

# RECORD OF ASSEMBLY OF COUNCILLORS

Tuesday 6 June 2017 @ Moonee Valley Civic Centre

## PRESENT

### Councillors:

Samantha Byrne, John Sipek, Richard Lawrence, Rebecca Gauci Maurici, Narelle Sharpe, Cam Nation, Jim Cusack, Nicole Marshall.

### Officers:

Bryan Lancaster	Chief Executive
David Benallack	Chief Financial Officer
Natalie Reiter	Director Planning and Development
Petrus Barry	Manager Statutory Planning
Peter Gaffney	Manager Infrastructure Services
Jim Karabinis	Manager Leisure Arts Culture & Library Services
Kate McCaughey	Manager Community Planning
Gil Richardson	Manager Technical Services
Sarah Edwards	Coordinator Community Planning
Ed Crossland	Senior Strategic Planner

## CONFLICT OF INTEREST DISCLOSURES

1. Bryan Lancaster declared a conflict of interest in Buckley Street Level Crossing Legal Advice and Buckley Street Level Crossing Removal – Next Steps
2. Cr Byrne declared a conflict of interest in Craig Street, Keilor East Parking.
3. Cr Gauci Maurici declared a conflict of interest in the MPAC Pilot Project.

## MATTERS CONSIDERED

1. Buckley Street Level Crossing Legal Advice
2. Update on 3 funding requests
3. MPAC Pilot Project
4. Strathnaver Reserve Update
5. 24 Craig St, Keilor East – Parking
6. Municipal Parking Strategy Update
7. AASB 124 Related Party Disclosures
8. 36 Shaw Street, Niddrie
9. Buckley Street Level Crossing Removal - Next Steps
10. 2017 Heritage Study - Stage 2
11. Modular Design, Prefabrication and Site Installation of the new Cross Keys Reserve Pavilion
12. Airservices Australia Noise and Flight Monitoring System (NFPMS) - Proposed Licence to Use Part of Prospect Drive Reserve, 67 Prospect Drive Keilor East

13. Mobile Food Van Policy

14. Items of a general nature raised by Councillors and Officers.

**RECORD COMPLETED BY**

Tao Cai

Executive Assistant

# **RECORD OF ASSEMBLY OF COUNCILLORS**

Tuesday 20 June 2017 @ Moonee Valley Civic Centre

## **PRESENT**

### **Councillors:**

Andrea Surace, Samantha Byrne, Rebecca Gauci Maurici, Cam Nation, Nicole Marshall.

### **Officers:**

Bryan Lancaster	Chief Executive
David Benallack	Chief Financial Officer
Kate McCaughey	Acting Director Planning & Development
Kendrea Pope	Director Organisational Performance
Natalie Reiter	Acting Director City Services
Petrus Barry	Manager Statutory Planning

## **CONFLICT OF INTEREST DISCLOSURES**

Nil.

## **MATTERS CONSIDERED**

1. DHHS Update on Ascot Vale and Flemington Public Housing Renewal Project
2. Meeting our Competitive Neutrality Obligations
3. MV2040: City Sustainability and Climate Change Adaptation
4. MV2040: Future Workforce
5. Edenvale Manor Aged Care - Potential Sale of Portion of Reserve
6. CIT Transformation Initiative
7. 172 Spencer Street, Essendon
8. 9.2 7 Myrnong Crescent, Ascot Vale
9. 184-188A Sterling Drive, East Keilor
10. Council Plan 2017-21 integrating the Health Plan
11. Budget 2017/18
12. Review of Councillor and Mayoral Allowances
13. Settlers' Cottage Conservation Management Plan
14. Microsoft Enterprise Agreement Renewal Approval
15. Draft Domestic Animal Management Plan 2017-2021
16. Cross Keys Reserve Screening Options
17. Report on Assemblies of Council
18. Notice of Motion No. 2017/17 - Transparency Measures
19. Notice of Motion No. 2017/18 – Explore possible options regarding Tennis Court usage for Leisure
20. Community Service Subsidies 2017/18

21. Items of a general nature raised by Councillors and Officers.

**RECORD COMPLETED BY**

Tao Cai

Executive Assistant

# **RECORD OF ASSEMBLY OF COUNCILLORS**

## **Portfolio Advisory Committees Welcome Event**

Tuesday 18 July 2017 @ Pascoe Room, The Clocktower Centre, Moonee Ponds

### **PRESENT**

#### **Councillors:**

Andrea Surace, Samantha Byrne, John Sipek, Richard Lawrence, Rebecca Gauci Maurici, Narelle Sharpe, Cam Nation, Jim Cusack, Nicole Marshall.

#### **Officers:**

Bryan Lancaster	Chief Executive
Steve Lambert	Director City Services
Kendrea Pope	Director Organisational Performance
Natalie Reiter	Director Planning and Development
Sara Wisnia	
Marianne McArthur	
Kate McCaughey	
Peter Hiransi	
Maria Weiss	
Lauren Treby	
Christina Collier	
Nicole Battle	
Kelly Heffer	
Malcolm Ward	
Jon Liston	
Christopher Morris	
Matthew Pope	
Veronica Cybulski	
Jim Karabinis	
Luke Casey	
Jessie Keating	
Sarah Edwards	
Marianne Govic	
Anne Donovan	
Christopher Leong	

### **CONFLICT OF INTEREST DISCLOSURES**

Nil

### **MATTERS CONSIDERED**

1. Welcome and introductions
2. Portfolio Advisory Committee Overview
3. Council Plan 2017-21
4. Moonee Valley 2040

### **RECORD COMPLETED BY**

Marianne Govic                      Corporate Planning



# **RECORD OF ASSEMBLY OF COUNCILLORS**

Tuesday 1 August 2017 @ Moonee Valley Civic Centre

## **PRESENT**

### **Councillors:**

Andrea Surace, Samantha Byrne, John Sipek, Richard Lawrence, Cam Nation, Jim Cusack, Nicole Marshall.

### **Officers:**

Bryan Lancaster	Chief Executive
David Benallack	Chief Financial Officer
Steve Lambert	Director City Services
Kendrea Pope	Director Organisational Performance
Petrus Barry	Acting Director Planning and Development

## **CONFLICT OF INTEREST DISCLOSURES**

Cr Nation declared a conflict of interest in Item 14 – Windy Hill Update.

## **MATTERS CONSIDERED**

1. DHHS Housing Renewal Project – Flemington
2. DHHS Housing Renewal Project – Wingate Estate
3. Kindergartens in Moonee Ponds Update
4. Ministerial Correspondence Resulting from Notices of Motion - Quarterly Report
5. Proposed Discontinuance of Road Abutting 11 South Road, Airport West
6. Proposed Discontinuance of Road abutting 18 Bayview Terrace, Ascot Vale
7. Endorsement of Interstate Travel for Council Representative for the Lead West Delegation
8. Road & Asphalt Footpath Maintenance Contract
9. Community Facility Management
10. Information on the value of trees
11. Significant Tree Review 2017 – Draft Significant Tree Register and amendment
12. Governance Workshop
13. The Western Metropolitan Region Councillors Aged Care Reform
14. Windy Hill Update
15. Matsubara Council
16. Green Button Foundation
17. Fundraising Activities Report
18. Green Spine Project
19. North Essendon Coles Site
20. PAC Meeting

21. Outstanding Notices of Motion
22. Footpath Trading
23. Fanny Reserve
24. Proposed renaming of park (Middle / South Street)
25. Items of a general nature raised by Councillors and Officers.

**RECORD COMPLETED BY**

Tao Cai

Executive Assistant



# **RECORD OF ASSEMBLY OF COUNCILLORS**

Tuesday 15 August 2017 @ Moonee Valley Civic Centre

## **PRESENT**

### **Councillors:**

Samantha Byrne, John Sipek, Richard Lawrence, Rebecca Gauci Maurici, Narelle Sharpe, Cam Nation, Jim Cusack, Nicole Marshall.

### **Officers:**

Bryan Lancaster	Chief Executive
David Benallack	Chief Financial Officer
Steve Lambert	Director City Services
Kendrea Pope	Director Organisational Performance
Natalie Reiter	Director Planning and Development
Petrus Barry	Manager Statutory Planning

## **CONFLICT OF INTEREST DISCLOSURES**

Nil.

## **MATTERS CONSIDERED**

1. Windy Hill
2. Response to Notice of Motion No. 2016/20 - Housing for People with Disability
3. Flemington Housing Estate Submission
4. 14 Thomas Street Airport West
5. 83 Matthews Avenue, Airport West
6. Cross Keys Reserve Screening Options 7.
7. Flemington & Ascot Vale Estates Renewal Projects Update
8. Community Facility Management
9. Insource Council's Internal Audit Function - Strategic Direction
10. Items of a general nature raised by Councillors and Officers.
11. Procurement Policy and Instrument of Delegation Update
12. Quarterly Report on Councillor Expenses
13. 144 Holmes Road, Moonee Ponds
14. 34 Robinson Street, Moonee Ponds
15. 34 Wilson Street, Moonee Ponds - Proposed Sale of Land
16. 2016/17 Annual Financial Report
17. 2016/17 Performance Statement and Governance and Management Checklist
18. Planning Scheme Amendment C179 - Significant Tree Review 2017
19. Moonee Valley Early Years Plan: Progress Report 2016-17 and Action Plan 2017-18
20. Adoption of the Domestic Animal Management Plan 2017 – 2021

21. Items of a general nature raised by Councillors and Officers.

**RECORD COMPLETED BY**

Tao Cai

Executive Assistant



# **RECORD OF ASSEMBLY OF COUNCILLORS**

## **Environment PAC**

Monday 28 August 2017 @ Committee Room, Moonee Valley Civic Centre

### **PRESENT**

#### **Councillors:**

Nicole Marshall

#### **Officers:**

Natalie Reiter	Director Planning and Development
Kelly Heffer	Department Lead
Stephanie Mitten	Senior Sustainability Officer
Sandra Mack	Senior Sustainability Officer
Steve Tierney	Senior Sustainability Officer

### **CONFLICT OF INTEREST DISCLOSURES**

Nil

### **MATTERS CONSIDERED**

1. Welcome and introductions
2. Terms of Reference
3. A sustainable Moonee Valley
4. Community engagement

### **RECORD COMPLETED BY**

Marianne Govic                      Corporate Planning



# **RECORD OF ASSEMBLY OF COUNCILLORS**

## **Community Wellbeing PAC**

Monday 4 September 2017 @ Meeting Room 2, Flemington Community Centre

### **PRESENT**

#### **Councillors:**

Jim Cusack

#### **Officers:**

Kate McCaughey	Department Lead
Sarah Edwards	Department Co-Lead
Mahir Muhammad	Minutes

### **CONFLICT OF INTEREST DISCLOSURES**

Nil

### **MATTERS CONSIDERED**

1. Welcome and introductions
2. Terms of Reference
3. Strategic context and health priorities (MV2040 and Council Plan)
4. Draft MV2040 Strategy
5. Projects: Walkability project and Young People's mental First Aid Project

### **RECORD COMPLETED BY**

Marianne Govic                      Corporate Planning

# RECORD OF ASSEMBLY OF COUNCILLORS

Tuesday 5 September 2017 @ Moonee Valley Civic Centre

## PRESENT

### Councillors:

Samantha Byrne, Richard Lawrence, Rebecca Gauci Maurici, Narelle Sharpe, Cam Nation, Jim Cusack, Nicole Marshall.

### Officers:

David Benallack	Chief Financial Officer
Steve Lambert	Director City Services
Kendrea Pope	Director Organisational Performance
Natalie Reiter	Director Planning and Development
Petrus Barry	Manager Statutory Planning
Nicole Battle	Acting Manager Communications & Governance
Kate McCaughey	Manager Community Planning
Maria Weiss	Manager Community Strengthening
Francesca Pagani	Coordinator Youth Development
Brooke Ranken	Coordinator Local Laws
Rachael Fry	Youth Planner
Jessica Wotherspoon	Youth Planner

## CONFLICT OF INTEREST DISCLOSURES

Councillor Sharpe declared a Conflict of Interest in 1144-1154 Mt Alexander Road and 19 Winifred Street, Essendon

## MATTERS CONSIDERED

1. Thrive Strategy Update
2. Mobile Food Van Policy
3. Overview of Commonwealth Aged Reforms
4. MV2040 Visioning Paper
5. Moonee Ponds Activity Centre Streetscape and Public Open Space
6. 1144-1154 Mt Alexander Road and 19 Winifred Street, Essendon
7. 7 Overman Court, Essendon (Lot 2 on PS066745) - Construction of 12 dwellings
8. 100 Glass Street, Essendon
9. 123 Bradshaw Street, Essendon
10. MV2040 Visioning Paper
11. Open Space Master Plans
12. Thrive Strategy Update & Action Plan One Report Card
13. Community Funding Independent Review

14. Planning Scheme Amendment C182 - Heritage Overlay 62, 64, 66 and 68 Buckley Street, Essendon
15. Flemington and Union Road Special Rate & Charge
16. Niddrie Special Rate and Charge
17. Notices of Motion Quarterly Report
18. Notice Of Motion Report - Reinstatement of Roads
19. Items of a general nature raised by Councillors and Officers

**RECORD COMPLETED BY**

Tao Cai

Executive Assistant



# **RECORD OF ASSEMBLY OF COUNCILLORS**

## **Business Promotion PAC**

Wednesday 6 September 2017 @ Boardroom 1, 641 Mt Alexander Road, Moonee Ponds

### **PRESENT**

#### **Councillors:**

Richard Lawrence

#### **Officers:**

Kendrea Pope	Director Organisational Performance
Malcolm Ward	Department Lead
Joy Saunders	Business Development Officer
Kris Wozniak	Procurement and Contract Business Partner

### **CONFLICT OF INTEREST DISCLOSURES**

Nil

### **MATTERS CONSIDERED**

1. Welcome and introductions
2. Terms of Reference
3. Council Plan 2017-21
4. Moonee Valley 2040 Vision
5. MVCC Footpath Trading Policy
6. Public Wi-Fi in Commercial Areas

### **RECORD COMPLETED BY**

Marianne Govic                      Corporate Planning

# **RECORD OF ASSEMBLY OF COUNCILLORS**

## **Lifelong Learning PAC**

Monday 11 September 2017 @ Council Chambers, Moonee Valley Civic Centre

### **PRESENT**

#### **Councillors:**

Samantha Byrne

#### **Officers:**

Kendrea Pope	Director Organisational Performance
Sara Wisnia	Department Co-Lead
Theary Sindel	Department Co-Lead

### **CONFLICT OF INTEREST DISCLOSURES**

Nil

### **MATTERS CONSIDERED**

1. Welcome and introductions
2. Terms of Reference
3. Strategic context (MV2040)
4. Strategic objectives
5. Consultation with sub-committees and stakeholder groups

### **RECORD COMPLETED BY**

Marianne Govic                      Corporate Planning

# **RECORD OF ASSEMBLY OF COUNCILLORS**

## **Integrated Transport PAC**

Monday 11 September 2017 @ Queens Park View Room, Moonee Valley Civic Centre

### **PRESENT**

#### **Councillors:**

Andrea Surace, Nicole Marshall

#### **Officers:**

Bryan Lancaster	Chief Executive Officer
Steven Lambert	Director City Services
Gilbert Richardson	Department Lead
Damir Agic	Department Co-Lead
Christopher Morris	Sustainable Transport Officer
Jessie Keating	Future Communities Manager

### **CONFLICT OF INTEREST DISCLOSURES**

Nil

### **MATTERS CONSIDERED**

1. Welcome and introductions
2. Terms of Reference
3. Transport Strategies
4. Moonee Valley 2040
5. 2017-18 Walking & Cycling Capital Works Update

### **RECORD COMPLETED BY**

Marianne Govic                      Corporate Planning

# **RECORD OF ASSEMBLY OF COUNCILLORS**

## **Strategic Planning,**

Thursday 14 September 2017 @ Queens Park View Room, Moonee Valley Civic Centre

### **PRESENT**

#### **Councillors:**

Nicole Marshall

#### **Officers:**

Natalie Reiter	Director Planning and Development
Christina Collier	Department Lead
David Kilroe	Senior Strategic Planner
Edward Crossland	Senior Strategic Planner
Skye Christmas	Strategic Planning Assistant

### **CONFLICT OF INTEREST DISCLOSURES**

Nil

### **MATTERS CONSIDERED**

1. Welcome and introductions
2. Terms of Reference
3. Moonee Valley 2040
4. Moonee Ponds Activity Centre (MPAC) Pilot Project
5. DHSS Public Housing Renewal Program

### **RECORD COMPLETED BY**

Marianne Govic                      Corporate Planning

# RECORD OF ASSEMBLY OF COUNCILLORS

Tuesday 19 September 2017 @ Moonee Valley Civic Centre

## PRESENT

### Councillors:

Andrea Surace, Samantha Byrne, John Sipek, Richard Lawrence, Rebecca Gauci Maurici, Narelle Sharpe, Jim Cusack, Nicole Marshall.

### Officers:

Bryan Lancaster	Chief Executive
David Benallack	Chief Financial Officer
Steve Lambert	Director City Services
Natalie Reiter	Director Planning and Development
Petrus Barry	Manager Statutory Planning
Gil Richardson	Manager Technical Services
Colin Harris	Senior Project Manager - External Projects
Venta Slizys	Coordinator City Design
Siobhan Coughlan	Communications & Media Officer
Edward Crossland	Senior Strategic Planner

## CONFLICT OF INTEREST DISCLOSURES

Councillor Sharpe declared a Conflict of Interest in Item 10 - Update on Notice of Motion No 2017/22 - Footpath Trading

## MATTERS CONSIDERED

1. Buckley Street Update
2. Open Space Master Plans
3. Airport West Activity Centre Structure Plan
4. 38 Muriel Street Niddrie
5. 30-32 Lincoln Road, Essendon
6. 43 Fletcher Street, Essendon
7. 7 Fisher Parade, Ascot Vale
8. 17 Leake Street, Essendon
9. Response to NoM 2017/16 - Developments in Moonee Ponds
10. Update on Notice of Motion No 2017/22 - Footpath Trading
11. Airport West Activity Centre Structure Plan Review - Key Directions and Preferred Options Report
12. Settlers' Cottage Conservation Management Plan
13. Moonee Valley Planning Scheme Amendment C169 - Anomalies - Adoption and Approval Request
14. Notice of Motion on Ascot Vale Leisure Centre
15. Alma Street

16. Windy Hill - Update

17. Items of a general nature raised by Councillors and Officers.

**RECORD COMPLETED BY**

Tao Cai

Executive Assistant

# **RECORD OF ASSEMBLY OF COUNCILLORS**

## **Leisure and Active Communities PAC**

Wednesday 20 September 2017 @ Clocktower Centre, 750 Mt Alexander Road, Moonee Ponds

### **PRESENT**

#### **Councillors:**

Samantha Byrne

#### **Officers:**

Steven Lambert                      Director City Services

Patricia Keenan                     Department Lead

Matthew Pope                        Department Co-Lead

### **CONFLICT OF INTEREST DISCLOSURES**

Nil

### **MATTERS CONSIDERED**

1. Welcome and introductions
2. Terms of Reference
3. Moonee Valley 2040 Vision
4. Events and service review for visual and performing arts

### **RECORD COMPLETED BY**

Marianne Govic                      Corporate Planning

# **RECORD OF ASSEMBLY OF COUNCILLORS**

## **Sport and Community Organisations PAC**

Wednesday 20 September 2017 @ Aberfeldie West Sports Pavilion

### **PRESENT**

#### **Councillors:**

John Sipek

#### **Officers:**

David Benallack	Chief Finance Officer
Jim Karabinis	Department Lead
Luke Casey	Department Co- Lead
Cassandra Fenton	Minutes

### **CONFLICT OF INTEREST DISCLOSURES**

Nil

### **MATTERS CONSIDERED**

1. Welcome and introductions
2. Terms of Reference
3. Strategic context (Council Plan 2017-21)
4. Moonee Valley 2040

### **RECORD COMPLETED BY**

Marianne Govic                      Corporate Planning



# **RECORD OF ASSEMBLY OF COUNCILLORS**

## **Access, Diversity, Equity and Inclusion PAC**

Thursday 28 September 2017 @ Committee Room, Moonee Valley Civic Centre

### **PRESENT**

#### **Councillors:**

Cam Nation

#### **Officers:**

Kendrea Pope	Director Organisational Performance
Maria Weiss	Department Lead
Kate Heissenbuttel	Acting Manager Community Planning
Melissa Ensink	Community Planning
Rose Marie McQueen	Minutes

### **CONFLICT OF INTEREST DISCLOSURES**

Nil

### **MATTERS CONSIDERED**

1. Welcome and introductions
2. Terms of Reference
3. Strategic directions
4. Briefing on National Disability Insurance Scheme Reforms
5. MV2040 Symposium
6. Marriage Equality Statement

### **RECORD COMPLETED BY**

Marianne Govic                      Corporate Planning