acts that contribute to the protection of health and wellbeing including:

- The *Food Act 1984*
- The *Charter of Human Rights and Responsibilities Act 2006*
- The *Tobacco Act 1987*
- The *Safe Drinking Water Act 2003*
- The *Climate Change Act 2010*
- The *Planning and Environment Act 1987*

2. Council Plan / Policy

The development of the draft Health Plan aligns in part with all of the objectives in the Council Plan 2013-17, with a primary focus on the first theme: Friendly and Safe: A community where people feel connected and safe.

It is a requirement of the Act that the Municipal Public Health and Wellbeing plan be consistent with the Council Plan and the Municipal Strategic Statement. This has been a key consideration in the development of 'the big 3' strategic plans, as a result the Health Plan has been developed in parallel with the Council Plan and the review of the Municipal Planning Scheme.

3. Financial

Staffing, research and publication costs associated with the development of the Health Plan are met within the respective operating budget.

4. Environmental

There have been no impacts and opportunities related to energy usage, water, waste or biodiversity, identified during the development of the draft Health Plan.

The draft Health Plan acknowledges the relationship between environmental health and population health in the first goal of healthy places 'create a healthy and sustainable city'.

The draft Health Plan gives regard to the *Climate Change Act 2010* and has considered the Draft City Sustainability Policy. The report also considers key themes identified in the MV2035 Community Vision of which two relate directly to the environment: a green, clean and beautiful city and sustainable living.

Conclusion

The draft Health Plan aims to shape a healthy City that works together to sustain our good health, respond to new and emerging health issues and promote equitable health outcomes. The draft Health Plan identifies themes, goals, strategies, approaches and partners to achieve this.

9.12 Affordable Housing Research and Action Plan

File No: FOL/13/245
Author: Manager Community Development
Directorate: Citizen Services and Information Management
Ward: Municipal

Purpose

To note the City of Moonee Valley Affordable Housing Background Research Paper and endorse the accompanying Affordable Housing Action Plan (2013-14).

Executive Summary

- The City of Moonee Valley Affordable Housing Background Research Paper (**Appendix A** separately circulated) was developed to provide information about current issues in our municipality around affordable housing and specific directions Council can take to respond to these issues.
- The Affordable Housing Action Plan (2013-14) (**Appendix B** separately circulated) has been developed to support the recommendations in the Research Paper. This Action Plan includes actions in four work areas recommended in the Research Paper and aims to improve housing affordability in the whole municipality by encouraging equitable and safe access to housing for people of all ages and backgrounds.
- The Affordable Housing Action Plan (2013-14) will be positioned within the Moonee Valley Public Health and Wellbeing Plan 2013-17 and monitoring and evaluation and subsequent action plans will be aligned with the Health Plan.

Recommendation

That Council:

1. Receive and note the Affordable Housing Background Research Paper as provided in **Appendix A** (separately circulated).
2. Adopt the accompanying Affordable Housing Action Plan 2013-14 as provided in **Appendix B** (separately circulated).

Background

Affordable housing is a serious issue in the City of Moonee Valley and impacts on the health and wellbeing of our community.

The City of Moonee Valley Affordable Housing Background Research Paper (**Appendix A** separately circulated) was developed to provide information about current issues in our municipality around affordable housing and specific directions Council can take to respond to these issues.

As detailed in the Background Research Paper, the City of Moonee Valley has a mismatch between the size of the dwelling stock and the size of households, high housing purchase prices, low growth in rental stock, high rental costs, declining rental affordability and declining house purchase affordability.

Recent Council documents have also identified affordable housing as a significant issue including the Council Plan (2013-17) which includes a strategy to support the development of more affordable housing. During the development of Moonee Valley Next Generation 2035 Community Vision (MV2035), the community made specific references to the need for affordable living and housing. Affordable housing is also raised in the Planning Scheme Review Issues Report (March 2013).

The Affordable Housing Action Plan (2013-14) (**Appendix B** separately circulated) has been developed to support the recommendations in the City of Moonee Valley Affordable Housing Background Research Paper and to complement these key strategic documents. This Action Plan also builds on the existing Moonee Valley City Council Housing Strategy 2010 which includes affordability of housing as a key goal.

The scope of the Affordable Housing Action Plan (2013-14) spans both community planning and strategic planning and will be positioned within the Moonee Valley Public Health and Wellbeing Plan 2013-17 (“the Health Plan”).

Discussion

The Background Research Paper recommends that Council works across a number of areas including:

- Plan: including affordable housing in planning documents such as the planning scheme,
- Advocate: including raising housing issues at various levels of government and to business,
- Partner: explore opportunities to partner with other organisations around affordable housing; and
- Inform / engage: education and promotion of good practice.

In keeping with these recommendations, the Affordable Housing Action Plan (2013-14) includes actions in these four work areas and aims to improve housing affordability in the whole municipality by encouraging equitable and safe access to housing for people of all ages and backgrounds.

In the Affordable Housing Action Plan, it has been proposed that Council work closely with housing providers and prospective developers to better understand the issues of affordable housing in the City of Moonee Valley (e.g. through running a workshop) and opportunities to collectively identify solutions.

Consultation

The Action Plan has drawn on recent consultation for Moonee Valley Next Generation 2035 Community Vision and the Consultations Report completed for the development of the draft Health Plan 2013-17.

Implications

1. Legislative

The *Public Health and Wellbeing Act 2008* requires Council to develop a Municipal Public Health and Wellbeing Plan which identifies goals and strategies for creating a local community in which people can achieve maximum health and wellbeing. An examination of data to inform the draft Health Plan 2013-17 identifies affordable housing as a significant issue for the municipality.

The State Planning Policy Framework also includes the objective under Clause 16.01-5 to "*deliver more affordable housing closer to jobs, transport and services*".

Affordable housing is a fundamental human right and while not directly identified in the *Victorian Charter of Human Rights and Responsibilities Act 2006* relates to a number of rights associated with freedom, respect, equity and dignity. Access to appropriate, affordable and safe housing is important to the health and wellbeing of our community as well as the diversity and safety of all community members.

2. Council Plan / Policy

The Council Plan (2013-17) includes a strategy around affordable housing: "*Use advisory mechanisms and explore partnerships to support development of more affordable housing*". A number of other policy documents and plans also identify affordable housing including Council's Housing Strategy 2010.

3. Financial

No additional funding outside the existing operating budget is required to deliver actions in the Affordable Housing Action Plan (2013-14).

4. Environmental

There have been no impacts or opportunities related to energy usage, water, waste or biodiversity.

Conclusion

The City of Moonee Valley Affordable Housing Background Research Paper presents existing data about the City of Moonee Valley's affordable housing issues and recommends responses to these issues. The accompanying Affordable Housing Action Plan (2013-14) is Council's first steps in responding to these issues.

9.13 Protected Disclosure Act 2012

File No: FOL/13/465
Author: Coordinator Governance
Directorate: Corporate Services
Ward: Municipal

Purpose

The purpose of this report is to seek Council's endorsement of the prescribed Protected Disclosure Procedures as a result of the new broad-based anti-corruption regime introduced in February 2013.

Executive Summary

- A new broad-based anti-corruption regime commenced operation in February 2013, establishing the Independent Broad-based Anti-corruption Commission.
- As a result of this new regime, the Whistleblowers Protection Act 2001 has been replaced by the Protected Disclosure Act 2012.
- Council is required to prepare written procedures by 10 August 2013 to assist in the making of and the processes required to deal with complaints made under the Protected Disclosure Act 2012.

Recommendation

That Council:

1. Adopt its Protected Disclosure Procedures (separately circulated as **Appendix A**) as established under Section 58 of the Protected Disclosure Act 2012.
2. Hereby revokes the Whistleblower Procedures.

Background

On 10 February 2013, the new broad-based anti-corruption regime commenced full operation. This reform brings the introduction of the Independent Broad-based Anti-corruption Commission (IBAC), a body established to promote integrity and accountability across the Victorian public sector, together with various amendments to legislation including the Ombudsman Act 1973. The reforms also sees the replacement of the Whistleblowers Protection Act 2001 with the Protected Disclosure Act 2012.

Discussion

Like the former scheme, complaints made under the Protected Disclosure Act 2012 ("the Act") can be made about improper conduct in the public sector.

Its purpose is to ensure openness and accountability and encourages people to make disclosures whilst protecting them when they do.

One of the principal changes immediately impacting on Council is the requirement under Section 58 of the Act for Council to establish written procedures to facilitate the making of disclosures and for the handling of disclosures by Council in accordance with the Act. Council has until 10 August 2013, being 6 months after the commencement of the Act, to have prepared a manual.

Concurrently, Section 57 of Act prescribes that the IBAC issue guidelines to facilitate the making of disclosures. As such, the Protected Disclosure Procedures for Moonee Valley City Council ("the Procedures") and provided as **Appendix A** (separately circulated), have been prepared in accordance with the guidelines issued by the IBAC in June 2013.

In preparing the procedures, officers acknowledge the following distinctions between the former Whistleblower Procedures and the new Procedures:

1. The term 'Whistleblower' is no longer used under the new legislation and is replaced by the term 'discloser'.
2. Under the previous system, Council was responsible for receiving, assessing and carryout other functions associated with the investigation.

Under the new system, Council's responsibility ceases once the matter has been referred to the IBAC, effectively removing any further involvement for Council in making any decisions about how to deal with the disclosure.

It is important to note at this point that where a disclosure is made about a Council employee, the matter shall continue to be referred to the Protected Disclosure Coordinator. However, should the disclosure concern a Councillor, the matter must be directly referred to the IBAC.

3. The IBAC will now undertake the 'clearing house' role as previously performed by the Protected Disclosure Coordinator. IBAC will manage who is responsible for dealing with the disclosure in accordance with the Act.
4. Given the reduced role of Council, the annual reporting requirement as previously set out by the Whistleblowers Act is far less onerous under the new regime.

Consultation

Council officers have attended various specialist sessions and training on the new Protected Disclosure requirements, ensuring that the Procedures presented for adoption are efficient and legislatively compliant.

Implications

1. Legislative

In accordance with Section 58 of the Protected Disclosure Act 2012, Council must establish procedures to facilitate the making of disclosures and for the handling of disclosures by Council.

As this is a statutory obligation, there are no Charter of Human Rights implications for Council.

2. Council Plan / Policy

In presenting this report to Council, Council is achieving its strategic objective of a dynamic, responsive organisation by ensuring governance structure, policies and procedures adapt to changing circumstances.

3. Financial

There are no financial implications resulting from the presentation of this report.

4. Environmental

There are no environmental implications resulting from the presentation of this report.

Conclusion

Council is committed to the aims and objectives of the Protected Disclosure Act 2012 and does not tolerate improper conduct by the organisation, its employees or Councillors. In honouring its commitment, Council has prepared responsible procedures ensuring clear and transparent processes are in place to support the disclosure and protection of any person involved in complaints made under the Act.

9.14 Report on Strategy Groups

File No: FOL/12/69
Author: Manager Governance & Local Laws
Directorate: Corporate Services
Ward: Municipal

Purpose

To present the minutes of the Strategy Group Meetings held in June 2013.

Executive Summary

The confirmed minutes of Strategy Groups are submitted for Councils consideration.

Recommendation

That Council receive and note the following confirmed Strategy Group Minutes of the Collective Strategy Group Meeting held 4 June 2013 provided as **Appendix A**.

Background

Council, at its meeting held 20 November 2012, established a new Strategy Group & Councillor Portfolio Model to drive a coordinated focus on high level strategic projects and initiatives for the community.

In line with the adopted Terms of Reference, once minutes from the Strategy Group meetings have been confirmed (ie. at a subsequent meeting), they are presented to Council for information purposes.

Discussion

A review of the minutes of the meetings of the Collective Strategy Group held 4 June 2013 reveals the following observations and items of interest:

The group received a presentation on the Draft Tree Management Strategy and progress on the review of Council's Street Tree Planting Strategy; received a presentation on the Building Encroachments and Projections impacting Public Space Policy (Airspace and Subterranean Rights) that highlighted the various categories of encroachment and projections, guiding principles and Public Interest criteria; discussed the 2013 Heritage Study and proposed consultation; were briefed on the Essendon Airport Master Plan 2013; received an update on the Learning Community Framework; were informed of the opportunity to purchase additional shares in Regional Food Kitchen, the renewal of the Community Chef agreement and an overview of the strategic way forward for Council's Community Meals services; and were received updates on the Moonee Valley Racecourse Redevelopment, Crown Street Stables, the Fire Services Levy and Differential Rates.

Consultation

The nature of this report does not require any consultation to be undertaken, but rather the coordination and compilation of minutes of the meetings held during the reporting period.

Implications

1. Legislative

There are no legislative implications in receiving this report.

2. Council Plan / Policy

Strategy Groups assist Council to better manage and measure its performance in achieving stated objectives and future visions as set out in the Council Plan.

3. Financial

There are no financial implications resulting from the presentation of this report.

4. Environmental

There are no environmental implications resulting from this report.

Conclusion

Strategy Groups aim to provide strategic direction and leadership to the whole of the municipality by enhancing the flow of ideas, communication and feedback between Councillors, Council Officers and the community. It is necessary that Council is kept informed of the items considered at these meetings.

APPENDIX A



Collective Strategy Groups

Place, People & Environment

Minutes

held Tuesday, 4 June 2013, Moonee Valley Civic Centre at 6.39pm

In attendance	Cr Jim Cusack	Deputy Mayor
	Cr Jan Chantry	
	Cr Shirley Cornish	
	Cr Nicole Marshall	
	Cr Cam Nation	
	Cr John Sipek	
	Mr Neville Smith	Chief Executive
	Mr Bryan Lancaster	Director City Works & Development
	Mr Anthony Smith	Director Corporate Services
	Mr Stuart Gillespie	Executive Manager Citizen Services and Information Management
	Mr Tony Ball	Executive Manager Community Services
	Mr Scott Widdicombe	Executive Manager Environment & Lifestyle
	Mr Henry Bezuidenhout	Manager Strategic and Statutory Planning
	Mr Mark Hammett	Manager Parks & Gardens
	Mr Jim Karabinis	Manage Aged & Disability
	Mr Dale Monk	Manager Finance
	Mr Carey Patterson	Manager Building & Property Services
	Ms Denise Shearer	Manager Community Development
	Ms Angela Walter	Manager Communications
	Ms Lisa Dunlop	Coordinator Strategic Planning
	Mr Gary Mills	Coordinator Property Services
	Mr Colin Harris	Senior Strategic Planner
	Ms Janine Speedy	Strategic Policy Officer
	Mr Mick Miggiani	Senior Arborist

Order of Business

Welcome

The Chairperson welcomed all attendees to the Collective Strategy Group Meeting.

Apologies

An apology for non-attendance was received for Cr Narelle Sharpe, Cr Paul Giuliano and Cr Andrea Surace.

1. Strategic Items for Discussion

- 1.1 Mark Hammett presented the Draft Tree Management Strategy and outlined the progress of the review of Council's Street Tree Planting Strategy.
Action: The Draft Tree Management Strategy to be presented to the Council Briefing Session 9 July 2013 and the Ordinary Council Meeting 23 July 2013.
- 1.2 Carey Patterson and Gary Mills presented the Building Encroachments and Projections impacting Public Space Policy (Airspace and Subterranean Rights). Gary Mills highlighted the various categories of encroachment and projections, guiding principles and Public Interest criteria.
Action: The Building Encroachments and Projections impacting Public Space Policy (Airspace and Subterranean Rights) to be presented to the Ordinary Council Meeting 27 August 2013.
- 1.3 Colin Harris introduced Natica Schmeder, Senior Heritage Consultant of Context Pty Ltd. Natica Schemder presented the 2013 Heritage Study and advised of the proposed Consultation on the study.
Action: The 2013 Heritage Study to be presented to the Ordinary Council Meeting 25 June 2013.
- 1.4 Janine Speedy presented the Essendon Airport Master Plan 2013. Janine highlighted the potential key themes, namely Landside Development, Infrastructure and Airside Development.
Action: The Essendon Airport Master Plan 2013 to be presented to the Workshop 16 July 2013.
- 1.5 Denise Shearer provided an update in relation to the Learning Community Framework.
Action: The second Learning Forum will be held Tuesday, 12 June 2013.
The Learning Community Framework proposed structure, terms of reference and membership to be presented to the Council Briefing 16 July 2013.

- 1.6 Jim Karabinis informed Councillors of the opportunity to purchase additional shares in Regional Food Kitchen, the renewal of the Community Chef agreement and an overview of the strategic way forward for Council's Community Meals services.

Action: A report regarding the purchase of additional shares in Regional Food Kitchen to be presented to the Ordinary Council Meeting 25 June 2013.

2. Strategic Project Update

- 2.1 Bryan Lancaster provided an update in relation to the Moonee Valley Racecourse Redevelopment.

Action: A further briefing will be provided at the Council Briefing 11 June 2013.

- 2.2 Scott Widdicombe provided an update in relation to the Crown Street Stables.

Action: A Public Meeting will be held 7 July 2013 and nominations will be called to form a Reference Group.

- 2.3 Dale Monk provided an update in relation to the Fire Services Levy.

- 2.4 Dale Monk provided an update in relation to the Differential Rates.

Action: A further discussion regarding the 2013 - 2014 Budget, Budget Submissions and Differential Rates will occur at the Briefing Session 11 June 2013 and a report will be presented to the Ordinary Council Meeting 25 June 2013.

3. Operational Updates

Nil.

4. Portfolio Councillors' Update

Nil.

5. Minutes & Actions of Aligned Committees

Nil.

6. General Business

Nil.

7. Close of Meeting / Next Meeting

The meeting closed at 9.30pm.

The next Meeting of the Collective Strategy Group is scheduled for Tuesday, 2 July 2013.

9.15 Report on Assemblies of Councillors

File No: FOL/09/1245
Author: Manager Governance & Local Laws
Directorate: Corporate Services
Ward: Municipal

Purpose

The purpose of this report is to present to Council, the written records of Assembly of Councillors held in accordance with the provisions of Section 80A(2)(a) and (b) of the Local Government Act 1989 (“the Act”).

Executive Summary

It is a requirement that the Chief Executive ensures that the written record of an Assembly of Councillors is, as soon as practicable, reported at an Ordinary Meeting of the Council; and incorporated in the minutes of that Council meeting.

Recommendation

That Council receive and note the written records of Assembly of Councillors, provided as **Appendix A**, received since the last report to Council in June 2013.

Background

In accordance with Section 80A (1) & (2) of the Act, the Chief Executive Officer is to ensure that a written record of an Assembly of Councillors is, as soon as practicable, reported at an Ordinary Meeting of the Council; and incorporated in the minutes of that Council meeting.

Furthermore, the written record of an Assembly of Councillors is both kept for a period of 4 years after the date of the Assembly; and made available for public inspection at the offices of the Council for a period of 12 months after the date of the assembly.

Discussion

Section 76AA of the Act defines an Assembly of Councillors as a meeting of an Advisory Committee of the Council, if at least one Councillor is present, or a planned or scheduled meeting of at least half of the Councillors and one member of Council staff which considers matters that are intended or likely to be:

- a) the subject of a decision of the Council; or
- b) subject to the exercise of a function, duty or power of the Council that has been delegated to a person or committee but does not include a meeting of the Council, a Special Committee of the Council, an Audit Committee established under section 139, a club, association, peak body, political party or other organisation.

Section 80A (1) and (2) of the Act provides that:

1. At an Assembly of Councillors, the Chief Executive Officer must ensure that a written record is kept of—
 - a) the names of all Councillors and members of Council staff attending;
 - b) the matters considered;
 - c) any conflict of interest disclosures made by a Councillor attending under subsection (3); and
 - d) whether a Councillor who has disclosed a conflict of interest as required by subsection (3) leaves the assembly.
2. The Chief Executive Officer must ensure that the written record of an assembly of Councillors is, as soon as practicable—
 - a) reported at an ordinary meeting of the Council; and
 - b) incorporated in the minutes of that Council meeting.

Records of Assemblies of Councillors, held since the last report to Council in June 2013, are provided as **Appendix A**.

Consultation

All Council staff have been informed of Council's obligations under the Act.

Implications

1. Legislative

This report is presented to Council in accordance with Section 80A of the Act.

As this is a mandatory reporting requirement, there are no Charter of Human Rights implications for Council.

2. Council Plan / Policy

In presenting this report to Council, Council is achieving its strategic objective of a dynamic, responsive organisation.

3. Financial

There are no financial implications resulting from the presentation of this report.

4. Environmental

There are no environmental implications resulting from the presentation of this report.

Conclusion

Council has an obligation under Section 80A (2) (a) & (b) of the Act, to present all records of Assemblies of Councillors to an Ordinary Meeting of Council. By receiving and noting this report, Council is ensuring compliance with this provision.

APPENDIX A

RECORD OF ASSEMBLY OF COUNCILLORS

Tuesday 18 June 2013 at 6.35pm at the Moonee Valley Civic Centre

PRESENT

Councillors:

Jan Chantry, Shirley Cornish, Paul Giuliano, Cam Nation and Andrea Surace.

Officers:

Neville Smith	Chief Executive
Bryan Lancaster	Director City Works & Development
Anthony Smith	Director Corporate Services
Tony Ball	Executive Manager Community Services
Stuart Gillespie	Executive Manager Citizen Services & Information Management
Scott Widdicombe	Executive Manager Environment and Lifestyle
Henry Bezuidenhout	Manager Strategic and Statutory Planning
Sue Hecker	Manager Leisure & Open Space Planning
Angela Walter	Manager Communications
Lisa Dunlop	Coordinator Strategic Planning
Venta Slizys	Coordinator Landscape & Urban Design
Paul Marsden	Strategic Policy Officer

CONFLICT OF INTEREST DISCLOSURES

Bryan Lancaster declared a conflict of interest in Item 2: Essendon Junction Structure Plan – Built Form and Urban Design Guidelines.

MATTERS CONSIDERED

1. Retail Streetscapes Driving Social and Economic Benefit
2. Essendon Junction Structure Plan - Built Form and Urban Design Guidelines
3. Heritage Strategy - Update on Action Plan
4. Events Area Parking Study
5. Union Road Activity Centre Parking Study
6. Moonee Valley Leisure Strategy 2013-23
7. Draft Fairbairn Park Master Plan
8. Playspace Plan 2013-23
9. 2013-14 Community Grants Program Funding Round
10. Procurement Policy 2013
11. Review of Councillor and Mayoral Allowances
12. Items of a general nature raised by Councillors and Officers

RECORD COMPLETED BY

Anthony Smith Director Corporate Services

RECORD OF ASSEMBLY OF COUNCILLORS

Tuesday 2 July 2013 at 6:35 pm at the Moonee Valley Civic Centre

PRESENT

Councillors:

Narelle Sharpe, Jim Cusack, Jan Chantry, Shirley Cornish, Nicole Marshall and Andrea Surace.

Officers:

Neville Smith	Chief Executive
Bryan Lancaster	Director City Works & Development
Anthony Smith	Director Corporate Services
Tony Ball	Executive Manager Community Services
Scott Widdicombe	Executive Manager Environment and Lifestyle
Jim Karabinis	Manager Aged and Disability
Carey Patterson	Manager Property and Legal Services
Denis Shearer	Manager Community Development
Maria Tence	Manager Arts and Culture
Rebecca Gardner	Coordinator Community Planning and Engagement
Kate McCachey	Coordinator Development and Major Projects
Lucy Botta	Strategic Transport Planner

CONFLICT OF INTEREST DISCLOSURES

Nil.

MATTERS CONSIDERED

1. Healthy Ageing Strategy Expo
2. Avondale Heights Precinct Plan
3. Draft Land Acquisition Policy
4. Cultural Plan 2014 - 18
5. Affordable Housing Action Plan
6. Moonee Ponds Parking Overlay Update
7. Items of a general nature raised by Councillors and Officers.

RECORD COMPLETED BY

Anthony Smith Director Corporate Services

RECORD OF ASSEMBLY OF COUNCILLORS

Tuesday 9 July 2013 at 6:39 pm at the Moonee Valley Civic Centre

PRESENT

Councillors:

Narelle Sharpe, Jim Cusack, Jan Chantry, Paul Giuliano, Cam Nation, Nicole Marshall, John Sipek and Andrea Surace.

Officers:

Neville Smith	Chief Executive
Bryan Lancaster	Director City Works & Development
Anthony Smith	Director Corporate Services
Tony Ball	Executive Manager Community Services
Scott Widdicombe	Executive Manager Environment and Lifestyle
Stuart Gillespie	Executive Manager
Henry Bezuidenhout	Manager Strategic & Statutory Planning
Mark Hammett	Manager Parks & Gardens
Sue Hecker	Manager Leisure & Open Space
Denise Shearer	Manager Community Development
Colin Harris	Senior Strategic Planner
Letitia Duncan	Media and Communications Officer

CONFLICT OF INTEREST DISCLOSURES

Nil.

MATTERS CONSIDERED

1. Submission on the Preliminary Draft Melbourne Airport Master Plan 2013
2. Moonee Valley Planning Scheme Amendment C121 - Essendon Airport Overlays
3. Racecourse Road Planning Scheme Amendment C118
4. Union Road Planning Scheme Amendment C119
5. Draft Aberfeldie Park Master Plan 2013
6. Avondale Heights Community Precinct
7. Healthy Ageing Strategy
8. Affordable Housing Research and Action Plan
9. Draft Moonee Valley Public Health & Wellbeing Plan 2013-2017
10. Draft Tree Management Strategy 2013-17
11. Draft Loeman Street Precinct Plan
12. Protected Disclosure Act 2012
13. Moonee Valley Racecourse Master Plan
14. Items of a general nature raised by Councillors and Officers.

RECORD COMPLETED BY

Anthony Smith Director Corporate Services

10. Notices of Motion

10.1 Notice Of Motion No. 2013/03

Title: East West Tunnel Link
From: Cr Nicole Marshall
Ward: Myrnong
File No: FOL/12/1445

Take notice that at the Ordinary Meeting of Council to be held on 23 July 2013, it is my intention to move:

That Council write to the Minister for Roads, the Hon. Terry Mulder, MP seeking specific details of properties that may be affected by the construction of the proposed East West Tunnel Link within the City of Moonee Valley and requesting a briefing with Chief Executive of Linking Melbourne Authority to discuss details of the proposed interchanges at the western end of the Tunnel and at Elliott Avenue and an indication of measures which will be undertaken to mitigate the impact of this project on the residents of the City of Moonee Valley.

Officer Comments

A preliminary meeting has been held with the Chief Executive Officer of Linking Melbourne Authority (CEO LMA) to discuss the project.

At the time, the CEO LMA agreed to brief Council on the project when the Reference Design was released. It is now timely for the CEO LMA to brief Council as more specific information on the project is now available.

The project will have significant impact on the Moonee Valley Community and it is extremely important that we raise Council's concerns about these impacts to ensure that these are addressed to Council's satisfaction should the project proceed.

10.2 Notice Of Motion No. 2013/04

Title: Opportunities to Enhance Relationships with the Indigenous Community
From: Cr Jim Cusack
Ward: Municipal
File No: FOL/12/1445

Take notice that at the Ordinary Meeting of Council to be held on 23 July 2013, it is my intention to move:

That Council prepare a report for the December 2013 Ordinary Council Meeting that identifies additional opportunities for the City of Moonee Valley to enhance its recognition and advance its relationship with Indigenous Community Organisations and individual members of the Indigenous community.

Officer Comments

Council recently completed a number of activities as part of NAIDOC Week. Conversations were held with a number of Indigenous representatives and local community members with a view to strengthening the relationship between Council and its Indigenous community. Further discussions are planned to occur in the near future, the outcomes of which will be incorporated in the report to Council.