Waste Collection Guidelines

The purpose of these guidelines is to establish a clear process for Authorised Officers to follow when monitoring and undertaking enforcement of waste and garbage that is being placed on the road or in a municipal place.

1. Use of approved mobile garbage bin

Council or an Authorised Officer may determine whether an approved garbage receptacle is to be used for the deposit of refuse by the occupier of any property. The occupier of the property must comply with any such determination by Council or an Authorised Officer.

2. Use of approved garbage receptacle

The occupier of a property to which Council provides a garbage collection service must:

a) deposit or cause to be deposited all refuse generated and accumulated at the property into an approved garbage receptacle, provided that the occupier may:
   i. use a container for the deposit of refuse prior to the transfer of the refuse to the approved garbage receptacle; or
   ii. compost any organic waste;

b) not place or cause to be placed in an approved garbage receptacle anything other than refuse which:
   i. is wrapped in any manner necessary to render it inoffensive and prevent the protrusion of sharp objects;
   ii. is contained in any other manner approved by Council or an Authorised Officer;
   iii. is appropriately wrapped and bagged to prevent being caught by wind during the process of emptying the approved garbage receptacle;
c) not place or cause to be placed any items in the approved garbage receptacle which are likely to damage the approved garbage receptacle or the collection vehicle;
d) not place paint residue in an approved garbage receptacle;
e) not place out for collection more than 24 hours prior to collection day any approved garbage receptacle;
f) not place out for collection any approved garbage receptacle, except in accordance with any requirements prescribed by or determined in accordance with the Activities and General Amenities Local Law 2018;
g) upon being directed to do so by Council or an Authorised Officer, an occupier of land must remove or cause to be removed from the approved garbage receptacle any material deposited or caused to be deposited in contravention of item 2(b).

3 Placement of approved garbage, green waste or recyclable goods receptacle

a) The occupier of a property must not, without the consent of Council or an Authorised Officer, place more than one (1) of each approved mobile garbage, green waste and recyclable goods receptacle out for collection.
b) Any approved garbage, green waste or recyclable goods receptacle placed out for collection must be positioned on the nature strip or footpath adjacent to the kerb, or in any other manner directed by Council or an Authorised Officer from time to time.
c) An approved garbage, green waste or recyclable goods receptacle placed out for collection must not have a gross weight more than the maximum gross weight determined by Council or an Authorised Officer from time to time.
d) A person must not place any refuse in an approved garbage, green waste or recyclable goods receptacle that would prevent the lid being closed.
4 Maintenance of approved garbage, green waste and recyclable goods receptacles

a) The occupier of a property must keep any approved receptacle:
   i. in good order;
   ii. in a clean inoffensive and sanitary condition; and
   iii. to the satisfaction of Council or an Authorised Officer.

b) An approved receptacle must be covered by its lid at all times, except when refuse is being deposited in or removed from the approved receptacle.

c) An occupier of land must maintain the site on which an approved receptacle is located in a clean, inoffensive and sanitary condition and must keep clean any pavement or ground outside the land on which the approved receptacle is placed.

5 Replacement of approved garbage, green waste and recyclable goods receptacles

a) The occupier of a property shall immediately notify Council if their approved receptacle:
   i. develops a defect;
   ii. is lost;
   iii. is stolen;
   iv. is destroyed; or
   v. is damaged.

b) Council may require the occupier of a property to pay for the cost of repairing or replacing an approved receptacle.
6  **Numbering of approved garbage, green waste and recyclable goods receptacles**

The occupier of a property may:

a) mark their approved receptacle with the number of their property; and

b) renew the marking of the number as often as may be necessary to keep the number clearly legible.

7  **Removal of approved garbage, green waste and recyclable goods receptacles**

Once refuse has been collected by Council or persons authorised by Council, the occupier of a property must return any empty approved receptacle that has been put out for collection to the property as soon as practicable and no more than 24 hours after collection.

8.  **Recycling, branch and pruning or hard rubbish collections**

8.1 Where Council or an Authorised Officer has given public notice that a recyclable goods collection, branch and pruning collection or hard rubbish collection is to occur, items must be left for collection in accordance with Council direction or an Authorised Officer’s directions from time to time.

8.2 Where Council or an Authorised Officer is of the opinion that there is or has been a breach of item 8.1, they may serve a Notice to Comply on the person apparently in breach of item 8.1.

8.3 A person must not, without the consent of Council or an Authorised Officer, remove any recyclable goods or hard rubbish left for collection in accordance with Council’s or an Authorised Officer’s directions under item 8.1.
9. **Trade waste receptacles**

9.1 The owner or occupier of every commercial and industrial premises must provide a container for the storage of trade waste which is:
   a) constructed of impervious materials, water tight and pest proof;
   b) emptied before it overflows;
   c) removed from any public place immediately after the container is emptied; and
   d) maintained and kept in a clean condition and free from offensive odours.

9.2 A person must not place a trade waste receptacle on a road for longer than is practicably required for the emptying of said trade waste receptacle.

9.3 A person must not cause any:
   a) obstruction; or
   b) danger;
   to any person on a road when placing a trade waste receptacle on a road to be emptied.

9.4 A person who has placed a trade waste receptacle on a road must repair any damage to any:
   a) vehicle crossing;
   b) road;
   c) footpath;
   d) kerb; or
   e) drain
   that results from the placement of the trade waste receptacle on the road or the emptying of the trade waste receptacle.

9.5 Where Council or an Authorised Officer is of the opinion that there is or has been a breach of item 9.4, it, they may serve a Notice to Comply on the person apparently in breach of item 9.4.

9.6 Council or an Authorised Officer may impound any trade waste receptacle which:
a) is not a container in accordance with item 9.1;
b) is placed on a road, contrary to item 9.2; or
c) endangers or obstructs any person on a road, contrary to item 9.3.

9.7 Any trade waste receptacle impounded under item 9.6 must be dealt with in accordance with the *Activities and General Amenities Local Law 2018* incorporated document; *Impounding Guidelines*. 