

Performance Statement

For the year ended 30 June 2017

Description of municipality

The City of Moonee Valley is situated to the north-west of Melbourne's CBD and is in the inner metropolitan region of Melbourne. It includes the suburbs of Flemington, Travancore, Ascot Vale, Moonee Ponds, Aberfeldie, Niddrie, Essendon West, Essendon, Essendon North, Avondale Heights, Keilor East, Strathmore, Strathmore Heights, Airport West and the locality known as Essendon Fields. The municipality is ideally situated between the Melbourne CBD and the Melbourne Airport.

Moonee Valley is a diverse, primarily established, residential municipality. Complementing its residential areas is an eclectic mix of retail strips and centres, combined with offices, some industrial areas and Essendon Airport. The main industries include manufacturing, rental, hiring and real estate services, construction, transport, postal and warehousing and the retail trade. Moonee Valley is an attractive destination to do business, with around 10,680 businesses, the majority of which are small, with more than 85 per cent employing less than five employees.

The Council covers 43 square kilometres and has a population of approximately 121,700 people which is expected to grow by 30,000 people to 149,000 by 2036 (an average of 1,500 people per annum).

Sustainable Capacity Indicators

For the year ended 30 June 2017

<i>Indicator/measure</i>	Results			Material Variations
	2015	2016	2017	
Population <i>Expenses per head of municipal population</i> [Total expenses / Municipal population]	\$1,094	\$1,161	\$1,174	No material variation.
<i>Infrastructure per head of municipal population</i> [Value of infrastructure / Municipal population]	\$4,226	\$4,347	\$4,316	No material variation.
<i>Population density per length of road</i> [Municipal population / Kilometres of local roads]	250	255	258	No material variation.
Own-source revenue <i>Own-source revenue per head of municipal population</i> [Own-source revenue / Municipal population]	\$1,030	\$1,069	\$1,097	No material variation.
Recurrent grants <i>Recurrent grants per head of municipal population</i> [Recurrent grants / Municipal population]	\$140	\$119	\$150	The increase in 2017 is due to 50% of funding allocation amount related to 2018 paid in advance. The 2016 figure was low due to the 2016 grant amount paid in advance in 2015.
Disadvantage <i>Relative socio-economic disadvantage</i> [Index of Relative Socio-economic Disadvantage by decile]	8	8	8	No material variation.

Definitions

“adjusted underlying revenue” means total income other than:

- a) non-recurrent grants used to fund capital expenditure;
and
- b) non-monetary asset contributions; and
- c) contributions to fund capital expenditure from sources
other than those referred to above

“infrastructure” means non-current property, plant and
equipment excluding land

“local road” means a sealed or unsealed road for which the
council is the responsible road authority under the *Road
Management Act 2004*

“population” means the resident population estimated by
council

“own-source revenue” means adjusted underlying revenue
other than revenue that is not under the control of council
(including government grants)

“relative socio-economic disadvantage”, in relation to a
municipality, means the relative socio-economic
disadvantage, expressed as a decile for the relevant financial
year, of the area in which the municipality is located
according to the Index of Relative Socio-Economic
Disadvantage (Catalogue Number 2033.0.55.001) of SEIFA

“SEIFA” means the Socio-Economic Indexes for Areas
published from time to time by the Australian Bureau of
Statistics on its Internet website

“unrestricted cash” means all cash and cash equivalents other
than restricted cash

SERVICE PERFORMANCE INDICATORS

For the year ended 30 June 2017

Service/indicator/measure	Results			Material Variations
	2015	2016	2017	
<p>Aquatic facilities Utilisation <i>Utilisation of aquatic facilities</i> [Number of visits to aquatic facilities / Municipal population]</p>	6.38	6.08	6.53	Utilisation of aquatic facilities increased slightly in 2016/17. In 2015/16 a refurbishment of Ascot Vale Leisure Centre resulted in temporary staged closures of certain aquatic facilities.
<p>Animal management Health and safety <i>Animal management prosecutions</i> [Number of successful animal management prosecutions]</p>	9	4	6	Council successfully prosecuted all matters brought to court.
<p>Food safety Health and safety <i>Critical and major non-compliance notifications</i> [Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up / Number of critical non-compliance notifications and major non-compliance notifications about food premises] x 100</p>	100%	95.56%	97.73%	In 2016/17 the reporting period changed from financial year to calendar year to better align with Department of Health and Human Services reporting practices. One matter arising in the 2016 reporting period was followed up in the 2017 reporting period.

Service/indicator/measure	Results			Material Variations
	2015	2016	2017	
<p>Governance Satisfaction <i>Satisfaction with council decisions</i> [Community satisfaction rating out of 100 with how council has performed in making decisions in the interest of the community]</p>	59	63	55	<p>There has been a significant decline in performance since the previous year. The 2017 Community Satisfaction Survey results highlight our community's concerns regarding planning and development related issues. Council is focussing on guiding growth to occur in the areas best suited for it, areas with good access to public transport, community facilities and services. This will help ensure that inappropriate development is minimised, and that the issues surrounding parking availability and traffic management are lessened.</p>
<p>Home and community care Participation <i>Participation in HACC service</i> [Number of people that received a HACC service / Municipal target population for HACC services] x 100</p>	18%	18%	Reporting ceased 1 July 2016	<p>Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.</p>

Service/indicator/measure	Results			Material Variations
	2015	2016	2017	
<p>Participation <i>Participation in HACC service by CALD people</i> [Number of CALD people who receive a HACC service / Municipal target population in relation to CALD people for HACC services] x 100</p>	16%	16%	Reporting ceased 1 July 2016	Reporting on HACC ceased on 1 July 2016 due to the introduction of the Commonwealth Government's NDIS and CHSP programs.
<p>Libraries Participation <i>Active library members</i> [Number of active library members / Municipal population] x 100</p>	18.00%	18.25%	19.03%	There has been a slight increase in active library members in the municipality, which can be attributed to increased usage of eResources. The number of borrowers using physical resources has remained fairly static.
<p>Maternal and child health Participation <i>Participation in MCH service</i> [Number of children who attend the MCH service at least once (in the year) / Number of children enrolled in the MCH service] x 100</p>	82.00%	0	79.57%	Data from 2015/16 is unavailable due to the transition to a new database. The data integrity issue was resolved in 2016/17.
<p>Participation <i>Participation in MCH service by Aboriginal children</i> [Number of Aboriginal children who attend the MCH service at least once (in the year) / Number of Aboriginal children enrolled in the MCH service] x 100</p>	74.00%	0	78.00%	Data from 2015/16 is unavailable due to the transition to a new database. The data integrity issue was resolved in 2016/17.

Service/indicator/measure	Results			Material Variations
	2015	2016	2017	
<p>Roads Satisfaction <i>Satisfaction with sealed local roads</i> [Community satisfaction rating out of 100 with how council has performed on the condition of sealed local roads]</p>	67	68	61	<p>There has been no measurable difference in the actual level of service delivery and the quantum of road maintenance work undertaken in the past twelve months that would cause a significant decline in this satisfaction indicator. The Community Satisfaction Survey results highlight our community's concerns regarding planning and development related issues and how these issues could impact traffic congestion and parking availability. Council is focussing on guiding growth to occur in the areas best suited for it, areas with good access to public transport, community facilities and services. This will help ensure that inappropriate development is minimised, and that the issues surrounding parking availability and traffic management are lessened.</p>
<p>Statutory Planning Decision-making <i>Council planning decisions upheld at VCAT</i> [Number of VCAT decisions that did not set aside council's decision in relation to a planning application /</p>	54.00%	61.90%	52.78%	<p>In 2016/17, Council received a higher number of appeals overall compared to 2015/16, but resolved more matters through mediation, which resulted in a slight decrease in the number of VCAT decisions. The</p>

Service/indicator/measure	Results			Material Variations
	2015	2016	2017	
Number of VCAT decisions in relation to planning applications] x 100				19 wins out of 36 hearings is marginally lower in proportion to the 26 wins out of 42 hearings compared to the previous year and from an analysis of the cases lost, no distinct reason is evident.
Waste Collection Waste diversion <i>Kerbside collection waste diverted from landfill</i> [Weight of recyclables and green organics collected from kerbside bin / Weight of garbage, recyclables and green organics collected from kerbside bins] x 100	44.00%	43.46%	43.89%	In 2016/17, as part of ongoing efforts to reduce waste to landfill, Council introduced a permanent service enabling food scraps to be included along with garden waste in green lid bins.

Definitions

“Aboriginal child” means a child who is an Aboriginal person

“Aboriginal person” has the same meaning as in the *Aboriginal Heritage Act 2006*

“active library member” means a member of a library who has borrowed a book from the library

“annual report” means an annual report prepared by a council under sections 131, 132 and 133 of the Act

“class 1 food premises” means food premises, within the meaning of the Food Act, that have been declared as class 1 food premises under section 19C of that Act

“class 2 food premises” means food premises, within the meaning of the Food Act, that have been declared as class 2 food premises under section 19C of that Act

“Community Care Common Standards” means the Community Care Common Standards for the delivery of HACC services, published from time to time by the Commonwealth

“critical non-compliance outcome notification” means a notification received by council under section 19N(3) or (4) of the Food Act, or advice given to council by an authorized officer under that Act, of a deficiency that poses an immediate serious threat to public health

“food premises” has the same meaning as in the Food Act

“HACC program” means the Home and Community Care program established under the Agreement entered into for the purpose of the *Home and Community Care Act 1985* of the Commonwealth

“HACC service” means home help, personal care or community respite provided under the HACC program

“local road” means a sealed or unsealed road for which the council is the responsible road authority under the Road Management Act

“major non-compliance outcome notification” means a notification received by a council under section 19N(3) or (4) of the Food Act, or advice given to council by an authorised officer under that Act, of a deficiency that does not pose an immediate serious threat to public health but may do so if no remedial action is taken

“MCH” means the Maternal and Child Health Service provided by a council to support the health and development of children within the municipality from birth until school age

“population” means the resident population estimated by council

“target population” has the same meaning as in the Agreement entered into for the purposes of the Home and Community Care Act of the Commonwealth

“WorkSafe reportable aquatic facility safety incident” means an incident relating to a council aquatic facility that is required to be notified to the Victorian WorkCover Authority under Part 5 of the *Occupational Health and Safety Act 2004*.

FINANCIAL PERFORMANCE INDICATORS

For the year ended 30 June 2017

Dimension/ <i>indicator</i> /measure	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
Efficiency Revenue level <i>Average residential rate per residential property assessment</i> [Residential rate revenue / Number of residential property assessments]	\$1,420	\$1,484	\$1,523	\$1,542	\$1,558	\$1,573	\$1,573	No material variation.
Expenditure level <i>Expense per property assessment</i> [Total expenses / Number of property assessments]	\$2,385	\$2,535	\$2,605	\$2,742	\$2,777	\$2,814	\$2,813	No material variation.
Workforce turnover <i>Resignations and terminations compared to average staff</i> [Number of permanent staff resignations and terminations / Average number of permanent staff for the financial year] x 100	6.92%	10.15%	11.55%	11.55%	11.55%	11.55%	11.55%	As of 2016/17, this figure includes temporary staff to ensure consistency with the methodology for preparing

Dimension/ <i>indicator</i> /measure	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
								the Budget and Strategic Resource Plan.
Liquidity Working capital <i>Current assets compared to current liabilities</i> [Current assets / Current liabilities] x 100	200.20%	219.15%	251.05%	251.05%	268.89%	260.41%	254.05%	The increase in 2017 relates to a higher than expected cash balance as a result of an increase in Developer Open Space Contributions and the Capital Works Program spend significantly less than budgeted.

Dimension/ <i>indicator</i> /measure	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
<p>Unrestricted cash <i>Unrestricted cash compared to current liabilities</i> [Unrestricted cash / Current liabilities] x 100</p>	104.24%	83.80%	25.52% 135.93%	27.76% 130.34%	27.13% 127.38%	26.63% 125.05%	27.08% 127.12%	<p>The reason for the reduction from 2017 is due to the reclassification in 2017 of term deposits from unrestricted cash to 'other financial assets'. If other financial assets were to be included in the calculation the results would be 2017 - 135.93%, 2018 - 130.34%, 2019 - 127.38%, 2020 - 125.05% and 2021 - 127.12%.</p>

Dimension/ <i>indicator</i> /measure	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
Obligations Asset renewal <i>Asset renewal compared to depreciation</i> [Asset renewal expenses / Asset depreciation] x 100	50.23%	55.19%	51.02%	60.12%	68.72%	69.10%	70.05%	No material variation.
Loans and borrowings <i>Loans and borrowings compared to rates</i> [Interest bearing loans and borrowings / Rate revenue] x 100	4.01%	0.00%	0.00%	5.45%	3.70%	1.99%	0.46%	The increase from 2018 is due to Council forecasting to undertake borrowings to deliver its capital works program, specifically upgrades to pavilions.
Loan and borrowings <i>Loans and borrowings repayments compared to rates</i> [Interest and principal repayments on interest bearing loans and borrowings / Rate revenue] x 100	4.14%	4.01%	0.00%	1.88%	1.85%	1.82%	1.67%	The reduction in 2017 is due to Council having no borrowings as at 30 June 2017. The

Dimension/ <i>indicator</i> /measure	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
								increase from 2018 is due to Council forecasting to undertake borrowings to deliver its capital works program, specifically upgrades to pavilions.
Indebtedness <i>Non-current liabilities compared to own source revenue</i> [Non-current liabilities / Own source revenue] x 100	2.12%	1.33%	1.21%	4.33%	3.00%	1.80%	1.46%	No material variation.
Operating position Adjusted underlying result <i>Adjusted underlying surplus (or deficit)</i> [Adjusted underlying surplus (deficit) / Adjusted underlying revenue] x 100	9.70%	5.65%	10.14%	3.94%	3.21%	2.83%	2.80%	The variance in 2017 relates to the increase in Operating Grants due to 50% of funding allocation amount

Dimension/ <i>indicator</i> /measure	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
								related to 2018 paid in advance. The 2016 figure was low due to the 2016 grant amount paid in advance in 2015. Developer Open Space Contributions was also higher compared to 2016 due an increase in property development across the municipality.

Dimension/ <i>indicator</i> /measure	Results			Forecasts				Material Variations
	2015	2016	2017	2018	2019	2020	2021	
Stability Rates concentration <i>Rates compared to adjusted underlying revenue</i> [Rate revenue / Adjusted underlying revenue] x 100	67.71%	68.99%	66.22%	68.63%	68.69%	68.73%	68.78%	No material variation.
Rates effort <i>Rates compared to property values</i> [Rate revenue / Capital improved value of rateable properties in the municipality] x 100	0.27%	0.26%	0.25%	0.26%	0.26%	0.26%	0.26%	No material variation.

Definitions

“adjusted underlying revenue” means total income other than:

- a) non-recurrent grants used to fund capital expenditure; and
- b) non-monetary asset contributions; and
- c) contributions to fund capital expenditure from sources other than those referred to above

“adjusted underlying surplus (or deficit)” means adjusted underlying revenue less total expenditure

“asset renewal expenditure” means expenditure on an existing asset or on replacing an existing asset that returns the service capability of the asset to its original capability

“current assets” has the same meaning as in the AAS “current liabilities” has the same meaning as in the AAS

“non-current assets” means all assets other than current assets

“non-current liabilities” means all liabilities other than current liabilities

“non-recurrent grant” means a grant obtained on the condition that it be expended in a specified manner and is not expected to be received again during the period covered by a council’s Strategic Resource Plan

“own-source revenue” means adjusted underlying revenue other than revenue that is not under the control of council (including government grants

“population “means the resident population estimated by council

“rate revenue” means revenue from general rates, municipal charges, service rates and service charges

“recurrent grant “means a grant other than a non-recurrent grant

“residential rates” means revenue from general rates, municipal charges, service rates and service charges levied on residential properties

“restricted cash” means cash and cash equivalents, within the meaning of the AAS, that are not available for use other than for a purpose for which it is restricted, and includes cash to be used to fund capital works expenditure from the previous financial year

“unrestricted cash” means all cash and cash equivalents other than restricted cash.

Other information

For the year ended 30 June 2017

Basis of preparation

Council is required to prepare and include a performance statement within its annual report. The performance statement includes the results of the prescribed sustainable capacity, service performance and financial performance indicators and measures together with a description of the municipal district and an explanation of material variations in the results. This statement has been prepared to meet the requirements of the *Local Government Act 1989* and *Local Government (Planning and Reporting) Regulations 2014*.

Where applicable the results in the performance statement have been prepared on accounting bases consistent with those reported in the Financial Statements. The other results are based on information drawn from council information systems or from third parties (eg. Australian Bureau of Statistics).

The Performance Statement presents the actual results for the current year and for the prescribed financial performance indicators and measures, the results forecast by the council's strategic resource plan. The *Local Government (Planning and Reporting) Regulations* requires explanation of any material variations in the results contained in the Performance Statement. Council has adopted materiality thresholds relevant to each indicator.

The forecast figures included in the Performance Statement are those adopted by Council in its Strategic Resource Plan on 27 June 2017 and which forms part of the Council Plan. The Strategic Resource Plan includes estimates based on key assumptions about the future that were relevant at the time of adoption and aimed at achieving sustainability over the long-term. Detailed information on the actual financial results is contained in the General Purpose Financial Statements. The Strategic Resource Plan can be obtained by contacting Council.

Certification of the Performance Statement

In my opinion, the accompanying Performance Statement has been prepared in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

David Benallack, CA
Principal Accounting Officer
Dated:

In our opinion, the accompanying performance statement of Moonee Valley City Council for the year ended 30 June 2017 presents fairly the results of Council's performance in accordance with the *Local Government Act 1989* and the *Local Government (Planning and Reporting) Regulations 2014*.

The performance statement contains the relevant performance indicators, measures and results in relation to service performance, financial performance and sustainable capacity.

At the date of signing, we are not aware of any circumstances that would render any particulars in the performance statement to be misleading or inaccurate.

We have been authorised by Council and by the *Local Government (Planning and Reporting) Regulations 2014* to certify this performance statement in its final form.

Councillor
Dated:

Councillor
Dated:

Bryan Lancaster
Chief Executive Officer
Dated:

GOVERNANCE AND MANAGEMENT CHECKLIST 2016/17

Governance and Management Items	Assessment
<p>1 Community engagement policy (policy outlining Council's commitment to engaging with the community on matters of public interest)</p>	<p>Policy <input checked="" type="checkbox"/></p> <p>Date of operation of current policy: 21/10/2008</p> <p>A revised Community Engagement Framework has been drafted and will be presented for endorsement in 2017/18.</p>
<p>2 Community engagement guidelines (guidelines to assist staff to determine when and how to engage with the community)</p>	<p>Guidelines <input checked="" type="checkbox"/></p> <p>Date of operation of current guidelines: 15/06/2010</p>
<p>3 Strategic Resource Plan (plan under section 126 of the Act outlining the financial and non-financial resources required for at least the next 4 financial years)</p>	<p>Adopted in accordance with section 126 of the Act <input checked="" type="checkbox"/></p> <p>Date of adoption: 27/06/2017</p>
<p>4 Annual budget (plan under section 130 of the Act setting out the services to be provided and initiatives to be undertaken over the next 12 months and the funding and other resources required)</p>	<p>Adopted in accordance with section 130 of the Act <input checked="" type="checkbox"/></p> <p>Date of adoption: 27/06/2017</p>
<p>5 Asset management plans (plans that set out the asset maintenance and renewal needs for key infrastructure asset classes for at least the next 10 years)</p>	<p>No <input checked="" type="checkbox"/></p> <p>Council has four-year asset management plans in place. Council is currently undertaking 10 year service planning which will inform the development of the revised plans. The plans are expected to be in place in 2018 in line with the changes to the <i>Local Government Act 1989</i>.</p>
<p>6 Rating strategy (strategy setting out the rating structure of Council to levy rates and charges)</p>	<p>Strategy <input checked="" type="checkbox"/></p> <p>Date of operation of current strategy: 24/05/2016</p>

Governance and Management Items	Assessment
7 Risk policy (policy outlining Council's commitment and approach to minimising the risks to Council's operations)	Policy <input checked="" type="checkbox"/> Date of operation of current policy: 16/12/2014
8 Fraud policy (policy outlining Council's commitment and approach to minimising the risk of fraud)	Policy <input checked="" type="checkbox"/> Date of operation of current policy: 22/02/2016
9 Municipal emergency management plan (plan under section 20 of the Emergency Management Act 1986 for emergency prevention, response and recovery)	Prepared and maintained in accordance with section 20 of the Emergency Management Act 1986 <input checked="" type="checkbox"/> Date of preparation: 10/11/2016
10 Procurement policy (policy under section 186A of the Local Government Act 1989 outlining the matters, practices and procedures that will apply to all purchases of goods, services and works)	Prepared and approved in accordance with section 186A of the Local Government Act 1989 <input checked="" type="checkbox"/> Date of approval: 28/06/2016
11 Business continuity plan (plan setting out the actions that will be undertaken to ensure that key services continue to operate in the event of a disaster)	Plan <input checked="" type="checkbox"/> Date of operation of current plan: 16/11/2016
12 Disaster recovery plan (plan setting out the actions that will be undertaken to recover and restore business capability in the event of a disaster)	Plan <input checked="" type="checkbox"/> Date of operation of current plan: 26/10/2016
13 Risk management framework (framework outlining Council's approach to managing risks to the Council's operations)	Framework <input checked="" type="checkbox"/> Date of operation of current framework: 22/03/2017
14 Audit Committee (advisory committee of Council under section 139 of the Act whose role is to oversee the integrity of a Council's financial reporting, processes to manage risks to the Council's operations and for compliance with applicable legal, ethical, and regulatory requirements)	Established in accordance with section 139 of the Act <input checked="" type="checkbox"/> Date of establishment: 23/06/2015

Governance and Management Items	Assessment
<p>15 Internal audit (independent accounting professionals engaged by the Council to provide analyses and recommendations aimed at improving Council's governance, risk and management controls)</p>	<p>Engaged <input checked="" type="checkbox"/> Date of engagement of current provider: 05/12/2012</p>
<p>16 Performance reporting framework (a set of indicators measuring financial and non-financial performance, including the performance indicators referred to in section 131 of the Act)</p>	<p>Framework <input checked="" type="checkbox"/> Date of operation of current framework: 01/07/2014</p>
<p>17 Council Plan reporting (report reviewing the performance of the Council against the Council Plan, including the results in relation to the strategic indicators, for the first six months of the financial year)</p>	<p>No <input checked="" type="checkbox"/> Council is currently reporting annually. Council will move to quarterly reporting in 2017/18.</p>
<p>18 Financial reporting (quarterly statements to Council under section 138 of the Act comparing budgeted revenue and expenditure with actual revenue and expenditure)</p>	<p>Statements presented to Council in accordance with section 138(1) of the Act <input checked="" type="checkbox"/> Dates statements presented: 23/08/2016, 20/12/2016, 28/02/2017, 23/05/2017</p>
<p>19 Risk reporting (six-monthly reports of strategic risks to Council's operations, their likelihood and consequences of occurring and risk minimisation strategies)</p>	<p>Reports <input checked="" type="checkbox"/> Date of reports: 27/02/2017, 01/05/2017, 09/06/2017</p>
<p>20 Performance reporting (six-monthly reports of indicators measuring results against financial and non-financial performance, including the performance indicators referred to in section 131 of the Act)</p>	<p>No <input checked="" type="checkbox"/> Council is currently reporting annually as the majority of indicator data is available on an annual basis. Council will move to biannual reporting in 2017/18.</p>
<p>21 Annual report (annual report under sections 131, 132 and 133 of the Act to the community containing a report of operations and audited financial and performance statements)</p>	<p>Considered at meeting of the Council in accordance with section 134 of the Act <input checked="" type="checkbox"/> Date of consideration: 18/10/2016</p>

Governance and Management Items	Assessment
22 Councillor Code of Conduct (Code under section 76C of the Act setting out the conduct principles and the dispute resolution processes to be followed by Councillors)	Reviewed in accordance with section 76C of the Act <input checked="" type="checkbox"/> Date reviewed: 21/2/2017
23 Delegations (a document setting out the powers, duties and functions of Council and the Chief Executive Officer that have been delegated to members of staff)	Reviewed in accordance with section 98(6) of the Act <input checked="" type="checkbox"/> Date of review: 22/03/2016
24 Meeting procedures (a local law governing the conduct of meetings of Council and special committees)	Meeting procedures local law made in accordance with section 91(1) of the Act <input checked="" type="checkbox"/> Date local law made: 15/09/2009

I certify that this information presents fairly the status of Council's governance and management arrangements.

Bryan Lancaster
Chief Executive Officer
Dated:

Cr Andrea Surace
Mayor
Dated: